Wireless Chairs Committee

Joint 11/15 Executive Committee

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| Project | Wireless Chairs Committee | |
| Title | Meeting Minutes for July 2014 | |
| Date Submitted | September 12, 2014 | |
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| Re: | Meeting Minutes | |
| Abstract |  | |
| Purpose | Maintain Meeting Record | |
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Draft Agenda Topics:

* Call to order: Meeting called to order at 4:10pm pacific, Sunday, July 13, 2014
* Designate a Recording Secretary: No volunteers so Bob took some notes
* Review and approve agenda topics: No additions
* Meeting network-status report: Mr Alfvin provided an update that all was well and there was nothing special or unusual to be aware of.
* Financial report-Ben/Jon: Report was not ready at meeting time. The committee was informed that it would be ready for the WG opening Plenaries
* Future meetings-Bob: Bob quickly ran through the currently booked meetings. The only changes were to the July Plenary 2017. To open that slot up we needed to move the Hilton Waikoloa meeting to another time. Bob was able to put a package deal together getting essentially the same low sweetheart rates we are receiving today and getting the Plenary session moved to November 2019 with the addition of 2 Interims, one in Sept 2017 and the second in Sept 2018. In the process we were able to get a substantial reduction in the guest room rate for the Plenary in the process so we came out way ahead financially unlike Atlanta.

Bob then provided an update on the site visits to Bangkok, K-L and Singapore for the September 2015 Interim (and perhaps 2017 and 2019). There were a total of 15 properties surveyed. There were a couple of potential venues for a future Plenary but most were more suitable for an interim. Bob was still missing a few numbers so it was agreed to meet Thursday to create a short list for final negotiation for the Sept 2015 session.

Bob also informed the group of an opportunity in Korea. He was hosted by the Daejeon Convention Center and ETRI to survey the facility just before the July Plenary. The facility was excellent, plenty of nearby inexpensive hotels and an offer of $60k in financial support. Sept 2015 dates were not available. Bob polled the WCC on substituting the EU slot in 2016 with this. There was no support for that but there was agreement on Korea as the destination for 2017. Bob will work with DCC to finalize an agreement for presentation to the group.

Lastly on the topic of EU interims for 2016 and 2018, Bob informed the WCC that he was going to be in Europe in October and there was an opportunity to survey several properties in the more economical markets of Budapest, Prague and Warsaw. These had been identified at IMEX last year and previously discussed. Bob sought approval to conduct site inspections using joint treasury funds for EU intercity airfare and accommodation expenses he could not get covered by the target hotels or local Convention Bureaus. Estimate was a not to exceed $3,500 with the probable amount being in the $2500-$3000 range. Given this involved the expenditure of funds from the Jt treasury, it needed approval from the Jt 11/15 EC. Dorothy Stanley moved to approve and Adrian seconded. There were no objections.

* Discuss next steps on scope and charter of the Wireless Chairs EC- Adrian/all Adrian reviewed the slide deck (embedded at the end of these minutes) with the committee proposing to formally establish the WCC as a subgroup of the EC thereby giving it standing and a trail of authorization for the purposes of indemnification. A discussion ensued around various elements and the logistics of including the Joint 11/15 EC as a subset of this group. The conclusion was it was possible to make it work, details would be worked out later, and that we would go forward with an Information Item at the Monday EC meeting and then ask for formal approval on Friday.
* Further discussion on 802.16 futures? There was none of substance
* Any Regulatory issues to be aware of? Mike gave a brief update on what was happening at this session
* Rules? There was nothing to report on rules
* PARs There were no area of common discussion on any of the PARs under consideration this week
* 802.24 scope expansion The intent was discussed. No substantive objections
* liaison letter 3gpp No clear unanimity on approach. Shellhammer is taking the lead on shepherding this.
* coex interest group Received a brief update from Steve
* AoB
* Meeting recessed at 5:35pm pacific until Thursday to finalize Sept 2015 venue downselect.

Meeting called to order at 330pm Thursday, July 17, 2014

* Bob reviewed the top level numbers. Of the 15 prospects, 5 looked promising These were:
  + Suntec Singapore
  + Shangri-la K-L
  + Shangri-la Bangkok
  + Centara Bangkok
  + The Conrad Bangkok

It was decided to take Suntec off the list for Sept 2015 since Singapore is hosting a Formula 1 race starting the Saturday after our session, but the event really goes into high gear on Thursday during our session. Hotel space, especially bargain space would be at a premium if it was available at all and getting around would be challenging at best. Bob will assemble more refined set of numbers from the remaining 4 so we make a final selection in Athens.

* Adjourn: Meeting adjourned at 350pm pacific

