

C37.63 Meeting Minutes

September 15, 2023 – On-line Teams Meeting



Chair: Frank DeCesaro

Secretary/Vice-chair : Karla Trost

1. **Call to Order** Frank DeCesaro
The meeting was called to order at 12:01PM
2. **Introduction of Members and Guests** Frank DeCesaro
Members self-introduced by use of the meeting program chat function.
3. **Patent Slides for Standards Development Meetings** Frank DeCesaro
 - a. <https://mentor.ieee.org/myproject/Public/mytools/mob/slideset.pdf>
 - b. Call for any patent claims resulted in no responses.
4. **IEEE Copyright Policy for Participants in IEEE Standards Work**
 - a. <https://standards.ieee.org/wp-content/uploads/2022/02/Copyright-Policy-for-Participants.pdf>
 - b. Call for any claims resulted in no responses.
5. **Membership and quorum Check** Frank DeCesaro
 - a. **Quorum check** Karla Trost
12 of 15 Members were present with 1 Guest. Quorum was met.

One individual requested membership prior to this meeting and with their attendance at this meeting, membership was approved.
6. **Approval of the Agenda**
K. Darko made a motion to approve the agenda with C. Riley second.
The agenda was approved by consensus.
7. **Approval of Minutes of last meeting** Person's Name
 - a. Minutes from the May 24, 2023 on-line meeting were previously published on ImeetCentral [C37.63 May 24, 2023 Draft minutes R0](#) If no corrections then the minutes will be approved as distributed. No corrections were received, the minutes were approved by consensus.
8. **Discussion on C37.63D3 IEEE SA ballot 1 results**
 - a. **Show SA graphics here** Frank DeCesaro
The ballot resulted in a 77% return rate (45 of 58 members) with 1 abstention and an 81% approval rate.
 - b. **Call for any comments regarding the Technical comments received in C37.63D3** Frank DeCesaro
 - **Entertain a motion to approve all technical comment recommended resolutions not highlighted in agenda item 8b above.** Working Group
 - P. Found made a motion to accept the proposed items in the technical tab that was provided to the Working Group. G. Morton seconded.
 - There were no objections and one abstention to the motion. The motion passed.
 - c. **Discuss C37.63D4 new clause 7.24 Simulated Surge Arrester Operation** Working Group

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- Discussion that 7.19 calls out Surge Withstand Capability which is specifically 7.111.1 and 7.111 is a larger topic which also includes SSAO. 7.19 will be revised to reference 7.111.1.
- It was noted that the new SSAO language in C37.68 received technical comments which are in Comment Resolution now. It was recommended that the final language for C37.63 wait until C37.68 finishes their evaluation. With no disagreement, this decision will be tabled until the San Diego meeting.
- d. Discuss C37.63D4 modified clause 7.12.2.1 (former 7.11.2.1) line-charging and cable-chargingWorking Group**
 - It was noted that the test circuit did not show the un-grounded load for cable-charging. **F. DeCesaro to add the necessary figure.**
 - It appears that in the copy/past from C37.74, references to line-charging may no longer be included. **C. Morton agreed to review and provide feedback.**
- e. Discuss any comments in the “Needs WG Discussion” section of the comment spreadsheet if time allows.Working Group**
 - Comment 20 – 6.11.1 (line 635) – Discussion on if C37.68 should be referenced and/or replace existing language. **P. Found and K. Trost will make a recommendation to the working group.**
 - Comment 30 – 7.11.2.2 (line 962) – Refer to the line-charging and cable-charging ad hoc work.
 - Comment 39 – 1 (line 346) – This can be revised without a PAR revision. The WG agreed to the change.
 - Comment 57 – 7.20.1 (line 1262) –
 - Discussion that restrike is not a condition check after the test, it is something that must be monitored during the test.
 - The statements in 7.21.1 (D5) starting with NSDDs and through the Note should be moved to the operating test subclause (7.17 in D5).
 - Comment 81 – 7.11.2.2 (line 961) – It was noted this was resolved with the rewrite of the line-charging and cable-charging subclause.
 - Comment 85 – 7.21.2 (line 1292) – Suggested that modifying the language to indicate ‘load interruption’.
 - Discussion on when the line (capable of circuit interruption) is applicable. (Not all devices are rated for load switching.)
 - Subclause will be modified to read “Devices rated for load switching shall be capable of interruption.....”
 - Comment 126 – Table 5 (line 734) – Requirements were added to 6.4 and were not included in Section 7.
 - **F. DeCesaro and P. Found to propose a resolution.**
 - Comment 140 – Table 2 (line 464)
 - **F. DeCesaro to follow up with the commenter.**
 - Comment 195 and 197 will be held for San Diego.

Note – Items resolved in today’s meeting will be published in Draft 5 of the document.

- 9. Other Business?**
 - a.** No business was brought to the Chair’s attention.
- 10. Next In-person Meeting**

Date: October 08 – 13, Catamaran Resort San Diego, CA

K. Darko made a motion to adjourn, second by P. Found.

Meeting was adjourned at 1:25PM.

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APPENDIX A – Meeting Attendance

Role	First Name	Last Name	Affiliation	9/15/2023
Chair	Frank	DeCesaro	DeCesaro Consulting Services	M
Guest	Pete	Agliata	S&C Electric	X
Guest	Chris	Ambrose		
Guest	Harm	Bannink		
Guest	Anil	Dhawan		
Guest	Christopher	Hastreiter		
Guest	Benjamin	Isaak		
Guest	Stephen	Pell		
Guest	Jon	Spencer		
IEEE	Ashley	Moran		
IEEE	Jennifer	Santulli		
Voting-Member	Christopher	Borck	Eaton - Franksville, WI	M
Voting-Member	Kennedy	Darko	G&W Electric	M
Voting-Member	Paul	Found	BC Hydro	M
Voting-Member	Harold	Hirz	Vesco	
Voting-Member	Travis	Johnson	Xcel Energy	
Voting-Member	John	Kapitula	ABB	M
Voting-Member	Christopher	Morton	Morton Consulting Inc	M
Voting-Member	Roberto	Olivares	Siemens Industry, Inc	M
Voting-Member	Larry	Putman	Powell Ind. North Canton Ohio	
Voting-Member	Caryn	Riley	GA Tech/ NEETRAC	M
Voting-Member	Ian	Rokser	Eaton	M
Voting-Member	Francois	Soulard	Hydro Quebec	M
Voting-Member	Karla	Trost	G&W Electric	M
Voting-Member	Xin	Zhou	Eaton	M