



WORKING GROUP CHAIR

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**Power System Design Editorial Working Group Agenda
 2014 IEEE Industrial & Commercial Power Systems Meeting
 Fort Worth, TX
 May. 20-24, 2014**

The Power System Design Editorial Working Group (3001 Series) met on Tuesday ,May 20, 2014. The meeting was called to order by the Chair at 3:00PM.

- 1. Introduction of Members and Guests
- 2. Attendance

Gary Fox (chair)	Marcelo Valdes	Kent Saylor
James Harvey	Joe Weber	Franklin Quilumba
Daniel Neeser	Hussain Marzonj	Lisa Perry (IEEE-SA)

Excused Absentees:

Thomas Howard Blair	John A. Kay	Lorraine Padden
William Bush	Massimo Mitolo	Daniel Ransom
Barry Hornberger		

- 3. Approval of Minutes of Previous Meeting was not possible. No minutes were available from the meeting of May 2013. No meeting was held at the IAS Annual Meeting in October 2013.
- 4. Old Business – Report on opened PARs:
 - 4.1. P3001.2 Recommended Practice for Evaluating the Electrical Service Requirements of Industrial and Commercial Power Systems (Barry Hornberger not in attendance; report by G Fox, L Perry)
 - 4.1.1. Draft document converted to template. WG review. Draft to be uploaded to IEEE-SA Mentor site; WG members can download online from there. Specific tasks:
 - 4.1.1.1. Confirm that Grey Book content has been included (J Harvey)
 - 4.1.1.2. Review Color Book chapter citations. Add Std No. to citation. Revise to new 3000 series standards if applicable.
 - 4.1.1.3. Review all other standards references. Confirm still applicable. Determine current standard revision year.
 - 4.1.2. PAR expires 12-31-2014. Seek two year extension.
 - 4.1.3. Status: Draft in Progress
 - 4.2. P3001.5 Recommended Practice for Application of Power Distribution Apparatus in Industrial and Commercial Power Systems (Gary Fox)
 - 4.2.1. Status: PUBLISHED
 - 4.3. P3001.9 Recommended Practice for the Lighting of Industrial and Commercial Facilities (Steven Townsend not in attendance; report by L Perry)
 - 4.3.1. Letters to request permission to use diagrams/photos need to be sent. L Perry to assist Steven Townsend with this.



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Industrial and Commercial Power Systems Department
Technical Books Coordinating Committee (TBCC)
Power System Design Editorial Working Group (3001 Series)

- 4.3.2. PAR expires 12-31-2014. Seek two year extension
- 4.3.3. Status: PreBallot
- 4.4. P3001.11 Recommended Practice for Application of controllers and automation to Industrial and Commercial Power Systems (Duane Leschert not in attendance; report by L Perry)
 - 4.4.1. Letters to request permission to use diagrams/photos need to be sent. L Perry to assist Duane Leschert with this.
 - 4.4.2. PAR expires 12-31-2015.
 - 4.4.3. Status: PreBallot Review
5. New Business – Report on other sections (PARs not opened)
 - 5.1. 3001.3 Design (Dan Neeser) While a PAR could be opened for this standard, the chair feels the committee should focus our attention on the open PARs. Once more progress is completed, this will be reconsidered. No objections were voiced to this course of action.
 - 5.2. 3001.4 Estimating the Costs (Sonny Sengupta) Consider deleting. Chair to review scope statements and see which Color Book chapters had covered this, if any.
 - 5.3. 3001.6 Expansion, Modernization and Rehabilitation (Dave Korpress), no report.
 - 5.4. 3001.7 Application of communication and signaling systems (no chair) no report.
6. Action Items
 - 6.1. WG to review 3001.2 draft and comment. Help for Barry Hornberger?
 - 6.2. Initiate Balloting on completed drafts
 - 6.3. Complete drafts on open PARs
 - 6.4. Initiate additional PARs at a later date after further progress on current PARs
7. Meeting adjourned at 3:30 pm