

**C37.21 Working Group**  
MINUTES OF THE SPRING 2023 MEETING  
Catamaran Resort, San Diego, CA  
Tuesday, October 10, 2023, 4:15-6:00 PM

Attendance:

3 of 10 Members were present with 4 Guests in attendance. The Quorum Threshold of 6 was not met.

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A. Call to order

*Meeting was called to order by Working Group Chair, Christo Thomas, at 4:15 PM on Tuesday, October 10, 2023.*

B. Introduction of attendees

*Complete*

C. Approval of Agenda

*Agenda could not be approved since quorum was not met.*

D. Verbal call for essential patents and reminder against discussing commercial topics

*A link to the IEEE patent policy slides was distributed in the meeting agenda, no patent issues were voiced by the meeting attendees.  
Patent Slide was shared in Meeting.*

E. Working group P&Ps and copyright policy

*Links to the IEEE-SA approved WG Policies & Procedures and the IEEE copyright policy slides were included in the meeting agenda so that all attendees could review them.  
Copy Right Policy Slide was shown during the meeting.  
Discussed requirements for what constitutes anticompetitive behavior.*

F. Approval of Previous Minutes

*Minutes were not approved since Quorum was not met.*

G. Document Status

*Current document: C37.21-2017 due to expire 12-31-2027  
PAR approved: 2-15-2023, expires 12-31-2027*

H. New Business

- Reviewed and discussed Draft 2 with the working group and updated with additional comments.
- Reviewed and discussed the information from C37.21.a should be included in the new revision of C37.21.

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 Tuesday, October 10<sup>th</sup>, 2023, 04:15-06:00 PM

I. Next Steps

- Hold an online meeting after January 16 to review the revised draft.

J. Adjourn

*Meeting adjourned at 5:25 PM.*

Attendance record:

First Name	Last Name	Affiliation	Role	04/17/23	10/10/23
Christo	Thomas	Schneider Electric	Chair	✓	✓
Chris	French	Beta Engineering	Secretary	✓	✓
Darryl	Moser	ABB	Member	✓	
Clint	Carne	Schneider Electric	Member	✓	
John	Kaminski	Siemens	Member	✓	✓
Bryan	Tatum	UL Solutions	Member	✓	
Paul	Barnhart	UL Solutions	Member	✓	✓
Matt	Westerdale	Bureau of Reclamation	Member	✓	
Alexandre	Pelletier	STACE	Member	✓	
Owen	Parks	ABB	Member	✓	✓
Andrew	Truman	Black & Veatch	Member	✓	
Ben	Sax	Nashville Electric Service	Member	✓	
Randy	Blake	Schneider Electric	Guest	✓	
Vincent	Marshall	Southern Company	Guest		✓
Mauricio	Gonzalez	Avangrid	Guest		✓
Jeff	Mizener	Siemens	Guest		✓
Andy	Keels	KE Electric Engineering PLLC	Guest		✓

Reported by: Chris French – Secretary