Wireless Chairs Committee

Joint 11/15 Executive Committee

|  |  |  |
| --- | --- | --- |
| Project | Wireless Chairs Committee | |
| Title | Meeting Minutes for July 2015 | |
| Date Submitted | July 12, 2015 | |
| Source | Stephen McCann  BlackBerry | Tel: +44 1753 667099  E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
| Notice | This document has been prepared to assist the Wireless Chairs Committee (WCC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. | |
| Release | The contributor acknowledges and accepts that this contribution becomes the property of IEEE and may be made publicly available by IEEE 802. | |

**Sunday July 12th 2015, 16:02 Hawaii–Aleutian Standard Time (HAST)**

Agenda Topics:

* **Call to order**: Meeting called to order
* **Attendees**: Rick Alfin, Subir Das, Dorothy Stanley, Stephen McCann, Jon Rosdahl, Adrian Stephens, Bob Heile, Stuart Kerry, Mike Lynch, John Notor, Dawn Slykhouse, Clint Chaplin, Kathryn Bennett, Ben Rolfe, Apurva Mody, Pat Kinney, James Gilb, Juan Carlos Zuniga, Joseph Levy, Max Riegel
* **Recording Secretary**: Stephen McCann
* **Review agenda topics**: <https://mentor.ieee.org/802-ec/dcn/15/ec-15-0050-00-WCSG-802-wireless-chairs-meeting-agenda-2015-07-12.docx>
* **Move to approve the agenda:**
  + Moved: Adrian Stephens, Second: Dorothy Stanley
  + No objection to approving by unanimous consent.
* **Minutes from last meeting**: <https://mentor.ieee.org/802-ec/dcn/15/ec-15-0033-00-WCSG-wcc-vancouver-may-2015-minutes.docx>
* **Move to approve these minutes**
  + Moved Jon Rosdahl, Second Stephen McCann
  + No objection to approving by unanimous consent.
* **Announcements (if any) related to the Waikoloa Session or other matters**
  + None
* **Meeting network-status report (Rick Alfin)**
  + As usual, although the hotel now has a 100 Mbps from AT&T. The guest rooms are on a different circuit (200 Mbps). The room Wi-Fi is also very good.
* **Financial report-Ben/Jon/Clint (as appropriate)**
  + Fee waivers-none for the Joint Treasury
  + 708 people registered this week. There’s a possibility of losing money this week.
  + Draft version of the financial report was shown. It will be uploaded tomorrow.
  + 802.11 celebration cake
    - **Motion to approve purchase of the cake for Wednesday at a price not to exceed $900.**
    - Note: this is for the 802.11/15 joint treasury
    - Moved Jon Rosdahl, Second Ben Rolfe
    - No objection to approving by unanimous consent.
    - There will be a link to an anniversary video released later in the week and possibly some media people from IEEE.
  + PCO Agreement
    - **Whereas we do not have a signed agreement with Face to Face Events for the 802 Wireless Interims 2016-2018;**
    - **And Whereas IEEE 802 has an agreement in place that has mutually agreeable per meeting requirements and fees;**
    - **Move to Approve Face to Face Events as the PCO for the following 802 Wireless Interim Mtgs using the current 802 PCO Contract terms:**
      * **15-20 May 2016 Waikoloa, HI**
      * **15-20 Jan 2017 Atlanta, GA**
      * **10-15 Sept 2017 Waikoloa, HI**
      * **14-19 Jan 2018 TBD**
      * **9-14 Sept 2018 Waikoloa, HI**
    - Moved Jon Rosdahl, Second Ben Rolfe
    - The Jan 2018 meeting will be in the USA.
    - No objection to approving by unanimous consent.
    - So now Bob Heile will now create a formal contract for Face-to-face.
* **Future Interim Meetings-Bob**
  + September 2015 - Centara Bangkok status
    - There was an issue with Amex cards, which has now been resolved.
    - The early bird rate will finish in about 3 weeks’ time.
  + EU Interim Venue Status for September 2016
    - Budapest: Marriott, Corinthia
    - Prague: no viable contenders
    - Warsaw: Doubletree, Marriott
    - The rates for the four remaining options were shown and debated.
    - These were down selected to: Warsaw – Doubletree and
    - **Motion to accept to Warsaw – Doubletree and Warsaw - Marriott.**
    - Moved Jon Rosdahl, Second Ben Rolfe
    - No objection to approving by unanimous consent.
  + May 2017- Daejeon, Korea- still putting together draft contract
  + **Straw Poll: Should we attempt to avoid US mother’s day (2nd Sunday of March) in future meetings?**
  + **Tabled**
  + January 2018- exploring NW region options plus Montreal
  + Dawn: USA rates are currently increasing and this meeting is looking difficult. Canada is a little better. Looked at Hilton and Hyatts throughout the US.
  + F&B should be around $100,000 as a guideline.
* Process for Interim Session PCO selection- to be made part of and agreed upon as part of a WCSC OM- Nothing new to report at this time
* WCSC Operations Manual - status and actions needed. Bootstrap initial approval process approval deferred from EC telecom.
  + This will be potentially approved by the EC on Friday July 17th.
* **Relationship between 802.18 and 802.11/15 Joint Regulatory SC**
  + Originally EC chair and IEEE 802.18 chair would sign liaisons together. This was changed when documents were done electronically. Recently this process has reverted back to the dual signing process.
  + It depends if the output is from IEEE 802 or an IEEE 802 WG. A recent IEEE 802.11 output document had issues at the IEEE 802 level.
  + In the joint IEEE 802.11/802.15 regulatory group, everyone who is present can vote. This then has to be approved one of the WGs.
  + There is a difference of opinion between 802.18 and 802.11/15, which needs to be resolved. The rules do allow a WG to being a statement to the IEEE 802 EC.
* **802.24-- Goals for the week**
  + No update
* **Privacy ECSG status update** 
  + The PAR has been circulated and hopefully will be considered this week
  + A report of the privacy trial will also be discussed, together with a press release.
* **OmniRAN update**
  + Assembling the first draft of a specification for this work. OmniRAN would like to attend the 802 wireless meeting in September 2015 and requests a room allocation.
* **Working Group P&P**
  + There is nothing new
* **3GPP update**
  + Nothing to report
* **802.18--Regulatory issues being considered this week**
  + ITU and FCC related documents
  + Terahertz
* **Adjourn:** 
  + Move to Adjourn
  + Moved: Dorothy Stanley, Second: James Gilb
  + No objection
  + Meeting Adjourned at 17:35 HAST