# IEEE 802 LMSC Operations Manual, IEEE 802 LMSC Working Group  Policies, and Procedures and IEEE 802 LMSC Chair's Guidelines proposed changes

James Gilb (GA-ASI)

# Overview

- No changes to P&P, OM or WG P&P

- Multiple changes to Chair's Guidelines

  - IEEE 802 Participation requirements slide

  - Posting documents prior to EC consideration.

# Proposed changes for Chair's Guidelines

# Add new subsection, 2.19

- 2.19 Notification of IEEE 802 Participation requirements

- 2.19.1 Face to face meetings

  – At the first meeting of any session of a IEEE 802 WG, TAG, SG, Task Force (TF) or Task Group (TG), the IEEE 802 Participation slide (http://www.ieee802.org/devdocs.shtml) shall be presented by the chair, or the chair's designee. A link to this slide should also be included within the pre-published tentative agenda.

- 2.19.2 Online or teleconference meetings

  – As part of the pre-published tentative agenda or meeting announcement, a link to the IEEE 802 Participation slide (http://www.ieee802.org/devdocs.shtml) shall be provided indicating that it has to be read prior to the meeting. At the start of the meeting the chair shall ask whether there is anybody participating that has not read the slide. If someone says they have not, then the chair must either [a] read the slide set aloud, or [b] send the slide, or URL of the slide, electronically and pause the call until all participants have read the slide.

# New subsection (cont.)

- ## 2.19.3 IEEE 802 Web site

  - The IEEE 802 web site as well as all IEEE 802 Working Group, Technical Advisory Group, Executive Committee Study Group web sites will contain a link to the IEEE 802 Participation slide.

- ## 2.19.4 Suggested URLs for reference by websites:

  - 1) IEEE 802 Participation policy: (http://www.ieee802.org/devdocs.shtml)

# Participation in IEEE 802 Meetings

**All participation in IEEE 802 Working Group meetings is on an individual basis**

- *Participants in the IEEE standards development individual process shall act based on their qualifications and experience. (https://standards.ieee.org/develop/policies/bylaws/sb_bylaws.pdf section 5.2.1)*

- *IEEE 802 Working Group membership is by individual; "Working Group members shall participate in the consensus process in a manner consistent with their professional expert opinion as individuals, and not as organizational representatives". (http://ieee802.org/PNP/approved/IEEE_802_WG_PandP_v19.pdf section 4.2.1)*

- **You have an obligation to act and vote as an individual and not under the direction of any other individual or group. Your obligation to act and vote as an individual applies in all cases, regardless of any external commitments, agreements, contracts, or orders.**

- **You shall not direct the actions or votes of any other member of an IEEE 802 Working Group or retaliate against any other member for their actions or votes within IEEE 802 Working Group meetings, see https://standards.ieee.org/develop/policies/bylaws/sb_bylaws.pdf  section 5.2.1.3 and http://ieee802.org/PNP/approved/IEEE_802_WG_PandP_v19.pdf  section 3.4.1, list item x**

**By participating in IEEE 802 meetings, you accept these requirements.  If you do not agree to these policies then you shall not participate.**

# Posting EC documents

- 4.7  Policy for posting of documents to be considered by the EC

- (EC motion origin, 11/11/2016)
  - Prior to EC consideration, all documents (excepting documents for consideration during executive session) shall be posted on the document server (mentor) in the EC or a WG  area. An email notification of the link to the document shall be provided to the EC and to the recording secretary.

  - Note that documents for consideration during executive session are sent to EC and any other required participants as appropriate for each document.

# Deletions (out of date)

- Delete 2.2, 1)
  - 1) IEEE Staff members and anyone being supported by the IEEE Staff for attendance at the meeting should be exempt from the meeting fee. These individuals, since they are representatives of IEEE Staff, may participate in WG meetings. Unless they pay a meeting fee, they will not be counted as WG voters.  Note that observers are allowed to comment on WG documents and vote at the IEEE sponsor level if they meet requirements here. They should register to receive a name badge.

# Deletions (cont.)

- Delete 2.2 4)
  - 4) Members of the Press have no special privilege of access and shall be subject to normal meeting fee requirements.

# Misc. editorial

- Misspelled word "Eredit" should be "Credit" in 2.13.4

- Some capitalization changes

# Motions review

- Accept report

- AdoptPSDO

# Motions for closing

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# Motion for CG update

- This motion is brought under the normal process of approving actions of the Sponsor.

- Motion: The EC approves IEEE_802_Chairs_guidelines_v23.2.pdf as the IEEE 802 LMSC Chair's Guidelines (to be renumbered as v24)
  - Moved:
  - Second: