Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee |
| Title | Meeting Minutes for May 2015  |
| Date Submitted | May 10, 2015 |
| Source | Stephen McCannBlackBerry | Tel: +44 1753 667099E-mail: smccann@blackberry.com |
| Re: | Meeting Minutes |
| Abstract |  |
| Purpose | Maintain Meeting Record |
| Notice | This document has been prepared to assist the Wireless Chairs Committee (WCC) and the Joint 11/15 Executive Committee. It is offered as a basis for discussion and is not binding on the contributing individual(s) or organization(s). The material in this document is subject to change in form and content after further study. The contributor(s) reserve(s) the right to add, amend or withdraw material contained herein. |
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**Sunday 10 May 16:06 Pacific Daylight Time (PDT)**

Agenda Topics:

* **Call to order**: Meeting called to order at 16:04 PDT, Sunday, May 10th, 2015
* **Attendees**: Rick Alfin, Subir Das, Steve Shellhammer, Dorothy Stanley, Stephen McCann, Jon Rosdahl, Adrian Stephens, Bob Heile, Stuart Kerry, Mike Lynch, John Notor, Dawn Slykhouse, Peter Ecclesine, Paul Nikolich, Pat Kinney.
* **Recording Secretary**: Stephen McCann
* **Review agenda topics**: <https://mentor.ieee.org/802-ec/dcn/15/ec-15-0034-01-WCSG-802-wireless-chairs-meeting-agenda-2015-05-10.docx>
* **Move to approve the agenda:**
	+ Moved: Rick Alfin, Second: Mike Lynch
	+ No objection to approving by unanimous consent.
* **Minutes from last meeting**: <https://mentor.ieee.org/802-ec/dcn/15/ec-15-0016-01-WCSG-wcc-berlin-march-2015-minutes.docx>
* **Move to approve these minutes**
	+ Moved Jon Rosdahl, Second Rick Alfin
	+ No objection to approving by unanimous consent.
* **Network:**
	+ This week will be the normal Verilan network and there should be no problems, as the hotel has a good backhaul connection.
* **Financial**:
	+ Reviewed the treasurer report:
		- 802.15 doc - 15-15/365r0:
		- <https://mentor.ieee.org/802.15/dcn/15/15-15-0365-00-0000-treasurer-report-may-2015.pptx>
		- 802.11 doc - 11-15/522r0:
		- <https://mentor.ieee.org/802.11/dcn/15/11-15-0522-00-0000-treasurer-report-may-2015.pptx>
	+ As agreed earlier, $115k will be transferred to the IEEE 802 account following the Atlanta (January 2015) meeting.
	+ There are 350 registrants for this week, here in Vancouver. The plan is for a surplus of about $6300. The lunch price works out to be about $50 per person.
	+ There may be a GST credit from the BC (British Colombia) government.
* **Future Interims**:
	+ September 2015: Centara Grand at Bangkok Central World, Bangkok. The repeat visit occurred in April 2015 and everything went well. The conference center is located on the 22 and 25th floors. Internet speed seems to be adequate. Guest room internet (Wi-Fi) is not so good though and the premier rates per room are very expensive. The rooms do have wired ethernet.
	+ EU Interim Venue Status (for September 2016 (also May 2018 and 2020))
	+ Budapest: Hilton, Marriott, Corinthia, Novotel, and Congress Center
	+ Prague: Hilton, Corinthia, Congress Center
	+ Warsaw: Hilton, Doubletree, Marriott, National Stadium
	+ Prague is not looking so good, and so either Budapest or Warsaw are looking the favorites.
	+ January 2017- Agreement with Hyatt Atlanta completed. This is normal interim and has no special relationship with IEEE 802.
	+ May 2017- Daejeon, Korea- putting together draft contract
	+ January 2018- tentative: Montreal, Seattle or Portland.
	+ May 2018 – tentative: Dublin, Lisbon
* **Process for Interim PCO (meeting organizer) selection:**
	+ There is nothing new to report at the moment. May 2016 is the first session which has not been agreed.
	+ There is now a draft Operations Manual (OM) ec-15-0028r0, which starts to explain the process. Thanks to Adrian for producing this. This document will be presented to the EC at some point, for their approval, hopefully in July 2015.
	+ **Move to put this on the EC agenda for consideration at their next meeting**
		- Moved; Adrian Stephens, 2nd: Rick Alfin
		- No objection to approving by unanimous consent.
	+ There was a discussion about who constitutes the Joint Treasury subcommittee and whether this should be tightly defined or not.
* **Wireless Group Agenda reviews**
	+ The Privacy ECSG is meeting this week.
	+ OmniRAN is not meeting
* **Working Group P&Ps**
	+ There will be some updates proposed for approval at the IEEE 802 EC June 2015 teleconference meeting. However, it’s likely that this will be not be complete until the September 2015 meeting.
* **3GPP update (IEEE 802.19)**
	+ During Tuesday PM2, there will be a presenter (Havish Koorapaty) from 3GPP discussing LAA. By the end of the week, there may be a liaison response back to 3GPP.
* **Face to face survey**
	+ Face to face would like to send all attendees a survey about this venue. They require permission to use everyone’s email addresses. This would be done on Friday or soon after.
	+ **Move to approve allowing Face to Face access to email addresses:**
		- Moved: Adrian Stephens , Second: Subir Das
		- No objection to approving by unanimous consent.
* **IEEE 802.18**
	+ There may be a requirement for an executive session this week to discuss a regulatory issue.
* **Adjourn:**
	+ Meeting Adjourned at 17:29 PDT