

# IEEE 802 LMSC Operations Manual and IEEE 802 LMSC Working Group Policies and Procedures proposed changes

# WG P&P proposed changes

# Overview

- Files:
  - IEEE\_802\_WG\_PandP\_v17.5.doc
    - Proposed new WG P&P
  - IEEE\_802\_WG\_PandP\_v17.5-17.3-redline.doc
    - Comparison with version sent to AudCom after March meeting
  - IEEE\_802\_WG\_PandP\_v17.3.doc
    - Document sent to AudCom for review
- The changes listed here are with respect to v17.3.

# Oops

- The minutes say that we approved v17.2 (as does the slides that I presented).
- However, there were changes indicated in the slides that were not in v17.2, these changes were put in v17.3 and v17.3 was submitted to AudCom.
- The changes were:
  - An attendee is an ~~n~~ **individual** participant who attends a ~~face~~ **to face** meeting.
  - A meeting notice shall be distributed, by a Working Group officer or designee, 30 calendar days in advance publicly and to the Working Group reflector.: A meeting agenda shall be distributed publicly and to the Working Group reflector at least 14 calendar days in advance of a meeting.

# Changes from v17.3 to v17.5

- What follows is a list of changes from v17.3 to v17.5
- This is provided as a summary, the approval will be for the document v17.5 plus any changes that may be offered.

## 1.03 Precedence of OM

- Delete “IEEE 802 LAN/MAN Standards Committee (LMSC) Operations Manual” from precedence list
- Add this text following the precedence list.
  - Additional rules governing Working Group operations are located in the IEEE 802 LAN/MAN Standards Committee (LMSC) Operations Manual. The IEEE 802 LMSC Operations Manual takes precedence over a Working Group Operations Manual.

# New subclause

## 13.0 Revision of the IEEE 802 LMSC Working Group Policies and Procedures

Revisions to this document shall be submitted by a Sponsor member to the Sponsor no less than 30 day in advance of a Sponsor Vote to approve them. The Sponsor member proposing the revision may modify the proposed revision during the 30 days prior to a Sponsor Vote (in response to comments). Insufficient time to consider complex modifications is a valid reason to vote disapprove. A motion to revise this document shall require a vote of approve by at least two thirds of all voting members of the Sponsor. A vote to approve revisions shall only be taken at a plenary session. If approved, revisions become effective at the end of the plenary session where the vote was taken.

# New subclause (cont.)

In some circumstances minor revisions may be made to the IEEE 802 LMSC Working Group Policies and Procedures without a revision ballot. These circumstances are

- a) Basic layout/formatting that does not change the meaning of any of the text
- b) Correction of spelling and punctuation
- c) Error in implementing approved changes

All other revisions shall be balloted as described in this clause. If any voting Sponsor member protests an editorial change of the OM within 30 days of its release (the date of notice on the Sponsor reflector constitutes the release date), that editorial change will be without effect.



## 2.0 WG responsibilities

- In 2.0 Working Group Responsibilities
  - Delete item f) “Attend to other matters assigned to them by the Sponsor”
- In 3.1 Election/appointment of officers
  - Change the first sentence as shown: “Prior to the end of that plenary session, persons that have been elected to fill an open position during the session are considered ‘Acting.’”

## 3.4 Responsibilities of WG officers

- Replace text in subclause, with the exception of the last paragraph with:
  - When carrying out the duties of an officer described in IEEE’s policies and procedures, officers of the working group:
    - a) shall not act:
      - 1) in bad faith;
      - 2) to the detriment of IEEE-SA;
      - 3) to further the interest of any party outside IEEE over the interest of IEEE; or
      - 4) in a manner that is inconsistent with the purposes or objectives of IEEE; and
    - b) shall use best efforts to ensure that participants of the working group conduct themselves in accordance with applicable policies and procedures including, but not limited to, SASB Bylaws 5.2.1.

# Changes, 4.2.1, 6.0

- 4.2.1 Liaisons
  - Change as shown: “Liaison officials are ~~those designated~~ individuals designated by the Working Group Chair who provide liaisons with other Working Groups or standards bodies”
- 6.0 Meetings
  - Delete “Only members have the right to participate in the discussions. The privilege of non-members to participate in discussions may be granted by the Working Group Chair”

# 6.1 Quorum

- AudCom: Conditionally accept if 1/3 matches the quorum stated in the Sponsor P&P.
- However, the text: “No quorum is required for any Working Group meeting publicly announced at least 45 days in advance.” is not acceptable.
- My response: The participants in the WGs of 802 change with regularity. However, it takes a year and 4 months of non-participation for a person to lose voting rights. Our experience in 802 is that having the meetings announced well in advance is sufficient to ensure adequate attendance of interested parties. Meetings are typically scheduled years in advance and rarely has the location changed. In 40+ years, only one meeting was canceled (due to travel restrictions following 9/11/2001).

## 6.1 Proposed action

- Marked not acceptable by commenter
- This is potentially a big change for 802.
- Propose: No change at this time.
- July 2015:
  - As stated previously we will accept 1/3 quorum if it matches your Sponsor P&P.
  - On your refusal to change “No quorum” we will require a statement in this Clause confirming that the Working Group shall not conduct WG business without a quorum.
- New proposal: Add sentence and change quorum to match the Sponsor P&P.

# Changes, 6.1,

- 6.1 Quorum
  - Change as shown: a quorum shall be defined as one-~~third~~half of Working Group voting members. Change quorum requirement to be one-half.
- 7.1.1
  - Change as shown: “To request IEEE 802 Executive Committee approval of creation of a study group IEEE 802 Executive Committee”

IEEE 802 LMSC OM proposed changes  
(changes to be approved only  
after AudCom approval of  
WG P&P and with approval  
of WG P&P)

# WG Financial Operations

- Move all text to IEEE 802 LMSC Operations Manual
- Delete reference to modifying the WG P&P as that is in the WG P&P now.
- Minor editorial change in that clause.
- New text is in IEEE\_802\_OM\_proposed\_v17.1.pdf with changes shown in IEEE\_802\_OM\_proposed\_v17.1changes.pdf



# Motion

- IEEE 802 EC approves sending IEEE\_802\_WG\_PandP\_v17.5.doc to AudCom for review. (with the intent that if it is approved by AudCom, it will be presented to be approved by the Executive Committee as the new WG P&P)
- Moved: Gilb
- Second: