Action Items Summary

John D'Ambrosia, Recording Secretary, IEEE 802 LMSC

Updated Mar 20, 2020

February 2019 Teleconference Action Items

Action Items

Item #3.0   Goldberg   Provide timeline on potential Mentor replacement

- o   3/19 Status – in progress. Update expected 3/15.

- o   6/19 – no update to share at this time. Update expected for July Plenary.

- o   10/1 – Note – David Law thinks that the legacy system that supports IMAT and Mentor will be maintained until at least Aug 2020.

- o   11/11 – no additional updates at this time. Will try to get update by end of week.

- o   2/4/20 – in progress. Update expected at March 2020 Plenary.

- o   3/20/20 – in progress.

July 2019 Closing

4.023	Law	Work with Stanley, Thompson, Goldberg to generate text to socialize proposed text. 10/1 – pending. Update expected by Nov Plenary (Update action item description) 11/11 – Ombudsman text needed for the role in the Chair's Guideline. Some discussion at Nov Rules Meeting occurred. Proposed text is anticipated by end of Nov Plenary. 2/4 – Update expected by June 2020 Teleconference

Nov 2019 Opening

5.13	Nikolich	Announce meeting date for 802/SA Task Force 2/4 – Nikolich to provide an algorithm for meeting dates, including one confirmed date. 3/20 – Complete based on chair's announcements
5.14	Nikolich	Add item to 802 Task Force agenda to address Engineering Review of Process 2/4 – Update in March 2020 Plenary. 3/16 – Complete OBE (Release of my Project)

Nov 2019 Closing

Agenda #	Person	Action Item
4.02	Gilb	Update IEEE 802 Procedures Webpage post Nov 2019 Plenary 2/4 – update at March 2020 Plenary 3/20 – complete.
8.043	Zimmerman	Set up conference call for those interested in treasury process for week of 09 Dec, 2019. 2/4 – In Progress. Zimmerman to identify time in late February. 3/20 – OBE – closed.

February 2020 Teleconference Action Items

Item	Individual	Action Item
1.02	D'Ambrosia	Identify URL for IEEE SA Copyright and Participation Policies 3/20 placed in orientation slides. Additionally information (FAQ) provided see nikolich email.
1.03	Nikolich	Develop and share list of potential invitees for consider for fee waiver 3/16– complete OBE
1.03	802 EC Members	Submit names to Nikolich for inclusion on potential invitee list 3/16 – complete OBE
2.00	Zimmerman / Chaplin	Draft chair's guidelines for 802 Treasurer Emeritus 3/20 – in progress
3.00	Marks	Explore how to add Zoom meetings to 802 Teleconference calendar. Status 3/16 Closed – must be managed manually.
3.00	Rolfe	Provide Marks with input on Zoom to send email invite to 802 Teleconference calendar. 3/20 - closed
3.00	WG Chairs	Provide D'Ambrosia with link to WG Calendar if available for inclusion on 802 Teleconference Page 3/20 - ongoing
4.00	Marks / Goldberg	Resolve Etools button / Mentor Issue 3/16 - Complete.
4.00	Marks / DAmbrosia / Rosen	Confirm if there are any broken links that need to be updated. 3/20 – Goldberg to assume responsibility of Rosen
4.00	Rosen	Make "issues" list with myProject available 3/20 – Goldberg to assume responsibility of Rosen
5.00	WG Chairs	Contact D'Ambrosia if they have any press releases coming out during the public outreach program. 3/20 – closed.
9.04	Gilb	Setup conference call prior to the March 2020 Plenary to address the propose rules on co-existence process 3/20 – closed.

Mar 16 Teleconference

Item	Individual	Action Item
3.03	DAmbrosia	Update 802EC webpage to reflect current members affiliations
3.09	Nikcolich	Schedule 802 / SA Task Force Meeting Closed
3.09	All	Individuals should contact Chair if they have agenda items for IEEE 802 / SA Task Force Meeting.

ec-19-0085-15-00EC, Action Item Summary
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Mar 20 Teleconference

Item	Individual	Action Item
3.0	Nikolich	Prepare a memo to send to the EC Community regarding future plans for the organization going forward.
3.0	Gilb	Announce and form Virtual Plenary Session Policies Ad hoc and plan first meeting.
3.0	Marks	Develop scope and timeline for 802 re-organization ad hoc activity, solicit volunteers
4.06	Shellhammer	Initiate a doodle poll of EC and 802.19 voters to identify a time for a rules committee meeting on the IEEE 802 Coexistence Process Plan
4.07	Nikolich	Provide Chair's Interpretation regarding maintenance PARs approval.
4.07	D'Ambrosia	Send reminder to reflector regarding removal of items from consent agenda at teleconference.
4.07	D'Ambrosia	Change 4/7, 4/21, 5/5 telecom meetings to 2 hour meetings in duration. Done
8.034	D'Ambrosia	Send request to EC detailing necessary information for supporting social media [tweets] announcing new projects.