**IEEE P802Wireless Chairs Committee**

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| Project | EC Standing Committee | |
| Title | **Wireless Chairs Meeting Minutes-January 15, 2017, San Antonio, Texas** | |
| Date Submitted | **January 15, 2017** | |
| Source | [Jon Rosdahl] [Qualcomm] [10871 N 5750 W,  Highland, UT 84003] | Voice: [+1 801-492-4023 ] Fax: [+1 801-492-4023 ] E-mail: [jrosdahl@ieee.org ] |
| Re: | Wireless Chairs Meeting Minutes | |
| Abstract | Agenda for Wireless Chairs Meeting, Atlanta, Georgia | |
| Purpose | Minutes for the Wireless Chair’s Meeting | |
| Notice |  | |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available. | |

**Wireless Chairs Committee Meeting Minutes-January 15, 2017**

* 1. **Call to order** 
     1. **by Bob Heile at 4:01pm**
  2. **Take attendance**.

Bob Heile, Rick Alvin, Adrian Stephens, Jay Holcomb. John Notor. Dawn Slykhouse, Guido Hertz, Joe Levy, Ben Rolfe, Tim Godfrey, Subir , Roger Marks, Dorothy Stanley, Jon Rosdahl, Pat Thaler

* 1. **Review and approve agenda (dcn: ec-17-0002-00)**
     + 1. Moved: Adrian 2nd: Dorothy – Unanimous approval
  2. **Approve San Antonio minutes (dcn: ec-16-0172-00)**



* + - 1. Actions arising out of the minutes – None
      2. Move to Approve Minutes:

Moved Roger 2nd: Rick – Unanimous approval

* 1. **Announcements (if any) related to the Atlanta Session or other matters**
     + 1. Dawn –
       2. Grand Club is open Tonight and Tomorrow
       3. Grand Hyatt Hotel is sold out (Sunday and Monday), but most overflow are in Hyatt Place
       4. Only one person stopped at the Hyatt Regency Atlanta (on Friday)
       5. Please let Dawn /F2F know of any weather related changes
       6. Review Top Ten Issues list:
          1. NEW information for this meeting:
     1. WORKING GROUP DOCUMENTS & ATTENDANCE TOOL Accessed online at <http://ieee802.linespeed.io/>

**SSID:**                         IEEE802

**Password:** ieeeieee

* + 1. Network help desk is with registration counter at Meeting Planner Office #1 on Lower Lobby
    2. Projector protocol :
* End of Meeting Day – Please Power OFF the machine
* Completion of Session – Please Power OFF the machine and EMAIL [ieee802@linespeed.io](mailto:ieee802@linespeed.io)
* Projector Failure – Contact any Linespeed or Face to Face employee or send an EMAIL to [ieee802@linespeed.io](mailto:ieee802@linespeed.io)
  + 1. Audio Visual Protocol - contact Darcel via skype, email or at registration counter.
    2. Some meetings are located on street level and are more vulnerable to unwanted guests.  Please do not leave your belongings un-attended.
    3. Networking social Wednesday 6:30 to 9pm in the Grand Ballroom pre function area. (There are no drink tickets)
    4. Name badge must to be worn while attending meeting and at all food & beverage functions.  Registered attendees only at breakfast, coffee breaks and lunch.  Guest are welcome to the social.
    5. All food & beverage are located at the lower lobby level in the Grand Ballroom pre function area.
    6. Meeting Planner office hotel Extension 4249.
    7. Hotel bar is planning specials during the week.  You should receive notification via email if you used Passkey to make your hotel registration.

1. **Meeting network-status report- Rick**
   * 1. This week we have 100Mbps pipe, but they just upgraded to 500Mbps pipe
     2. AG/AC network up in all the meeting space
     3. SSID: IEEE802 –
     4. LineSpeedIO page for local documents.
2. **Financial Report**
   * 1. Treasury report-Ben/Jon (as appropriate)
     2. Presented 11-16/1596r0 /15-17/32 – no questions
3. **Future Wireless Interim Meetings-Bob**
   * 1. May 7-12, 2017, Daejeon Convention Center, Daejeon Korea, *802 Wireless Interim Session.*\*
        + 1. Nearly had to be bumped by World Cup– was able to get resolved without changes
          2. Budget nearly ready – will have for March Plenary
          3. ETRI and City of Daejeon contribution will keep budget doable
          4. Lotte and ICC hotel not able to book too far in advance. – Form that needs to be emailed in to make reservation – Lotte - $140 Single/breakfast $165 Double/breakfast (Cancel 2 weeks prior) Lotte is also offer a no breakfast option. Lotte has 250 total rooms, 200 are being held for us.
          5. ICC has 50 rooms (20 2 people rooms, 30 1 people rooms) $72 Double/Breakfast $57 Single/Breakfast – 3 day cancelation policy
          6. Transportation – Bus (every 30 minutes takes 3 hours – need more info for drop off) or Train – 2 options – Get on at airport and get off in Daejeon and take taxi – Every 2 hours (take 2 hours). 2nd train option is to take train to Seoul and then to Daejon
          7. Friday the 12th May– Workshop – Details to be worked on. Location will be TBD, but likely the Lotte. We would need some speakers – start at 10am with non-802.11 stuff and then 802.11 topics in the afternoon.
          8. Dorothy will not be available for the Workshop – Jon is a possibly not.
     2. September 10-15, 2017, Hilton Waikoloa Village, Kona, HI, USA, *802 Wireless Interim Session.*\*
     3. January 14-19, 2018- Hotel Irvine, Newport Beach, *802 Wireless Interim Session.*\*
     4. May 2018 –EU destination (working Lisbon, Eastern EU venues (incl Vienna), and Iceland)
        + 1. Still getting bids – awaiting on response.
     5. 2019- Marriott Hanoi/ Centara/Marriott City Center Shanghai
        + 1. Not much work on 2019
     6. Future venues
        + 1. Waikoloa proposal for 2021/2022 (room rate of $179) If we do a 3 year deal, then we can maybe get even a better deal.

Discussion on venue

Will present to 802.11 on Friday for discussion

1. **Join.me or Alternative teleconference tools**
   * 1. Problematic – part is due to using a single account for multiple people.
     2. Can we look at commercial alternatives?
        + 1. Jon is looking at some of these issues
          2. Kat has a new solution to beta test later this month
          3. GoToMeeting or WebEx etc may need to be checked on
          4. Jon can update the Cost factor sheet he had done several years ago
          5. Discussion on different systems
          6. Need to get the Requirements defined prior to getting bids/prices

Adrian to help Jon get requirements

1. **802.24-- Goals for the week –Tim**
   * 1. Ordinary Meeting
     2. Updating the Wireless Standards Metrics in SGIP.
     3. Whitepaper from IOT group
     4. TSM – whitepaper for Grid Application
2. **Privacy 802E status update- Juan Carlos**
   * 1. Not present – no report
3. **OmniRAN update- Max**
   * 1. Not present – no report
4. **802.18-Regulatory issues for this week & other matters as needed- Rich**
   * 1. Jay H. Vice Chair present – Rich is not here this week
     2. European Commission has accepted proposal about 5Ghz standard for Self Certification starting in June 2017.
     3. Review ETSI-BRAN and Australian report (960MHz)
5. AoB-
   * 1. NICT Presentation
        1. Question on if they will present in 802.11 WNG?
           1. Still not confirmed
           2. Need to get response from Glenn Parson
6. Adjourn
   * 1. Moved Rick 2nd: Adrian - unanimous