

2020 myProject & mentor access – IEEE 1349

SIGN UP IN myPROJECT, GO TO Mentor TO GET MEETING INFORMATION, DRAFTS, WEB MEETING LINKS, ETC.

- <https://standards.ieee.org/develop/etools/>
- <https://mentor.ieee.org/1349/documents>

myProject - first

Mentor - second

myProject
myProject is the Standard Association's tool to allow you to better manage and keep up to date on projects and topics that you are interested in.

IEEE Attendance Tool
Attendance Tool allows Working Groups to setup meetings and record attendance.

Mentor
Mentor provides a secure area where Working Groups can manage documents outside of public view.

Sign in or create an account

myProject

SIGN IN **CREATE ACCOUNT**

myProject Help Video

Click Menu

Click Invitations/Ballots

development.standards.ieee.org/myproject-web/app

IEEE SA - eTools | IEEE SA - eTools | myProject

IEEE Standards Ass... | IEEE SA - eTools | Welcome, please lo... | The National Fire C... | IEEE WebEx 2020 L... | 19-IEEE WebEx Ente... | Village Patient Portal

More Digital Library | IEEE Standards | IEEE Spectrum | More Sites

ect

Welcome, Lorraine Padden | Help | Menu

System Date/Time: 11-JUN-2020 08:49 UTC-12

Warning: Use of the browser back button may result in unsaved data or unexpected behavior. Use system navigation buttons or menus.

Important Dates (9) Showing 1-5

- 14 Aug 2020 RevCom Submission Deadline
- 14 Aug 2020 NesCom Submission Deadline
- 21 Sep 2020 AudCom Meeting
- 22 Sep 2020 RevCom Meeting
- 22 Sep 2020 NesCom Meeting

Next

6. Maintaining a Standard

1. Initiating a Project

2. Mobilizing a Working Group

3. Drafting a Standard

4. Balloting a Standard

5. Publishing a Standard

myProject Quick Links

For links to commonly used features please click on a stage of the standards development lifecycle on the left.

Home

Manage Profile & Interests

Manage Groups

View/Manage PARs

Invitations/Ballots

AudCom/NesCom/RevCom

View/Manage Standards Committee P&Ps

PARs and Standards Report

IEEE

Invitations/Ballots

System Date/Time: 15-JAN-2021 05:05 UTC-12

Warning: Use of the browser back button may result in unsaved data or unexpected behavior. Use system navigation buttons or menus.

Open Invitations | My Ballots (Voter) | Manage Ballots

The "My Invitations" view displays open invitations which are based on your interest designation or those to which you have been invited. The "All Invitations" view shows all current open invitations.

Show: My Invitations All Invitations

Search Invitations

Showing 1-4 of 4

| PAR/Standard Number ⓘ | Project Title | Committee | Ballot Type | Invitation Close Date | Ballot Invitations |
|-----------------------|---|---------------------------|-------------|-----------------------|--------------------|
| | Applications to Power System Buse... [+] | | | | vite |
| PC37.233 | Guide for Power System Protection Testing | PE/PSRCC/C37.233_WG ⓘ | Individual | 03 Feb 2021 | d in |
| P1349 | Guide for the Application of Electric Machines in Zone 2 ... [+] | IAS/PCI/1349_WG ⓘ | Individual | 13 Feb 2021 | vite in |
| P18 | Standard for Shunt Power Capacitors | PE/T&D/Capacitor-P18_WG ⓘ | Individual | 14 Feb 2021 | vite in |

6.4 Join SA Ballot Group (Individual and Entity Balloting)

Applicable Users:

- All IEEE SA Members

Notes:

- You are required to be an IEEE SA member or pay a per-ballot fee to join an IEEE SA ballot.
- Joining a ballot allows you to vote and submit comments when the project opens for balloting.
- Balloting group members have an obligation to respond during the balloting period; failure to return a ballot may disqualify the balloter from participation in future balloting groups.
- You can easily add or remove yourself from a balloting group, but only while the balloting group is forming. Your participation is fixed after the ballot invitation closes.

Instructions:

- On the **myProject** Home Screen click **Menu**.
- Click **Invitations/Ballots**.
- Click the **Open Invitations** tab. The default view is **My Invitations** which displays only invitations which are based on your interest designation and to which you have been invited. The **All Invitations** view shows all current open invitations.
- Under Ballot Invitations, click the **Join Ballot Group** icon.

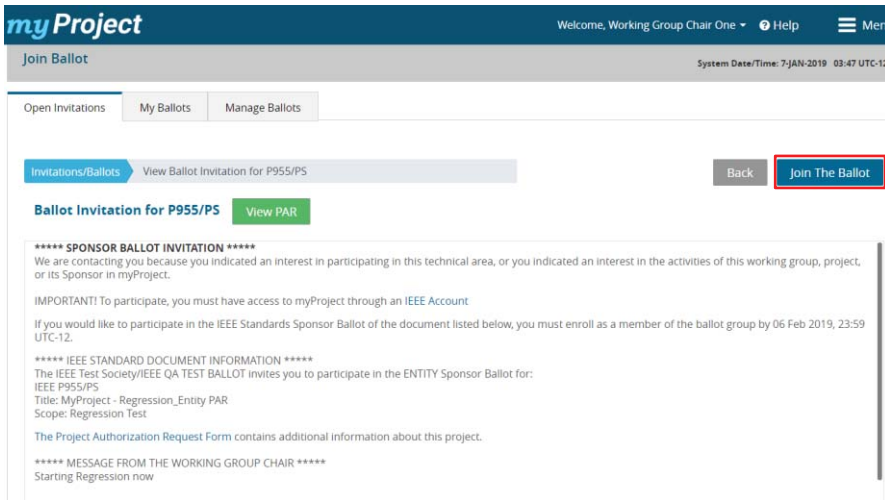
The screenshot shows the 'myProject' interface for 'Invitations/Ballots'. The user is logged in as 'Working Group Chair One'. The 'Open Invitations' tab is active. Below the tabs, there are buttons for 'Submit Draft to MEC' and 'Initiate Ballot Invitation'. A message explains the difference between 'My Invitations' and 'All Invitations'. Below this, there are radio buttons for 'Show: My Invitations' (selected) and 'All Invitations'. A search bar and pagination controls are also present. A table displays one invitation with the following details:

| PAR/Standard Number | Project Title | Committee | Ballot Type | Invitation Close Date | Ballot Invitations |
|---------------------|-----------------------------------|--------------------|-------------|-----------------------|--------------------|
| P955/PS | MyProject - Regression_Entity PAR | IEEETest/IQTB/EWGB | Entity | 06 Feb 2019 | [+] |

P1349

Click the + complete the information in the following menu

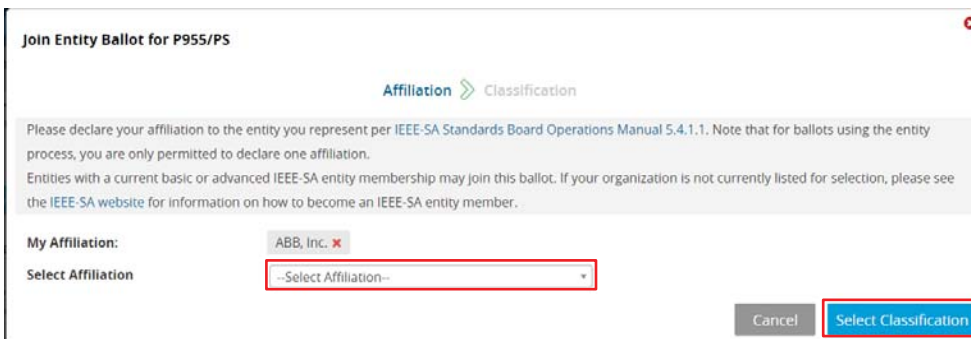
5. Review the invitation and click **Join the Ballot**.



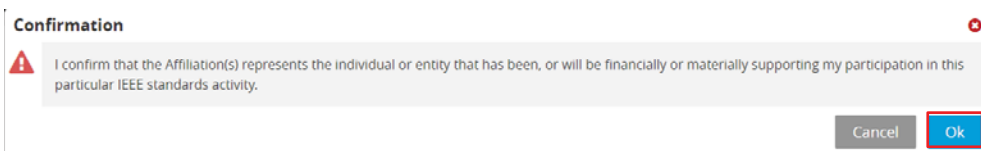
6. Declare an **affiliation** to the entity you represent.

- Your employer will be displayed as your affiliation by default. To add another affiliation, type the organization name into the box. Approved organizations matching your text will appear in a list. Click on any organization to select it or type the full organization name and click **Add**.
- To remove an affiliation click the **x** next to the organization name.
- If you are joining an entity ballot, you must be affiliated with a basic or advanced corporate member. If you are the first person to join an entity ballot, you will become the EBR (entity ballot Representative). If the EBR is already assigned, you will become the EBRA (entity ballot representative alternate). If both roles are already assigned, you will be added to a waiting list.

7. Click **Select Classification**.



8. Click **OK** to confirm.



9. Select the voter classification from the list that best represents your voting interest.
10. Click **Submit**.

Join Entity Ballot for P955/PS

Affiliation > Classification

Select the voter classification from the list below that best represents your voting interest. You may change your selection at any time during ballot group formation.

Specify Voter Classification

| | | |
|--------------------------------|--|----------------------------------|
| Academic-Other | An educational institution or a person or entity affiliated with such institution, that does not fall under any of the other Academic categories, providing academic review of the standard being developed. | <input type="radio"/> |
| Academic-Researcher | An educational institution, or a person affiliated with such institution, engaged in research in the subject matter covered by the standard being developed. | <input checked="" type="radio"/> |
| Academic-Student | A student of an educational institution with direct interest in the standard being developed. | <input type="radio"/> |
| Academic-Teacher | A teacher/professor/instructor at an educational institution with direct interest in the standard being developed. | <input type="radio"/> |
| Consulting | A person or entity that provides consulting services in the field covered by the standard being developed. | <input type="radio"/> |
| Distributor/ Retailer/Reseller | Distributors, resellers, or retailers of conformant products, or a person affiliated with such entity. | <input type="radio"/> |
| General Interest | A participant in standards activities that may benefit directly or indirectly, and may be affected by the standard being developed without being primarily a member of any of the other interest categories defined for this ballot. | <input type="radio"/> |
| Government - Defense/Military | A defense or military governmental entity, or a person affiliated with such entity, with direct interest in the standard being developed. | <input type="radio"/> |

[Back](#)
[Return to Affiliations](#)
[Submit](#)

11. Click **OK**. The Balloting group you have joined will now appear on the My Ballots tab in the Invitations/Ballots area.

Invitations/Ballots System Date/Time: 7-JAN-2019 04:00 UTC-12

Open Invitations **My Ballots** Manage Ballots Submit Draft to MEC Initiate Ballot Invitation

Search Ballots Ballots: Active

Filter by Stage(s)

Showing 1-1 of 1

| PAR/ Standard Number | Project Title | Committee | Ballot Type | Ballot Stage | Invitation Close Date | Ballot Close Date | Voter Classification | Vote | Comments | Collapse All |
|---|-------------------------------|-----------------------|-------------|--------------|-----------------------|-------------------|----------------------|------|----------|--------------|
| P955/PS PAR | MyProject - Regression_Entity | IEEETest/IQB/E WGB | Entity | Invitation | 06 Feb 2019 | | Academic-Researcher | 0 | | |
| <p>PAR for P955/PS</p> <p>PAR Other Attachments View Ballot Details</p> <p> pnp-checklist-2015-SCC1.doc View/Modify</p> <p>P955/PS Draft</p> | | | | | | | | | | |

BALLOT

Invitations/Ballots System Date/Time: 15-JAN-2021 04:58 UTC-12

Warning: Use of the browser back button may result in unsaved data or unexpected behavior. Use system navigation buttons or menus.

Open Invitations | **My Ballots (Voter)** | Manage Ballots

Search Ballots Ballots: Active

Filter by Stage(s)

Showing 1-50 of 71 F < 1 2 > L

| PAR/Standard Number | Project Title | Committee | Ballot Type | Ballot Stage | Invitation Close Date | Ballot Close Date | Voter Classification | Vote | Comments | Collapse All |
|---------------------|--|-----------------|-------------|--------------|-----------------------|-------------------|---|------|----------|--------------|
| P1349 | Guide for the Application of Electric Machines in Zone 2 ...[+] | IAS/PCI/1349_WG | Individual | Invitation | 13 Feb 2021 | | Consulting <input type="button" value="P"/> | 0 | | |

PAR for P1349 Other Attachments

6.10 *Vote and/or Comment on a Ballot*

Members of a ballot group will be able to log or change a vote on that ballot during the ballot period.

Applicable users:

- myProject users currently enrolled in a ballot

Notes:

- You will be able to select a vote from a list of the following: Approve, Disapprove, Abstain.
- In order to submit comments, you must log a vote.
- If the selection is "abstain", you must select a reason from the following: Lack of time, lack of expertise, conflict of interest, other.
- You can change your selection at any time during an open ballot or a recirculation period; the vote made during the ballot or the most recent recirculation, if applicable, will be carried forward to the following recirculation until it is changed
- Once the ballot period is closed, you will only be able to change or flip your vote from "disapprove" to "approve" or "abstain". You may only do this once and may not change back to a "disapprove" vote. The change/flip vote option will be available until the project has been recommended for approval/disapproval by RevCom.
- If you change a vote during the ballot or recirculation period FROM "disapprove" to "approve" or "abstain", the "must be satisfied" value of "yes", will be set to "no" automatically. You will be presented with a message explaining this and asked for confirmation.

Instructions:

1. On the **myProject** Home Screen, click **Menu**.
2. Click **Invitations/Ballots**.
3. Click the **My Ballots** tab.
4. Use the **Search Ballots** box or **Filter by State** function to locate the ballot you want to vote on.
5. Click **Submit a Vote**.

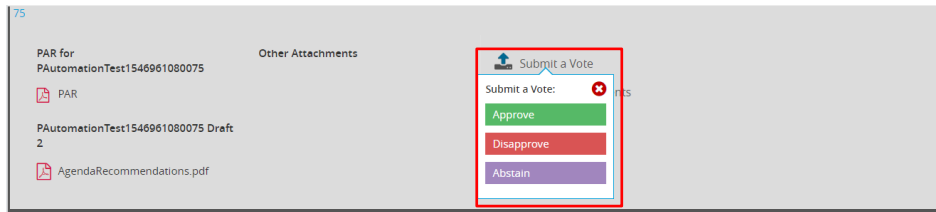
| PAR/Standard Number | Project Title | Committee | Ballot Type | Ballot Stage | Invitation Close Date | Ballot Close Date | Voter Classification | Vote | Comments | Collapse All |
|------------------------------|--|-------------------------------------|-------------|--------------|-----------------------|-------------------|----------------------|------|----------|--------------|
| PAutomationTest1546961080075 | Automation Test Project Title1546961080075 | IEEETest/ITO/Phyllis/ITO/Phyllis/WG | Individual | Ballot | 07 Jan 2019 | 07 Feb 2019 | Academic-Other | 0 | | |

Other Attachments:

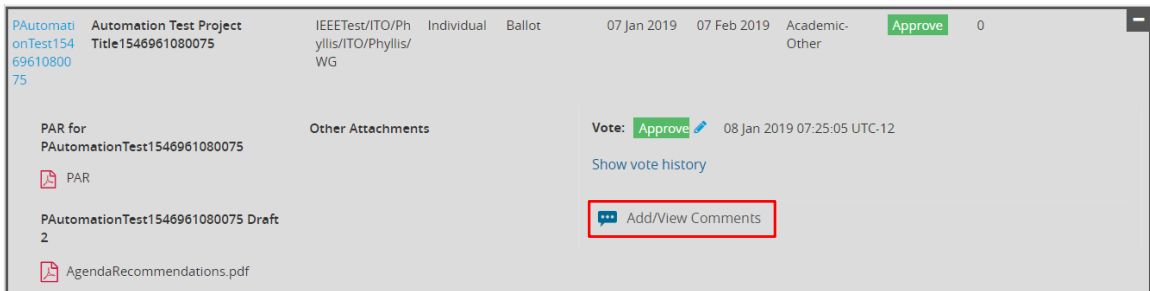
- PAR for PAutomationTest1546961080075
- PAR
- PAutomationTest1546961080075 Draft 2
- AgendaRecommendations.pdf

[Submit a Vote](#) [Add/View Comments](#)

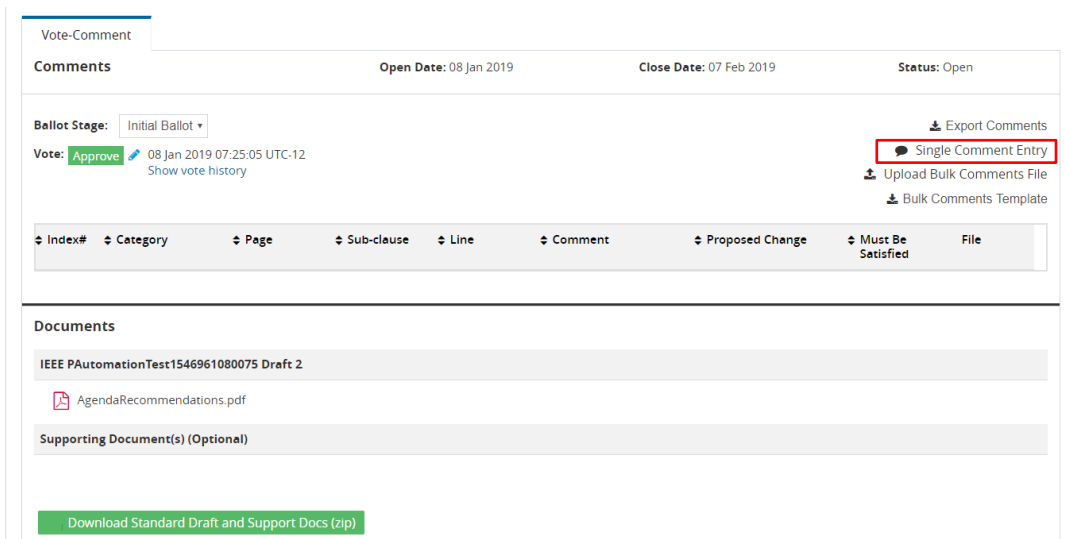
6. Click **Approve, Disapprove** or **Abstain**.



1. Once you've voted, the system will allow you to add and view comments. Click on **Add/View Comments**.



2. Click **Single Comment Entry**.



3. Use the **Comment Category** drop down to choose a category for your comment.
4. Enter your comment in the **Comment** box. Enter any other optional information or upload files.
5. Click **Save and Close**.

New Comment

Comments you enter for this Sponsor ballot will be considered by the Comment Resolution Group after this ballot period ends, and, if required, responses will be provided during the next round of ballot (i.e., during the next recirculation). Sponsors shall provide evidence of the consideration of each comment. Such evidence shall include:

a) An indication of whether the resolution proposed by the comment was accepted, revised, or rejected.

b) For comments that are not accepted verbatim, an explanation for the rejection of the comment or for revision of the change proposed by the commenter. For more information on comments in the ballot, please see Clause 5.4.3.3 of the IEEE-SA Standards Board Operations Manual. For additional guidance, refer to the RevCom Resolution Preparation Guidelines.

*** required field**

*** Vote:** Approve

*** Comment Category:** Must Be Satisfied

Page #: **Sub-clause:** **Line #:**

*** Comment:**

Proposed Change:

[Upload files](#)

Files:
Uploaded Files
 No file uploaded

Current selected file(s) for uploads.
 No file selected for upload.

Cancel Save & Close

6. Your comment will now appear on your My Ballots page and will be visible only to you and the administrators of the ballot.

Vote-Comment

Comments Open Date: 08 Jan 2019 Close Date: 07 Feb 2019 Status: Open

Ballot Stage:

Vote: Approve 08 Jan 2019 07:25:05 UTC-12 [Show vote history](#)

[Export Comments](#)
[Single Comment Entry](#)
[Upload Bulk Comments File](#)
[Bulk Comments Template](#)

Showing 1-1 of 1

| Index# | Category | Page | Sub-clause | Line | Comment | Proposed Change | Must Be Satisfied | File |
|--------|----------|------|------------|------|----------------------|-----------------|-------------------|--|
| 1 | General | | | | Testing the comments | | No | ✎ |

7. To change your comment, click on the comment and click **Edit** or **Delete**.

Comment ✖

Commenter: SA Member Three

Comments you enter for this Sponsor ballot will be considered by the Comment Resolution Group after this ballot period ends, and, if required, responses will be provided during the next round of ballot (i.e., during the next recirculation). Sponsors shall provide evidence of the consideration of each comment. Such evidence shall include:

a) An indication of whether the resolution proposed by the comment was accepted, revised, or rejected.
 b) For comments that are not accepted verbatim, an explanation for the rejection of the comment or for revision of the change proposed by the commenter. For more information on comments in the ballot, please see Clause 5.4.3.3 of the IEEE-SA Standards Board Operations Manual. For additional guidance, refer to the RevCom Resolution Preparation Guidelines.

[✎ Edit](#)

Vote: APPROVE

Comment Category: General **Must be satisfied:** No

Page #: **Sub-clause:** **Line #:**

Comment:
Testing the comments

Proposed Change:

No file uploaded

[Delete](#) [Close](#)

8. Make changes to your comment and click **Save and Close**.

Comment ✖

Commenter: SA Member Three

Comments you enter for this Sponsor ballot will be considered by the Comment Resolution Group after this ballot period ends, and, if required, responses will be provided during the next round of ballot (i.e., during the next recirculation). Sponsors shall provide evidence of the consideration of each comment. Such evidence shall include:

a) An indication of whether the resolution proposed by the comment was accepted, revised, or rejected.
 b) For comments that are not accepted verbatim, an explanation for the rejection of the comment or for revision of the change proposed by the commenter. For more information on comments in the ballot, please see Clause 5.4.3.3 of the IEEE-SA Standards Board Operations Manual. For additional guidance, refer to the RevCom Resolution Preparation Guidelines.

*** required field**

*** Vote:** Approve

*** Comment Category:** General **Must Be Satisfied**

Page #: **Sub-clause:** **Line #:**

*** Comment:** Testing the comments again

Proposed Change:

[Upload files](#)

Files:
Uploaded Files
 No file uploaded

Current selected file(s) for uploads.
 No file selected for upload.

[Delete](#) [Cancel](#) [Save & Close](#)

6.11 Change (Flip) a vote

After a round of balloting closes, voters who have voted “Disapprove”, may “flip” their vote to either “Approve” or “Abstain” at any time before recirculation or the RevCom meeting.

Applicable users:

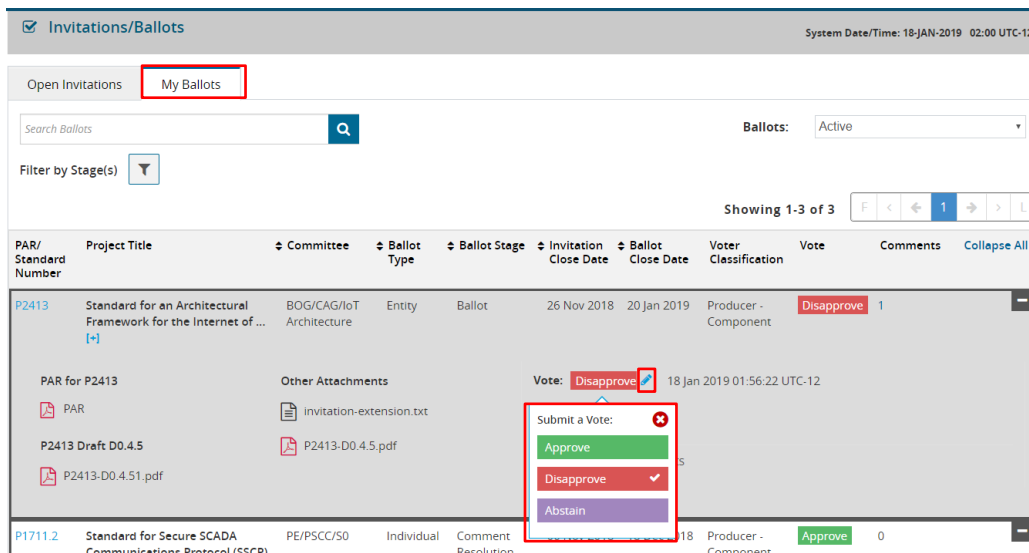
- myProject users who have voted “Disapprove” on a ballot.

Notes:

- You will receive notification of your vote change. This notification will be included with the RevCom submission.
- You may only change your vote once using this feature. You will not be able to change the vote back to “Disapprove”.

Instructions:

1. On the **myProject** Home Screen, click **Menu**.
2. Click **Invitations/Ballots**.
3. Click on the **My Ballots** tab.
4. Use the **Search Ballots** box to locate the ballot with the vote you wish to change.
5. Click the **edit** icon next to the current vote.



6. Click the new vote you want to submit. Click **Yes** to confirm. After confirming your change, a message will be sent to you, the Working Group Chair and Standards Committee Chair notifying them of the flipped vote.