

**PC37.20.9a Working Group**  
**Minutes of Fall 2023 Meeting**  
**Catamaran Resort, San Diego, CA**

The meeting was called to order by Vice-Chair, Terry Woodyard at 3:45 PM on October 11, 2023

**Attendance**

22 people were in attendance.

9 of 12 WG voting members participated, thus Quorum was met (75%)

13 non-voting members were in attendance.

Attendance is recorded at end of this document. Both WG voting and non-voting member requests are noted.

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- 1) Approval of Meeting Agenda – Motion to accept by Paul Barnhart, Seconded by Henning Milnikel, Approved by consensus

The goal for the meeting was to review the proposed changes related to clarification of MEGIS design types covered by the document, harmonize control wire dielectric test requirements, and discuss refilling and monitoring question posed.

- 2) Introduction of attendees – Completed.
- 3) Review of IEEE Patent and Copyright policies – No issues were voiced by the attendees.
- 4) Review minutes from previous meeting – No issues were voiced by the attendees. Motion to accept by Garrett Simms, Seconded by Paul Barnhart.
- 5) Document Status
  - a) Latest published revision 2019; expires December 31, 2029
  - b) Amendment PAR approved on February 15, 2023; expires on December 31, 2027
  - c) Co-sponsorship with Switchgear Committee as the lead was established with Substation Committee K0 WG
- 6) Document Review / Discussion Topics
  - a) Proposal from Ad Hoc led by P. Barnhart related to section 6.14 was reviewed.
  - b) All proposed changes previously discussed were reviewed once again with no new issues found.
  - c) WG voted to send the document for ballot. Paul Barnhart made the motion for Document head to ballot. The motion was seconded by Henning Milnikel.
- 7) Action Items / Schedule
  - a) Vice-Chair will request permission from the Switchgear Assemblies subcommittee to begin the ballot process.
  - b) Vice-Chair or Secretary will attend K0 meeting in January present status of amendment.
- 8) Meeting adjourned at 4:30pm

Reported by:

David Mitchell  
Secretary C37.20.9

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Attendance record and as recorded:

Last Name	First Name	Company	Membership and Requests
Woodyard	Terrance	Siemens Industry Inc.	Chair
Mitchell	David	Mitchell & Associates	Secretary
Ashtekar	Koustubh	JST Power Eq	Voting
Leopard	Johnathan	Eaton	Voting
Hines	Jared	Eaton	Voting
Sims	Garett	Eaton	Voting
Patil	Lalit	Eaton	Voting
Willkie	Eddie	Eaton	Voting
Barnhart	Paul	UL Solutions	Voting
Milnikel	Henning	Siemens	Voting
Santos	Leonel	Schneider Electric	Voting
Gonzalez	Mauricio	Avangrid	Non-Voting
Jamil	Shah	Avangrid	Non-Voting
Zee	TJ	Eaton	Non-Voting
Botelho	Marcos	Siemens	Non-Voting
Besada	David	S & C Electric	Non-Voting
McKenny	Ken	UL Solutions	Non-Voting
Hartmann	Oliver	Siemens	Non-Voting
Cunningham	Jason	Southern States	Non-Voting
Akhunov	Anatoly	HICO	Non-Voting
Natak	Anthony	HICO	Non-Voting
Kim	Sangtae	HICO	Non-Voting