



DIGEST SUBMISSION GUIDELINES

1. The 4-5 page digest should be typed single column, single space with one-inch margins on all four sides. Charts, illustrations, and figures must fit within the 4-5page limit including the references. Digests are NOT to be prepared in the IEEE two column paper format. Use the Digest Template linked below for details. Three page digests or shorter will not be accepted.
2. The digest should explain the problem that will be addressed, the major results, and how this is different from the closest existing literature.
3. The digests will be blind reviewed by the Technical Program committee which means your submission should NOT contain any author names or affiliations or other identifying information in the digest, metadata or file name. Please use the file name: **Evolution2025_BLIND**.
4. Papers presented at Evolution must be original, non-commercial material and must not have been previously presented or published. Following digest review, full manuscripts of accepted papers will be due before the conference.
5. Authors should obtain any necessary company and governmental clearance prior to submitting their digest to the Submission Portal.
6. The 150-word abstract and 100-word presenter bios will be used in the online program.
7. The IEEE Xplore proceedings will only contain accepted papers that are presented in-person at the conference by a registered author.
8. Digests are due by 11:59 PM EST on **Sunday, December 1, 2024**. All digests must be submitted electronically via the Ex Ordo submission site. Only pdf file format will be accepted. Digests exceeding five pages in length will not be accepted; the paper size must be 8.5" x 11" (Letter). The allowable font size is 12 point Times New Roman or 11 point Calibri.

To submit your 4-5 page digest for consideration, follow these instructions:

1. Download the Digest Template (***Found on the Conference Website Author Page***)
2. Upload your 4-5page digest to the Digest Submission Site [HERE](#).

AUTHOR NOTIFICATIONS

Author acceptance/rejection notices are sent to the corresponding author as indicated during the electronic submission. All other correspondence for accepted papers will be sent to the presenting author as indicated during the electronic submission. Questions regarding the submission process or technical program should be directed to the Program Specialist, Tracy Holle at t.holle@ieee.org

Authors will be notified of acceptance status in the beginning of February.

IEEE ELECTRONIC COPYRIGHT FORM (eCF)

If your digest is accepted, when submitting your final paper you will be required to complete the IEEE Electronic Copyright Form (eCF). This form allows IEEE the right to use, distribute, publish, exhibit, digitize, broadcast, reproduce, and archive, in any format or medium, whether now known or hereafter developed any materials, including written, audio and visual works.

REGISTRATION

All accepted authors are required to register and present their work in person. Visa invitation letters can be requested during the registration process. The letter will be issued automatically once your registration has been paid.

REVIEW PROCESS

Three to five reviewers will review your submission.

Submissions are primarily evaluated on the usefulness of the work to the intended conference demographic including the practicality of the work presented, how clearly the work is explained, and whether the work appears complete. Reviewers particularly value evidence of completed experimental work.

When the review process is complete, the corresponding author will be notified if their paper has been accepted or not.

Authors are expected to present the results from their final paper in person at the conference.

Agreement Not to Pre-Publish Digests or Present Digests

Submission of a digest for review and subsequent acceptance is considered by the committee as an agreement that the work will not be placed in the public domain by the author prior to the conference. Accepted papers or significant portions of the work may not be placed in the public domain (conference with and without proceedings) prior to the conference. Violation will be grounds for automatic withdrawal of the paper by the conference committee.

Questions?

All questions or inquiries for further information regarding the submission process can be directed to Tracy Holle (t.holle@ieee.org).