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| Working Group | **IEEE DYSPAN-SC 1900.5** |
| Title | ***(Approved 1/6/15) Meeting minutes 0160 for P1900.5 Ad Hoc Meeting – Face to face and Electronic Meeting 03-04 Dec. 2014*** |
| DCN | ***5-15-0001-01-mins*** |
| Date Submitted | ***02/28/2015*** |
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| Abstract | ***Minutes for IEEE 1900.5 ad hoc face to face and electronic meetings held 03-04 Dec. 2014.*** |
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| **P1900.5 December 03/2014 Participants** |

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| **Membership Status** | **Name** | | **Organization** | **E-Mail Address** |
| **First** | **Last** |
| Chair | **Mat** | Sherman | BAE Systems | [Matthew.sherman@baesystems.com](mailto:Matthew.sherman@baesystems.com) |
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| Participant | **Jesse** | Caulfield | Key Bridge Global, LLC | jesse.caulfield@keybridgeglobal.com |

Table 1 Dec 03 Meeting Participants

**Actions:**

The Chair will provide Tony a copy of the Winn Forum MOU.

**Minutes**

The Chair called the meeting to order at 8:15 AM EST.

The Chair presented from 5-14-0095-01

Based on input from the group, the agenda was modified and approved as reflected in 5-14-0095-02

The item numbers below are per the approved agenda

**1. Administrivia**

**1.a. Roll Call**

The participants identified in table 1 were noted.

No quorum was required as the group was meeting in Ad Hoc.

**1.b. Approval of Agenda**

The following agenda was approved by unanimous consent (except item 3).

1. Administrivia
   1. Roll Call
   2. Approve Agenda
   3. Patent slides
2. Review Schedule for 1900.5.2 Development
3. Review terms for submission to 1900.1
4. Review of 1900.5.2 draft
5. Review of 1900.5.2 schema
6. Status on NIEM integration
7. Other 1900.5.2 issues
8. AoB
9. Recess

Modification to agenda was proposed to include item 3) definition of terms used in 1900.5.2 into 1900.1

- Mover: John Stine

- Second : Carlos

The modification was agreed by unanimous consent

The group recessed at noon and resumed at 2:15 p.m.

**1.c. Patent slides / Notes on status**

The Chair reviewed the patent slides with the group.

The Chair asked if anyone had ‘potentially essential patents” they wanted to identify

None came forward

**2. Review Schedule for 1900.5.2 Development**

The Chair drafted a proposed schedule for 1900.5.2 with input from the group

The schedule is reflected below and in 5-14-0095-02:

Editorial Review (John) 1/6/15

Schema Adjustments (Jesse) 2/3/15

Editorial updates (John) 2/15/15

Vote to Sponsor Ballot 3/3/15

External validation / cert group starts 3/15

Form Ballot Pool ?

Conduct Ballot 4/1/15

Ballot completes 5/1/15

Form Comment Resolution subcom 5/5/15

Suggested resolutions available 5/15/15

Vote for Recirculation Ballot 6/2/15

Conduct Recirc Ballot 6/3/15

Ballot completes 7/3/15

Suggested comment resolutions available 7/15/15

Vote for Recirc Ballot 8/4/15

Conduct Recirc Ballot 8/5/15

Ballot completes 9/5/15

Approved by SG 9/15?

Reference implementation available 9/15

Certification available 9/15

The group agreed this schedule for 1900.5.2 by unanimous consent, but being in Ad Hoc reconsideration for formal approval is recommended during the next WG meeting.

**3. Review terms for submission to 1900.1**

The group reviewed terms to be added to 1900.1 relating to 1900.5.2

John Stine agreed to prepare a submission to 1900.1 regarding these terms.

**4. Review of 1900.5.2 draft**

The group decided further work was required before conducting this review. John Stine will tentatively have an updated draft by Jan 6.

**5. Review of 1900.5.2 schema**

The group decided further work was required before conducting this review. Jesse Caulfield plans to have an update for 03 February once the draft update is complete.

The group agrees that the schema specification should be implementable/expressed in XML and other data exchange formats. An XML schema will be used as an example in the 1900.5.2 (draft) standard document

**6. Status on NIEM integration**

John and Jesse will work on this for their next update.

**7. Other 1900.5.2 issues**

No other matters were raised.

**8. AoB**

There was none.

**9. Recess**

The group recessed at 4:10 PM.

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| **P1900.5 December 04/2014 Participants** |

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| **Membership Status** | **Name** | | **Organization** | **E-Mail Address** |
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Table 2 Dec 04 Meeting Participants

**Actions:**

None noted.

**Minutes**

The Chair called the meeting to order at 9 AM EST.

The Chair presented from 5-14-0094-01

The item numbers below are per the approved agenda

**1. Administrivia**

**1.a. Roll Call**

The participants identified in table 2 were noted.

No quorum was required as the group was meeting in Ad Hoc.

**1.b. Approval of Agenda**

The following agenda was agreed by unanimous consent.

1. Administrivia
   1. Roll Call
   2. Approve Agenda
   3. Patent slides / Notes on status
2. Review Schedule for 1900.5.1 Development
   1. PAR Extension
3. Review of 1900.5.1 draft
4. Focus on engagement of contributors
5. Other 1900.5.1 issues
6. Adjourn

**1.c. Patent slides / Notes on status**

The chair reviewed the patent slides with the group.

**2. Review Schedule for 1900.5.1 Development**

**2a. PAR Extension**

The Chair noted a PAR extension would be required.

There was no further discussion on schedule.

**3. Review of 1900.5.1 draft**

Reinhard presented 5-14-0103-00.

The group deferred further review of the draft

**4. Focus on engagement of contributors**

There was limited discussion on this topic with no specific outcome.

**5. Other 1900.5.1 issues**

No other issues were raised.

**6. Adjourn**

The meeting adjourned about 12 PM.