**IEEE Architecture and Enablers for Optimized Radio and**

 **Spectrum Resource Usage Working Group**

**Sponsored by IEEE DySPAN Standards Committee**

**7 September 2011
Telecon**

**Minutes**

**Chair: Masayuki Ariyoshi**

**Vice-Chair: Hiroshi Harada**

**Secretary: Kentaro Ishizu (Minutes recorder)**

1. **Call to order**
* The meeting was called to order at 7:05 pm (JST).
* A roll call of entities was taken. 5 voting members (ISB, NEC, NICT, Tokyo Univ. of Science (TUS), Worldpicom(WPC)) were present out of 7. Quorum was satisfied. KDDI Labs was also present without voting rights.
* There were no proxies. There were no declarations of representation for consultants.
1. **Approval of the agenda**
* Takayoshi-san (WPC) moved to approve the agenda (1900\_4wg-11-0026-00-DOT4), Hasegawa-san (TUS) seconded. Motion passed without opposition.
1. **Call for patents**
* A call for patents was made. (Templates\_Policies\_Procedures/ IEEE-SA-patent-slideset.pdf)
1. **Approval of the minutes**
* Chair Ariyoshi pointed out the draft minutes of the last conference call on 20 July 2011 (1900\_4wg-11-0023-01-DOT4). Ishizu-san (NICT) moved to approve the minutes, seconded by Mori-san (ISB). Motion passed without opposition.
1. **P1900.4.1 - Protocols, descriptions of interfaces and SAPs**
* There was no contribution uploaded for discussion in this conference call.
1. **Approval of draft standards**
* Chair Ariyoshi pointed out that the latest draft P1900.4.1 D0.5 has been up on the mentor server as 1900\_4wg-11-0027-00-4dt1, in which sections 6.2 and 6.3 have been updated according to the WG decision on 20th July.
* No action for approving the draft was taken in this conference call.
1. **Unfinished business**
* Chair Ariyoshi explained the latest status of publishing process of IEEE Std 1900.4a. Currently, Chair has been conducting the final check of the formatted version of the standard for publication. There have been some comments raised by IEEE editor and fed responses back. Those are not critical for the body of the standard. The IEEE Std 1900.4a-2011 is supposed to be published on 16 September, 2011.
* No updates on the preparation of press release on 1900.4a standard. Chair Ariyoshi will take over the action to finalise this in cooperation with Harada-san.
1. **New business**
* Chair Ariyoshi called for nominations to the technical editor position which is still vacant. This time, Chair updated the draft (1900\_4wg-11-0027-00-4dt1-p1900-4-1-d0-5.doc) according to the decision in the last conference call.
1. **Next meetings**
* Chair Ariyoshi revisited the future meeting schedule as described in the agenda. The WG confirmed the schedule.

The meeting was adjourned by Chair at 7:28pm (JST).