

IEEE C37.81 Working Group Meeting Minutes
C37.81 IEEE Guide for Seismic Qualification of Class 1E
Metal-Enclosed Power Switchgear Assemblies

Meeting Date: October 9, 2023

Meeting Time: 8:00 am – 9:45 am

Location: Catamaran Hotel, San Diego

Attendance

Members: 9, Guests: 7, First Working Group Meeting quorum not required

Attendance is recorded at the end of the meeting minutes.

A. Call to Order

The meeting was called to order by WG Chair as first meeting of WG

B. Introductions

Participants introduced as recorded below.

C. Approval of Agenda and Previous Meeting Minutes

Agenda approved. No minutes since this first meeting.

D. Rules and Guidelines for conducting Working Group Meetings

Verbal call for Essential Patents – None Identified

E. IEEE SA Copyright Policy

Link and Slides for SA Copyright Policy shared

F. Working Group P&P's

Link for Working Group P&P's shared

G. PAR Status

Reiterated PAR approval by SA Standards Board. PAR Expiration Date: 31 Dec 2027

H. IEEE iMeet Center Workspace

Working Group workspace location will be sent out after the meeting. Any working group members that require access, please contact either the Chair or Secretary.

I. Review Draft Document

Reviewed existing version. At this point only corrections to referenced standards need to be addressed. The former IEEE and IEC standards for topic have been combined into a dual logo standard IEC/IEEE 60980-344.

J. Future Meetings

Considering common interested parties and scheduling issues C37.81 and C37.82 will be scheduled for same section at the spring 2024 IEEE PES meeting.

K. Adjourn

Meeting adjourned

Carl Schneider Secretary

October 19, 2023

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Role	First Name	Last Name	Company
Chair	Russell	Boyce	Eaton
Secretary	Carl	Schneider	Siemens
Member	Isaac	Pounders	Meiden
Guest	Artyom	Runov	S&C Electric
Guest	Erin	Hardy	Eaton Corporation
Member	Terry	Hunt	Westinghouse
Member	Mike	Lafond	UL
Member	Kevin	Sippel	Eaton
Member	Adam	Brooks	Duke energy
Guest	Darryl	Moser	ABB
Guest	Anthony	Natale	HICO
Guest	David	Besler	S&C
Guest	Ilya	Glinsky	S&C
Member	Chris	Bridges	Eaton
Member	Terry	Woodyard	Siemens
Guest	Umer	Khan	ABB

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