# Action Items Summary

John D’Ambrosia, Recording Secretary, IEEE 802 LMSC

Updated - IEEE 802 EC Teleconference Feb 5, 2019

## Summary – LeaderCon 2018

### 802 Branding / Webpage

1. Develop IEEE 802 Branding strategy (J. D’Ambrosia)

Status – in progress.

1. Update 802 web page: Provide overview of IEEE 802 and its mission to improve perception of market relevance. (JD, JG, DL)

Status – Pending review of Leadercon minutes because of inclusion of mission. Nikolich to review and update LeaderCon minutes today.

3.      Develop 802 marketing web page, including plan for external support / development and payment (DL, JD, JG)

Status – in process

Update to be provided at Feb Teleconference.

Status – in progress

### Inter Working Group Communications

1. IEEE 802 Sponsor develop plan to improve effective communications between working groups.  (J. Messenger, PN, JD, DL).

Status – Messenger is looking at doing an engagement “session”. Messenger would like to share slides @ Mar EC Opening Meeting. Rosdahl noted there was only a single Tutorial session in Mar if it is needed. Messenger will send to Nikolich for review.

1. Assess 802 Plenary opening / closing agendas for time slot to enable chairs to give brief update of WG activities (J. Messenger, P. Nikolich, J. D’Ambrosia)

Status – in process – tied to Item #1

### Gap Analysis

1.      Distribute link to European ICT Standardization (Gilb)

Status –completed. Law to send to reflector.

Per 2/6 call - Law to send 2019 revision in next few weeks.

2.     Create list of available gap analysis (AOITI, IoT standards landcaping (ETSI) and European ICT Standards).  Make sure that 802 can gain access to the work output and have access for input. (PN)

Status – Links believed to be sent out. 2nd part in process

Completed.

1. Determine IEEE-SA contact working on gap analysis type activities and initiate contact on behalf of IEEE 802 (Nikolich).

Status – in process. Delete action item.

### Bi-Directional Spectrum

1. Put together a tutorial on bi-directional spectrum sharing for November 2018 or March 2019 (AM, SD, JH)

Status – Apurva will prepare tutorial for March 2019.

To be complete in March Plenary. Apurva noted that the tutorial title is being changed, he was requested to send updated tutorial request.

1. Advertise bi-direction spectrum sharing in 802.11 (DS, JH)

Status – in process. Target Nov 2018 for advertising.

Complete – See <http://www.ieee802.org/11/email/stds-802-11/msg03293.html>

1. Present bi-directional spectrum sharing in 802.11 WNG. (AM, SD, JH)

Status – in process Target Nov 2018 for advertising.

Apurva – respond to email to present at Nov 2018 802.11 WNG meeting.

See <https://mail.google.com/mail/u/0/#inbox/FMfcgxvzKtSCtBQCpCDPDDGCzpxNJmxG>

Status – Dorothy requested if Apurva has a presentation he could present in Opening Plenary AM2. Nov Meeting. Requested 15 min.

Completed. Presentation happened at Nov meeting.

### Miscellaneous

1. Add IEEE 802 architecture slide or 2 to newcomers tutorial (J. Messenger, Nikolich and Marks)

Status – Marks – in process. Newcomers slides to be updated will include this for November.

Completed 11/6.

1. 802.24 will take up network integration. (TG)

Status – in process. Email update to reflector to be sent out.

Updated – in process at Nov Plenary on Wed during PM2.

The topic will be further discussed at the Mar Plenary

# Nov 2018 Opening

## Summary – Action Items

Item 5.13 –

* Marks share research with EC members on document repository tools
* Marks share new language on licensing to D’Ambrosia for consideration with Electronic Media
* Status – Complete

Item 6.04 – Nikolich - Request status on myProject Redesign update from staff by Thursday.

* State - complete

Item 7.02 - Nikolich / Stanley / Parsons / Holcomb –

* Reach out and attempt to establish a strong bi-directional communications link to the leaders of the Policy related activities to ensure the IEEE Technology Policy and Global Public Policy activities are familiar with the 802 constituency's requirements in those areas.
* Status – Nikolich spoke with IEEE-SA Staff about getting a report at every plenary on Global Policy Activities with Karen McCabe. (It is unclear if she is still the primary contact – given recent IEEE-SA Reorganizations). Goldberg to get update on update.
* Nikolich requested that he be copied on interchange, and if McCabe is not the right person, then the correct person needs to be identified. Recording Secretary – add agenda item.

# Nov 2019 Closing

## Summary – Action Items

Item 4.03 – Marks –

* Continue discussions noted in ec-18-0233-00-00EC in rules meetings.
* Status – in progress.

Item 4.04 – D’Ambrosia

* identify activities that would be announced on a general reflector and work with Rosdahl to explore use on existing 802-all reflector.
* Status – in progress. Dambrosia / Rosdahl will post into 802 all. List to be posted to 802 Reflector

Item 8.01- Nikolich

* Send out private note to EC Members to get feedback regarding staff support.
* Status – in progress, but Nikolich has not circulated the collated version publicly

Item 8.047 - James Gilb, Chair, Rules Committee,

* Further address topic of confirmation / election of Vice-Chairs.
* Status – in progress. Gilb to straw poll on reflector regarding this topic.