

Proposed rule changes for July 2014

Guidelines for IEEE-SA Meetings

- ▣ **All IEEE-SA standards meetings shall be conducted in compliance with all applicable laws, including antitrust and competition laws.**
- ▣ **Don't discuss the interpretation, validity, or essentiality of patents/patent claims.**
- ▣ **Don't discuss specific license rates, terms, or conditions.**
 - ▣ Relative costs, including licensing costs of essential patent claims, of different technical approaches may be discussed in standards development meetings.
 - ▣ Technical considerations remain primary focus
- ▣ **Don't discuss or engage in the fixing of product prices, allocation of customers, or division of sales markets.**
- ▣ **Don't discuss the status or substance of ongoing or threatened litigation.**
- ▣ **Don't be silent if inappropriate topics are discussed... do formally object.**

If you have questions, contact the IEEE-SA Standards Board Patent Committee Administrator at patcom@ieee.org or visit <http://standards.ieee.org/about/sasb/patcom/index.html>

See *IEEE-SA Standards Board Operations Manual*, clause 5.3.10 and “Promoting Competition and Innovation: What You Need to Know about the IEEE Standards Association's Antitrust and Competition Policy” for more details.

This slide set is available
at <https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.ppt>

4.1.5 Revision of OM and WG P&P

- Revisions to these documents shall be submitted by a Sponsor member to the Sponsor no less than 30 day in advance of a Sponsor Vote to approve them. The Sponsor member proposing the revision may modify the proposed revision during the 30 days prior to a Sponsor Vote (in response to comments). Insufficient time to consider complex modifications is a valid reason to vote disapprove. A motion to revise these documents shall require a vote of approve by at least two thirds of all voting members of the Sponsor. Votes to approve revisions shall be taken at a plenary session. If approved, revisions become effective at the end of the plenary session where the votes were taken.
- We have 6 officers, 10 voting WG/TAG chairs (one overlap)
 - 15 voting members, 2/3 approval is 10 affirmative votes

OM proposed changes

4.1.4 Private letter ballot

- AudCom's response regarding private letter ballot is that it is not allowed.
- Therefore, delete subclause 4.1.4.

4.1.2 Clarify voting rules

- Comment received: “The OM voting rules should reference the P&P and not contradict them.”
- I found one overlap in the OM, 4.1.2 Voting Rules
- Delete from the OM, 4.1.2 Voting Rules the following: “The affirmative vote of a majority of all members of the Sponsor with voting rights is required for an electronic ballot to pass except when specified otherwise by the IEEE 802 LMSC P&P or this OM.”
- This is covered by the P&P in 7.1 Approval of an action.

4.1.2 Editorial issue

- In 4.1.2, change “to be reach in less than” to be “to be reached in less than”

5. WG electronic meetings

- Add the following text to Clause 5
 - All active IEEE 802 WGs shall meet face-to-face during each IEEE 802 Plenary session. All WG meetings shall only be face-to-face, electronic meetings are not allowed. Additionally, IEEE 802 TAGs are allowed to have electronic meetings to make decisions between meetings, but such meetings do not count for participation credit.
 - The WG Chair may designate specific individual experts who are allowed to participate in WG discussions via electronic means during a face-to-face meeting for the benefit of the group. These individuals are not considered to be attending the meeting and so they are not required to pay meeting fees and they do not get participation credit. The participation of these individuals should be limited to specific technical topics. Such participation shall be documented in the minutes of the WG meeting.

5.2.3 Missing word.

- Last sentence of 5.2.3, change as shown:
- “In all other cases where fees were collected for interim sessions, a WG shall prepare and submit all financial reports ...”

10.3 Plenary PAR review

- Our current text has a 5 pm deadline for submitting comments and responses
- However, our WGs often have meetings that last until 6 pm, which is now our traditional ending time for the day (other than evening sessions.
- Propose changing deadline to be 6:30 pm.
- Changes to 10.3:
 - “... by e-mail not later than ~~56:30~~0 p.m. on Tuesday of the plenary session.”
 - “... not later than ~~56:30~~0 p.m. on Wednesday of the plenary session.”

WG P&P proposed changes

7.2.3 Loss of voting rights

- Change the last sentence as shown:
 - If membership is lost per this subclause, membership is re-established as if the person were a new candidate member, i.e., all previous participation credit is lost.
- Add the following sentence after the current paragraph
 - Persons who do not retain membership, as described in 7.2.2 Retention, lose membership but this does not cause the loss of previous participation credit.

Changes to Chair's Guidelines

Letter of affiliation

- The requirement for a letter of affiliation is not written down.
- Add new subclause to Clause 4 EC policy decisions
 - 4.5 Letter of affiliation
 - All members of the sponsor that are confirmed or elected, prior to confirmation or election, shall provide a signed letter that states their affiliation. This requirement may also be met by having an explicit statement of affiliation in the endorsement letter described in the “Voting membership” subclause of the IEEE LMSC Policies and Procedures. A statement of affiliation should be in the form of “For the purposes of IEEE 802, <potential Sponsor member's name>'s affiliation is <affiliation>.”

Review of the CSD by the WG

- Add the following as a new subclause to 4.
 - 4.6 WG review of the CSD
 - The requirement for the review of the CSD by the WG may be met by a motion that is passed by the WG that approves the CSD.