

# Obsolete Standards Withdrawal Process

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# Introduction

- Standards that are no longer useful or contain significant obsolete or erroneous information should be recommended for withdrawal from active status by the Sponsor. A recommendation for withdrawal from active status shall be supported by a ballot by the Sponsor (see 5.4) with a 50% return and at least a 75% approval.
- Every IEEE Standard shall be subject to transfer to inactive status by the IEEE-SA Standards Board at the end of the calendar year that is ten years past its approval date
- When a standard is transferred to inactive status, its amendments and corrigenda are also transferred to inactive status.
  - IEEE-SA Standards Board Operations Manual § 9.2

# myProject Process

- Upon clicking Initiate Invitation Request under the balloting tab
  - Select the standard to be withdrawn from active status
  - Select Ballot Type: Withdrawal
  - Invitation period of 30 days recommended
  - Select groups and committees to receive the invitation
  - Verify Voter Classifications
  - Enter recommended Sponsor Text based on the template

# Recommended Withdrawal Ballot Sponsor Text Template

\*\*\*\*\* MESSAGE FROM THE WORKING GROUP CHAIR \*\*\*\*\*

\*\*\*\*\* IMPORTANT \*\*\*\*\*

Dear (Potential) Balloter,

The purpose of this sponsor ballot is to determine if *<enter standard # and title>* should be recommended for withdrawal from Active Status. This is a proactive measure initiated by the *<Enter WG Name>* Working Group and 802 Executive Committee, as per the IEEE SA Operations Manual 9.2 that states "Standards that are no longer useful or contain significant obsolete or erroneous information should be recommended for withdrawal from active status by the Sponsor.."

This ballot is being taken utilizing the typical IEEE-SA myBallot tool. In order to provide additional clarity on the impact of your vote in this ballot, please see the notes below:

- If you submit an Approve Vote, you are agreeing that this standard should be removed from active status.
- If you submit a Disapprove Vote, you are stating that you believe the standard should remain in active status and continue through its default 10-year term.
- This sponsor ballot is not opening the standard for revision, amendment, update or any changes. The purpose is exclusively to decide on whether the standard should remain active or not.
- This Sponsor Ballot is to determine if [insert Standard Name Here] should be Withdrawn. Your ballot may include comments to provide explanatory text for your submitted approve/disapprove vote. All comments will be considered, that is, comments will be given the same due consideration as any other type of sponsor ballot.
- In addition to the standard being considered for withdrawal from active status, if the ballot passes, all active amendments and corrigendum will also be withdrawn.

Regards,

<Full Name>

<Enter WG Name> Working Group Chair

**Questions?**