

# Proposed rule changes for July 2014

# Guidelines for IEEE-SA Meetings

- ▣ **All IEEE-SA standards meetings shall be conducted in compliance with all applicable laws, including antitrust and competition laws.**
- ▣ **Don't discuss the interpretation, validity, or essentiality of patents/patent claims.**
- ▣ **Don't discuss specific license rates, terms, or conditions.**
  - ▣ Relative costs, including licensing costs of essential patent claims, of different technical approaches may be discussed in standards development meetings.
    - ▣ Technical considerations remain primary focus
- ▣ **Don't discuss or engage in the fixing of product prices, allocation of customers, or division of sales markets.**
- ▣ **Don't discuss the status or substance of ongoing or threatened litigation.**
- ▣ **Don't be silent if inappropriate topics are discussed... do formally object.**

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If you have questions, contact the IEEE-SA Standards Board Patent Committee Administrator at [patcom@ieee.org](mailto:patcom@ieee.org) or visit <http://standards.ieee.org/about/sasb/patcom/index.html>

See *IEEE-SA Standards Board Operations Manual*, clause 5.3.10 and “Promoting Competition and Innovation: What You Need to Know about the IEEE Standards Association's Antitrust and Competition Policy” for more details.

This slide set is available  
at <https://development.standards.ieee.org/myproject/Public/mytools/mob/slideset.ppt>

## 4.1.5 Revision of OM and WG P&P

- Revisions to these documents shall be submitted by a Sponsor member to the Sponsor no less than 30 day in advance of a Sponsor Vote to approve them. The Sponsor member proposing the revision may modify the proposed revision during the 30 days prior to a Sponsor Vote (in response to comments). Insufficient time to consider complex modifications is a valid reason to vote disapprove. A motion to revise these documents shall require a vote of approve by at least two thirds of all voting members of the Sponsor. Votes to approve revisions shall be taken at a plenary session. If approved, revisions become effective at the end of the plenary session where the votes were taken.
- We have 6 officers, 10 voting WG/TAG chairs (one overlap)
  - 15 voting members, 2/3 approval is 10 affirmative votes

# OM proposed changes

## 4.1.4 Private letter ballot

- AudCom's response regarding private letter ballot is that it is not allowed.
- Therefore, delete subclause 4.1.4.

## 4.1.2 Clarify voting rules

- Comment received: “The OM voting rules should reference the P&P and not contradict them.”
- I found one overlap in the OM, 4.1.2 Voting Rules
- Delete “The affirmative vote of a majority of all members of the Sponsor with voting rights is required for an electronic ballot to pass except when specified otherwise by the IEEE 802 LMSC P&P or this OM.”
- This is covered by the P&P in 7.1 Approval of an action.

# 5. WG electronic meetings

- Add the following text to Clause 5
  - All IEEE 802 WGs shall meet face to face during IEEE 802 Plenary meetings. All WG meetings shall only be face to face, electronic meetings are not allowed.
  - The WG Chair may designate specific individual experts who are allowed to participate in WG discussions via electronic means during a face to face meeting to provide specific technical input to the group. These individuals are not considered to be attending the meeting and so are not required to pay meeting fees. The participation of these individuals should be limited to specific technical topics.
  - Subgroups of the WG may meet by electronic meetings, but participation by electronic means does not count towards attendance credit.

## 5.2.3 Missing word.

- Last sentence of 5.2.3, change as shown:
- “In all other cases where fees were collected for interim sessions, a WG shall prepare and submit all financial reports ...”



## 12. Distribution of 802 standards

- Change the sentence in as shown:
- “All IEEE 802 LMSC standards will be distributed in an electronic format on an annual basis to registered attendees.”

## 10.3 Plenary PAR review

- Our current text has a 5 pm deadline for submitting comments and responses
- However, our WGs often have meetings that last until 6 pm, which is now our traditional ending time for the day (other than evening sessions.
- Propose changing deadline to be 6 pm.
- Changes to 10.3:
  - “... by e-mail not later than 56:00 p.m. on Tuesday of the plenary session.”
  - “... not later than 56:00 p.m. on Wednesday of the plenary session.”

# WG P&P proposed changes

## 7.2.3 Loss of voting rights

- Change the last sentence as shown:
  - If [membership is](#) lost per this subclause, membership is re-established as if the person were a new candidate member, [i.e., all previous participation credit is lost](#).
- Add the following sentence after the current paragraph
  - Persons who do not retain membership, as described in 7.2.2 Retention, lose membership but this does not cause the loss of previous participation credit.
  - All members are required to maintain current contact information, including, at a minimum, a valid email address. Membership is lost if the member's contact information has not been updated within 30 days of it changing. The loss of membership due to failing to maintain current contact information does not cause the loss of previous participation credit.

# Changes to Chair's Guidelines

# Letter of affiliation

- The requirement for a letter of affiliation is not written down.
- Add new subclause to Clause 4 EC policy decisions
  - 4.5 Letter of affiliation
  - All members of the sponsor that are confirmed or elected, prior to confirmation or election shall provide a signed letter that states their affiliation. This requirement may also be met by having an explicit statement of affiliation in the endorsement letter described in the “Voting membership” subclause of the IEEE LMSC Policies and Procedures. A statement of affiliation takes the form of “For the purposes of IEEE 802, my affiliation is ???.”

# Review of the CSD by the WG

- Add the following as a new subclause to 4.
  - 4.6 WG review of the CSD
  - The requirement for the review of the CSD by the WG may be met by a motion that is passed by the WG that approves the CSD.

# Early close requirements

- Our early close option for letter ballot allows it when sufficient votes have been submitted to determine the outcome of an issue.
- For all cases, a majority of the Voting Members have to respond. For 15 members, this is 8.
- Approval requires either majority or 2/3. Therefore For 15 members, 8 approve or 8 disapprove is sufficient to decide a majority vote, 10 approve or 6 disapprove is sufficient to decide a 2/3 requirement.
- Add a new subclause to 2 with the table on the next page.



# Early close requirements (cont.)

# of voting members	12	13	14	15	16	17
Approves for majority	7	7	8	8	9	9
Disapproves for majority	6	7	7	8	8	9
Approves for 2/3 vote	8	9	10	10	11	12
Disapprove for 2/3 vote	5	5	5	6	6	6