

**PC37.24 Working Group**  
**MINUTES OF THE Spring 2023 MEETING (rev.0)**

Catamaran Resort and Spa, Rousseau Center Room, San Diego, CA  
October 9, 2023, 3:45 – 5:30pm PST

The meeting called to order by Chair, Terry Woodyard at 3:45pm on October 9, 2023.

**Attendance**

38 people participated, including the Chair and Secretary.

Attendance is listed at bottom of this document.

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Goal of this meeting was to review draft 4 of the guide that included the various inputs from the Adhoc committees, create new groups to expand on various clauses, as well as receive any other comments the attendees had.

- 1) Introduction of members and guests – Completed. We had 19 members of the working group in attendance (Including Chair and Secretary) – quorum was reached.
  
- 2) Patent Slides were shown and discussed.  
No issues raised.
  
- 3) Copyright policy was shown and discussed.  
No issues raised.
  
- 4) Document Status was reviewed. No comments or questions were raised.
  
- 5) Approval of Meeting Agenda - motion to approve by Ron Hartzel. Second by Fiori Coziuc. No objections to approve the agenda and no discussions from the group. Approved by unanimous consent.
  
- 6) Ron Hartzel moved to approve the S2023 meeting minutes. Colby Lovins seconded the motion. No discussion and no objections from the group. Approved by unanimous consent.
  
- 7) Document Review  
Draft 4a was reviewed which included verbiage from the adhoc groups that provided comments since the S2023 meeting, as well as last minute comments from one of the adhoc groups that were received a day before the meeting.  
  
Current document: C37.24-2017 due to expire 12-31-2027  
PAR Approved March 24, 2022. PAR due to expire Dec. 31, 2026
  
- 8) The following adhoc groups were formed in the S2023 meeting. It is noted below which teams submitted suggested verbiage which was added to draft 4 and 4a of the standard:
  - a) Clause 3 & 4: Carl Schneider will collate information. Contributors will be Dave Gohill, Garrett Sims, Jacob Walgenbach, Terry Neighbours. Comments were received for these clauses and included in draft 4 and 4a.

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- b) Clause 6: Fiori Cozuic, John Bordewich and Terry Neighbours - Comments were received for this clause and included in draft 4 and 4a.
  - c) Clause 7: Garrett Sims, Mike Lafond, Ashok Ayyaswamy, Terry Woodyard – Comments were received and were included in draft 4a only.
  - d) Clause 8: Randy Creach, Jonathan Wear, Chirag Patel, Terry Woodyard – Comments were received for this clause and included in draft 4 and 4a.
  - e) Lokesh Solanki, John Bordewich, Chirag Patel, Terry Neighbours – Review and update reference materials, ASHRE examples, etc. – No comments were received for this clause.
- 9) Next steps will be to develop draft 5 and send to all WG members with comment spreadsheets before the spring 2024 meeting.
- 10) Meeting adjourned at 5:00pm PST.

Reported by:

Terry Neighbours

Secretary: PC37.24

E: [terry.l.neighbours@us.abb.com](mailto:terry.l.neighbours@us.abb.com)

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**Attendance**

<b>Role</b>	<b>First Name</b>	<b>Last Name</b>	<b>Company</b>
Guest	Abe	Shocket	ABB
Guest*	Adam	Brooks	Duke Energy
Guest	Artyom	Runov	S&C Electric
Member	Ashok	Ayyaswamy	Volta
Guest	Bryan	Tatum	UL Solutions
Member	Carl	Schneider	Schneider Electric Inc. USA
Guest	Chris	Bridges	Eaton
Member	Chirag	Patel	Powell
Member	Colby	Lovins	Federal Pacific
Guest	Conrad	Pecile	Myers Power Products
Member	Dakota	Leopard	Eaton
Guest	Danny	Hoss	Southern States
Guest	Erik	Doroz	Eaton
Member	Fiori	Coziuc	S&C
Member	Garett	Sims	Eaton Corp.
Guest	Henning	Milnikel	Siemens AG
Guest	Jacob	Walgenbach	Siemens
Member	Jared	Hines	Eaton Corp.
Guest	Kevin	McGlown	JST Power Equipment
Guest	Lalit	Patil	Eaton
Member	Leonel	Santos	Schneider Electric
Guest	Mike	Orosz	Myers/CBT&S
Guest	Mina	Youssef	Eaton Corp.
Guest	Oliva	Hartmann	Siemens Industry
Member	Randall	Creach	Avail Switchgear Systems
Member	Robert	Burns	Eaton Corp.
Guest	Robert	Hanna	JST Power Equipment
Guest*	Robert	Lau	nVent Hoffman

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Member	Ron	Hartzel	Eaton Corp.
Member	Russell	Boyce	Eaton Corp.
Member	Sahadev (Dave)	Gohil	Avail Switchgear Systems
Member	Sergio	Flores	Schneider Electric Inc. USA
Guest	Shah	Farhang	Megger
Secretary	Terry	Neighbours	ABB Inc.
Chair	Terry	Woodyard	Siemens Industry Inc.
Guest	TJ	Zee	Eaton
Member	Todd	Sauve	Rockwell Automation
Member	Tom	Hawkins	Siemens Industry

\* Requested membership to WG