IEEE 802 Wireless Chair's meeting

Project	IEEE 802 Wireless Chairs
Title	May 2014 Wireless Chair's meeting minutes
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Re:	May 2014 Wireless Chair's meeting
Abstract	The minutes of the May 2014 Wireless Chair's meeting.
Purpose	This document memorializes the discussion and decisions of the May 2014 Wireless Chair's meeting
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IEEE Wireless chair's meeting, 11 May 2014

All times Hawaiian Aleutian Standard Time (HAST), i.e., local time.

Heile call the meeting to order at 16:06

1. Attendees

- Bob Heile, Zigbee Alliance
- Jon Rosdahl, CSR
- Bruce Kraemer, Marvel
- Dorothy Stanley, Aruba Networks
- Ivan Reede, Amerisys
- John Notor, Notor Research
- Rich Kenedy, Mediatek
- Paul Nikolich, Self-employed, YAS BBV, Samsung, Huawei, Intel, Silver Spring Networks, HP
- Charles Perkins, Futurewei
- Diego Vicentin, Princeton University
- Marc Emmelmann, Self
- Mike Lynch, MJ Lynch and Associates, Silver Spring Networks
- Ben Rolfe, Blind Creek Associates
- Adrian Stephens, Intel
- Steven McCann, Blackberry
- Rick Alfvin, Verilan
- Chang-woo Pyo, NICT
- Liang Jin, Spirent Communications,
- Tim Godfrey, EPRI
- Clint Chaplin, Self
- Subir Das, Applied Communication Sciences
- James Gilb, Tensorcom
- Roger Marks, EthAirNet Associates (by phone call for a portion of the session).

Marks will be dialed into the meeting for his agenda topic.

Draft Agenda Topics:

- Call to order

- Designate a Recording Secretary

- Review and approve agenda topics

- Meeting network-status report

- Financial report-Ben/Jon

- Future meetings-Bob

- Discuss scope and charter of the Wireless Chairs EC- Adrian/all

- Discuss proposal to merge 802.16 into 802.15-Marks

- O&A?

- Regulatory?

- Rules?

- Any other Business?

- Adjourn

2. Designate recording secretary

Heile asked Gilb to act as secretary for the meeting and Gilb agreed.

3. Review and approve agenda topics

Nikolich requested time to discuss the birds of a feather session in July that will be replacing the social.

Heile indicated that the topic would be part of any other business as the end of the meeting.

No objections to approving the modified agenda.

4. Meeting network-status report

Alfvin indicated that the network was up and running with a single WLAN secure network for the week.

5. Financial report

Rosdahl presented the Treasurer's report for the 802.11 and 802.15 joint treasury. The documents are: 11-14-0494-00 and 15-14-0288-00.

Rosdahl stated that the numbers in the report are current through the end of March, because April numbers are not yet available.

Rosdahl stated that the budget for Nanjing, September 2013, now includes the cost for the site visit as well as a wire transfer charge so that there is a small deficit for the meeting instead of it having a zero balance..

Similarly there was a small deficit for the Los Angeles January 2014 meeting.

or this meeting in Hawaii (May 2014), we should have a small surplus.

Rosdahl stated that the slide for historical attendance in the reports is updated as the colors showing deficit vs. surplus were not correct in all cases. The current slide should be correct.

Rosdahl explained that the first quarter statement is a snapshot of the current income and expenses, but would not include all of the income and expenses for the May 2014 meeting. This is generated by the Netsuite tool that the treasurers are required to use.

6. Future meetings

Heile discussed the Athens meeting and presented that we are expecting a $66k deficit for the meeting, potentially there is a $5k improvement in this. This is equivalent to the deficit for the 3 2013 meetings. This estimate is based on 350 attendees.

The deficit for the Athens meeting includes 23% VAT. Heile is looking to see if we can recover the VAT. The VAT is supposed to be recoverable, but it can be difficult to make it happen. Heile is still waiting for an answer on it.

For the social at Athens, Heile is looking to make it a pay as you go event, probably at the Acropolis tour followed by food/beverage at about $100 per person. Heile asked for opinions on this.

Stephens said that it seemed a little steep, especially if one is bringing a guest. He suggested that we take a straw poll of the attendees.

Heile suggested that we try it without any subsidy from the treasury.

Stephens wants to get a straw poll from the WGs.

Kraemer indicated that this is a unique event in that we would be visiting the Acropolis.

Rosdahl indicated that this is similar to the tours in Beijing after the meeting in which individuals were able to register and attend, at their own expense, an event.

Heile indicated that there are three options:

- No social

- Event paid by individuals

- Increase meeting fees sufficient to cover the social.

Heile asked if $850 for early bird registration was acceptable ($1000 regular and $1150 on-site).

Stephens asked if we have a target level for the reserve?

Rosdahl said that the worst case is cancelling right before a meeting and have targeted

$400k-$500k as the balance to retain.

Stephens moved that we accept the $850/$1000/$1150 as the fee structure for September 2014. Seconded by Das.

This motion is to be decided by the joint membership of the 802.11 EC and 802.15 EC.

There as no discussion on the motion. There were no objections.

The motion carried by unanimous consent by members of the 802.11 EC and 802.15 EC.

Heile has visited the following properties for potential future venue sites:

- Grand Hyatt, Hong Kong

- Centara, Grand Hotel, Bangkok

- Plaza Athenee Hotel, Bangkok

- Shangri-la, Bangkok

- Conrad Hotel, Bangkok

- Berjaya Hotel, Kuala Lumpur

- Ritz/Marriott, Kuala Lumpur

- Shangri-la, Kuala Lumpur

- Sunway, Kuala Lumpur

- Renaissance, Kualu Lumpur

- Grand Copthorne, Singapore

- Suntec, Singapore

- Shangri-la, Singapore

Heile also received a suggestion from ETRI for a convention center in Daejon, South Korea. There may be substantial sponsorship for the meeting to offset the costs.

Kraemer indicated that this location is served by high-speed rail.

No objections were given for considering this site.

Heile indicated that there were many potential sites that are worth further consideration.

7. Discuss scope and charter of the Wireless Chairs EC

Stephens presented 11-14-0592-00.

Stephens said that here are actually two meetings going on here, the formal 802 wireless financial meeting and another meeting discussing future venues etc.

Therefore some of the rules should be formalized. In 802.11, there are members who want to know how future venue decisions are made. There is confusion and frustration amongst them.

There's also a question of how this meeting is authorized to make any decisions.

Slide #5 and slide #6 have some proposals as to formalize this process.

All decisions should be correctly minuted, except for executive sessions about contract figures and details.

There should also be an election for the chair of this meeting and also the secretary.

Heile asked for volunteers to work on this. Volunteers are Heile, Stephens, Rolfe, and Nikolich. Gilb was assigned by Nikolich to the group. Stephens suggested a teleconference, then we may have a proposal for approval in July. Stephens will lead the effort.

8. Discuss proposal to merge 802.16 into 802.15-Marks

Marks called into the meeting to discuss the future of 802.16.

He stated that he is concerned with the participation level in 802.16. There are three active projects, however, so the WG cannot be hibernated. Two of the projects are amendments to 802.16. Perhaps future work and maintenance of 802.16 would be located with the 802.15 WG.

The third project is 802.16.3, which is standalone and could work over any air interface, not necessarily 802.16.

Kraemer asked if this would be part of what is presented to and discussed with EC in July 2014.

Marks said that the next step is to see if any of the other WGs would have interest in adopting these projects.

Heile asked if it would be on the EC teleconference as an agenda item.

Nikolich said that it should be, but for this week is to bring the idea to the WGs to get feedback.

Marks said that there could be joint development or partnership perhaps in letter ballot to get engagement from the broader group.

9. O&A

Gilb stated that the one remaining comment was deemed to be out of scope. Approval of P802-REVb-D2.0 Overview and Architecture is on the June RevCom agenda.

10. Regulatory

Lynch indicated that there wasn't any new items in the regulatory space for this group.

11. Rules

Gilb didn't have any update on the 802 rules

12. Any other Business

Nikolich said that instead of the social we will be holding a Birds of a Feather session to discuss emerging applications that have could have relevance to IEEE 802. There will be 3 short

presentations and if anyone is interested, they should submit it to Pat Thaler and John D'Ambrosia.

13. Adjourn

Meeting was adjourned at 17:30