Action Items Summary

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Recording Secretary, IEEE 802 LMSC
Updated Jul 24, 2020

February 2019 Teleconference Action Items

3.0	Goldberg	Provide timeline on potential Mentor replacement 3/19 Status – in progress. Update expected 3/15. 6/19 – no update to share at this time. Update expected for July Plenary. 10/1 – Note – David Law thinks that the legacy system that supports IMAT and Mentor will be maintained until at least Aug 2020. 11/11 – no additional updates at this time. Will try to get update by end of week. 2/4/20 – in progress. Update expected at March 2020 Plenary. 3/20/20 – in progress. 6/2/20 – RFP process underway to assess tools by BOG Platform and Infrastructure SMDC (Strategic Management and Delivery Committee). Update to be provided at July 7, 2020. 7/10/20 – Request for update into Adam Newman, and update expected by July Closing Meeting. 7/24/20 – IEEE SA has received responses to the RFP that was sent out. The effort may be split into two phases for budgetary reasons. An update during Q3 20 is expected.

February 2020 Teleconference Action Items

Item	Individual	Action Item
1.02	D'Ambrosia	Identify URL for IEEE SA Copyright and Participation Policies 3/20 placed in orientation slides. Additionally information (FAQ) provided see nikolich email. 6/2/20 – in process 7/10/20 – in process 7/24/20 – in process

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3.03	Nikolich / Rosdahl / Zimmerman/ Chaplin	Discuss scope of new ad hoc to determine future meeting planning related to 802 Plenaries. 7/10 – Scope Definition In process. Feedback to be provide at 7/24 Meeting. Referred to as –"802 Plenary Session Strategy Ad hoc" 7/24 – complete. Will be reported in 7/24 Agenda 4.02
4.03	Gilb / Parsons	Address Infrastructure definition in 802 Rules ad hoc meeting 7/10 – in process – to be considered at July Rules meeting. 7/24 – closed. Was considered and a proposal will be presented in Rules update.
7.00	D'Ambrosia	Work with Gilb to develop plan to hold the IEEE 802 Nov 2020 Plenary electronically. 7/10 – In Process - Motion text to be proposed on 7/24. 7/24 – completed. See 7/24 agenda item 4.05

5.10	Heile	Define new name for TeraHertz TAG (other than calling it TAG) 7/24 Status – no update.
5.11	WG / TAG Chairs	Provide input to Gilb for planning Nov 2020 Plenary session. 7/24 Status – in process.
6.02	Nikolich	Issue notice to 802 Membership regarding cancellation of Nov 2020 Plenary venue. 7/24 – complete.
6.03	WG / TAG Chairs	Survey members on following two questions and provide feedback to Zimmerman 1. Willingness to pay registration fee for participation in electronic meetings held in place of plenary and interim face-to-face meetings. 2. Once the pandemic situation has passed, what do you perceive as the reasonable number of face-to-face meetings per year? 7/24 – complete. See Item 4.02.
6.03	WG / TAG Chairs	Provide guidance to Zimmerman on target participation rate by WG / TAG membership for effective face-to-face meetings 7/24 – complete. See reflector or WG Chairs reports.
6.04	Marks	Send updated orientation slides to recording secretary for posting to 802 website. 7/24 – complete.