Proposed addition to the Chair’s Guidelines on repository for approved CSDs.

Maintaining a repository for approved CSDs

CSDs approved after< date of approval of this guideline> shall be stored in the IEEE 802 Executive Committee Documents repository in a group for approved CSD files: ACSD.

Upon approval of CSDs submitted to EC, Recording Secretary shall create a document number in Mentor for the approved CSD and add the document to the ACSD group with that number. The Project number of the related PAR (e.g. 802.1Qcn, 802.11az, 802.15.3) with “.” replaced by “-“ will be used as the file name.

If a modification of a CSD is later approved, it will be uploaded as a revision of the same document number.

Therefore, the file identifier will be of the form:
EC-YY-NNNN-RR-ACSD-<Project number>

CSD files may be Power Point, Word or PDF formats.

The latest revision of an uploaded CSD is the official CSD for a project to be used for the CSD review as required by 10.2 of the LMSC OM. A link to it shall be provided in ballots so that voters can review whether a project is consistent with the CSD.

A link will be provided on the IEEE 802 webpage for a Mentor search to provide a listing of approved CSDs.

Also, add “maintenance of approved CSD repository” to the Recording Secretary responsibilities (3.4.3) the next time the LMSC P and P is updated.