

DAY - TIME (Local - Pacific Daylight-Saving Time) - EVENT		Chair	Cap.	Subcom	Setup	A/V	ROOM
SUNDAY	8-Oct-2023	-	-	-	-	-	-
9:00 AM - 10:00 AM	Pre-conference review (Swgr Main Committee Officers, IEEE Staff, & Hotel Coordinators only)	Michelle Measel	15	--	C	--	Rousseau West
4:00 PM - 5:30 PM	Registration	Michelle Measel	--	--	T, B, E	EL	Kon Tiki Foyer
5:00 PM - 6:00 PM	First-time Attendees' Meet & Greet with Committee and Subcommittee Officers	Doug Edwards	30	--	RR, 2E	S6, EL	Kon Tiki Ballroom
6:00 PM - 7:30 PM	Welcome Reception	Please Register	160	ALL	RR, 2E	-	Kon Tiki Ballroom
7:45 PM - 9:00 PM	Meeting Planning Group	Michelle Measel	15	IEEE	C	S6, EL	Rousseau West

DAY – TIME (Local - Pacific Daylight-Saving Time) – EVENT		Chair	Cap.	Subcom	Setup	A/V	ROOM
MONDAY 9-Oct-2023							
7:30 AM – 9:30 AM	COMPANIONS' BREAKFAST	Please Register	40	-	R	-	Plumeria Suite 308
7:00 AM – 8:00 AM	BREAKFAST / KEY ACTION ITEMS & ORIENTATION (7:15AM – 7:35AM)	Doug Edwards John Webb Keith Flowers	160	ALL	R, 2E	S12, P, M(x1), ER	Kon Tiki Ballroom
	Registration	Michelle Measel	--	--	T, B, E	EL	Kon Tiki Foyer
8:00 AM – 9:45 AM	BREAKOUT MEETINGS						
	C37.01: Standard for High Voltage Direct Current Circuit Breakers Above 3200 Vdc (I of I)	S. Chen	30	HVCB	SR, RFT	S6, EL	Boardroom East & West
	Open	-	--	--	U	S6, EL	Rousseau East & West
	IEEE P2969: Guide for Continuous Thermal Monitoring for Switchgear and Motor Control Centers up to 52 kV (I of II)	P. Baen	50	ADSCOM	SR, RFT	S12, EL	Cockatoo
	C37.63: Requirements for Overhead, Pad-Mounted, Dry-Vault, and Submersible Automatic Line Sectionalizers for AC Systems Up to 38 kV (I of II)	F. DeCesaro	50	RODE	SR, RFT	S12, EL	Macaw
	Open	-	--	--	SR, RFT	S6, EL	Rousseau Center
	C37.81: IEEE Guide for Seismic Qualification of Class 1E Metal-Enclosed Power Switchgear Assemblies (I of I)	R. Boyce	20	SA	SR, RFT	S12, EL	Toucan
	Open	-	--	--	SR, RFT	S12, EL	William D. Evans Boat, Level I
9:45 AM – 10:15 AM	MORNING BREAK		160	-	2E	--	Kon Tiki Foyer
	Registration	Michelle Measel	--	--	T, B, E	EL	Kon Tiki Foyer
10:15 AM – 12:00 PM	BREAKOUT MEETINGS						
	Open	-	--	--	SR, RFT	S6, EL	Boardroom East & West
	C37.17: Direct-Acting Trip Systems LV AC and GP DC Power Circuit Breakers (I of I)	J. Mizener	30	LVSD	U	S6, EL	Rousseau East & West
	IEEE P2969: Guide for Continuous Thermal Monitoring for Switchgear and Motor Control Centers up to 52 kV (II of II)	P. Baen	50	ADSCOM	SR, RFT	S12, EL	Cockatoo
	C37.63: Requirements for Overhead, Pad-Mounted, Dry-Vault, and Submersible Automatic Line Sectionalizers for AC Systems Up to 38 kV (II of II)	F. DeCesaro	40	RODE	SR, RFT	S12, EL	Macaw
	Open	-	--	--	SR, RFT	S6, EL	Rousseau Center
	C37.82: IEEE Standard for the Qualification of Switchgear Assemblies for Class 1E Applications in Nuclear Power Generating Stations (I of I)	R. Boyce	20	SA	SR, RFT	S12, EL	Toucan
	Open	-	--	--	SR, RFT	S12, EL	William D. Evans Boat, Level I
12:00 PM – 1:30 PM	LUNCH BREAK (On Your Own)						
	Main Committee Officer Planning Meeting (*)	Doug Edwards	10	--	U	S6, EL	Rousseau East & West
	Women Engineers Networking Luncheon	K. Trost	10	--	E	-	Plumeria Suite 308
1:30 PM – 3:15 PM	BREAKOUT MEETINGS						
	C37.74: Requirements for Subsurface, Vault, and Padmounted Load-Interrupter Switchgear and Fused Load-Interrupter Swgr for AC Systems up to 38 kV (I of III)	K. Darko	20	RODE	SR, RFT	S6, EL	Boardroom East & West
	Open	-	--	--	U	S6, EL	Rousseau East & West
	Open	-	--	--	SR, RFT	S12, EL	Cockatoo
	C37.13: Low-Voltage AC Power Circuit Breakers Used in Enclosures (I of II)	K. Flowers	30	LVSD	SR, RFT	S12, EL	Macaw
	C37.20.4: Indoor AC Switches (1 kV to 38 kV) (I of II)	B. Cohn	40	SA	SR, RFT	S6, EL	Rousseau Center
	C37.010: Application Guide for AC High-Voltage Circuit Breakers > 1000 Vac Rated on a Symmetrical Current Basis (I of II)	A. Keels	50	HVCB	SR, RFT	S12, EL	Toucan
	Open	-	--	--	SR, RFT	S12, EL	William D. Evans Boat, Level I
3:15 PM – 3:45 PM	AFTERNOON BREAK		160	-	2E	-	Kon Tiki Foyer
	Registration	Michelle Measel	--	--	T, B, E	EL	Kon Tiki Foyer
3:45 PM – 5:30 PM	BREAKOUT MEETINGS						
	C37.74: Requirements for Subsurface, Vault, and Padmounted Load-Interrupter Switchgear and Fused Load-Interrupter Swgr for AC Systems up to 38 kV (II of III)	K. Darko	20	RODE	SR, RFT	S6, EL	Boardroom East & West
	C37.41 TF: Test Series 4 (I of I)	S. Cochran	30	HVF	U	S6, EL	Rousseau East & West
	Open	-	--	--	SR, RFT	S12, EL	Cockatoo
	C37.13 WG & C37.27 PAR Study Group: Low-Voltage AC Power Circuit Breakers Used in Enclosures (II of II) & Application Guide for Low-Voltage AC Power Circuit Breakers Applied with Separately-Mounted Current-Limiting Fuses (I of I)	K. Flowers	30	LVSD	SR, RFT	S12, EL	Macaw
	C37.24: Guide for Evaluating the Effect of Solar Radiation on Outdoor Metal-Enclosed Switchgear (I of I)	T. Woodyard	40	SA	SR, RFT	S6, EL	Rousseau Center
	C37.016: AC High Voltage Circuit Switchers rated 15.5 kV through 245 kV (I of I)	N. McCord	40	HVCB	SR, RFT	S12, EL	Toucan
	Open	-	--	--	SR, RFT	S12, EL	William D. Evans Boat, Level I
6:00 PM – 9:00 PM	BREAKOUT MEETINGS						
	Open	-	--	--	SR, RFT	S6, EL	Boardroom East & West
	Open	-	--	--			Rousseau Center

DAY – TIME (Local - Pacific Daylight-Saving Time) – EVENT	Chair	Cap.	Subcom	Setup	A/V	ROOM
TUESDAY 10-Oct-2023	-	-	-	-	-	-
7:30 AM – 9:30 AM COMPANIONS' BREAKFAST	Please Register	40	-	R	-	Plumeria Suite 308
7:00 AM – 8:00 AM BREAKFAST BUFFET AND PRESENTATION - Updates from the IEEE Standards Association	Jennifer Santulli	160	ALL	R, 2E	S12, P, M(x1), ER	Kon Tiki Ballroom
Registration	Michelle Measel	--	--	T, B, E	EL	Kon Tiki Foyer
8:00 AM – 9:45 AM BREAKOUT MEETINGS	-	-	-	-	-	-
C37.13.1: IEEE Standard for Definite-Purpose Switching Devices for Use in Metal-Enclosed Low-Voltage (600 Vac and Below) Power Circuit Breaker Switchgear (I of I)	D. Zia	20	LVSD	SR, RFT	S6, EL	Boardroom East & West
C37.41 & C37.42: Design Tests for High-Voltage (>1000 V) Fuses and Accessories & IEEE Standard Specifications for High-Voltage (>1000 V) Fuses and Accessories (I of IV)	S. Cochran	30	HVF	U	S6, EL	Rousseau East & West
C37.20.6: 4.76 kV to 38 kV Rated Ground and Test Devices Used in Enclosures (I of I)	R. Hartzel	40	SA	SR, RFT	S12, EL	Cockatoo
C37.30.7: Requirements for High-Voltage Air Switches Rated Above 1000 Vdc (I of II)	B. Hurst	30	HVS	SR, RFT	S12, EL	Macaw
C37.20.10: IEEE Standard for Definitions for AC (52 kV and Below) and DC (3.2 kV and Below) Switchgear Assemblies (I of I)	D. Delfino	30	SA	SR, RFT	S6, EL	Rousseau Center
C37.86: Guide for Internet of Things (IoT) Switchgear Terminals (52 kV and below) (I of I)	J. Xue / D. Swing (Local)	40	ADSCOM	SR, RFT	S12, EL	Toucan
C37.015: Guide for the Application of Shunt Reactor Switching (I of I)	M. Crawford	40	HVCB	SR, RFT	S12, EL	William D. Evans Boat, Level I
9:45 AM – 10:15 AM MORNING BREAK	-	160	-	2E	--	Kon Tiki Foyer
Registration	Michelle Measel	--	--	T, B, E	EL	Kon Tiki Foyer
10:15 AM – 12:00 PM BREAKOUT MEETINGS	-	-	-	-	-	-
C37.20.7.X PAR Study Group: Guide for Application, Installation and Use of Arc-Resistant Equipment Tested to C37.20.7 (I of I)	M. Lafond	20	SA	SR, RFT	S6, EL	Boardroom East & West
C37.41 & C37.42: Design Tests for High-Voltage (>1000 V) Fuses and Accessories & IEEE Standard Specifications for High-Voltage (>1000 V) Fuses and Accessories (II of IV)	S. Cochran	30	HVF	U	S6, EL	Rousseau East & West
C37.23: Metal-Enclosed Bus (I of I)	J. Hines	30	SA	SR, RFT	S12, EL	Cockatoo
C37.30.7: Requirements for High-Voltage Air Switches Rated Above 1000 Vdc (II of II)	B. Hurst	30	HVS	SR, RFT	S12, EL	Macaw
C37.14: DC (3200 V and below) Power Circuit Breakers Used in Enclosures (I of I)	L. Grahor	30	LVSD	SR, RFT	S6, EL	Rousseau Center
C37.04a: Ratings and Requirements for AC High-Voltage Circuit Breakers with Rated Maximum Voltage Above 1000 V Amendment: Changes to construction requirements and clarification of certain related required capabilities (I of I)	J. Webb	80	HVCB	SR, RFT	S12, EL	Toucan
C37.60: Automatic circuit reclosers for alternating current systems above 1 000 V (I of III)	I. Rokser	50	RODE	SR, RFT	S12, EL	William D. Evans Boat, Level I
12:00 PM – 2:00 PM LUNCH AND PRESENTATION - Wildfire Mitigation at Southern California Edison - Brendan Kirkpatrick	Please Register	160	ALL	R, 2E	S12, P, M(x1), ER	Kon Tiki Ballroom
2:00 PM – 3:45 PM BREAKOUT MEETINGS	-	-	-	-	-	-
Task Force: Aging of Switchgear (I of I)	A. Nanning	30	TI	SR, RFT	S6, EL	Boardroom East & West
C37.41 & C37.42: Design Tests for High-Voltage (>1000 V) Fuses and Accessories & IEEE Standard Specifications for High-Voltage (>1000 V) Fuses and Accessories (III of IV)	S. Cochran	30	HVF	U	S6, EL	Rousseau East & West
C37.301: Test Techniques--Partial Discharge Measurements (I of II)	J. M. Parsi	40	ADSCOM	SR, RFT	S12, EL	Cockatoo
C37.09a: Test Procedures for AC High-Voltage Circuit Breakers with Rated Maximum Voltage Above 1000 V Amendment: Modifications to test procedures (I of I)	J. Weisker	80	HVCB	SR, RFT	S12, EL	Macaw
C37.100.6: Determination of Test Specimens for Seismic Qualification (I of I)	E. Wilkie	20	ADSCOM	SR, RFT	S6, EL	Rousseau Center
C37.20.1: Metal-Enclosed Low-Voltage (1000 Vac and below, 3200 Vdc and below) Power Circuit Breaker Switchgear (I of II)	M. Lafond	40	SA	SR, RFT	S12, EL	Toucan
C37.60: Automatic circuit reclosers for alternating current systems above 1 000 V (II of III)	I. Rokser	50	RODE	SR, RFT	S12, EL	William D. Evans Boat, Level I
3:45 PM – 4:15 PM AFTERNOON BREAK	-	160	-	2E	--	Kon Tiki Foyer
Bulletin Board and Information Table	Michelle Measel	--	--	B	EL, E	Kon Tiki Foyer
4:15 PM – 6:00 PM BREAKOUT MEETINGS	-	-	-	-	-	-
C37.21: Standard for Control Switchboards (I of I)	C. Thomas	20	SA	SR, RFT	S6, EL	Boardroom East & West
C37.41 & C37.42: Design Tests for High-Voltage (>1000 V) Fuses and Accessories & IEEE Standard Specifications for High-Voltage (>1000 V) Fuses and Accessories (IV of IV)	S. Cochran	30	HVF	U	S6, EL	Rousseau East & West
C37.301: Test Techniques--Partial Discharge Measurements (II of II)	J. M. Parsi	40	ADSCOM	SR, RFT	S12, EL	Cockatoo
C37.30.2 PAR Study group: IEEE Guide for Wind Loading Evaluation of High Voltage (>1000 V) Air Break Switches (I of I)	L. Reid	30	HVS	SR, RFT	S12, EL	Macaw
C37.100.8: Guide For Methodologies to Demonstrate the Expected Life of Lubricants Used in Switching Devices (I of I)	J. Harley	40	ADSCOM	SR, RFT	S6, EL	Rousseau Center
C37.20.1: Metal-Enclosed Low-Voltage (1000 Vac and below, 3200 Vdc and below) Power Circuit Breaker Switchgear (II of II)	M. Lafond	60	SA	SR, RFT	S12, EL	Toucan
C37.60: Automatic circuit reclosers for alternating current systems above 1 000 V (III of III)	I. Rokser	50	RODE	SR, RFT	S12, EL	William D. Evans Boat, Level I
6:00 PM – 8:00 PM BREAKOUT MEETINGS	-	-	-	-	-	-
STLNA (*)	V. Savulyak	40	(*)	SR, RFT	S8, EL	Boardroom East & West
Utility Get Together (*)	M. Skidmore	40	(*)	SR, RFT	S8, EL	Rousseau Center

DAY – TIME (Local - Pacific Daylight-Saving Time) – EVENT		Chair	Cap.	Subcom	Setup	A/V	ROOM
WEDNESDAY 11-Oct-2023		-	-	-	-	-	-
7:30 AM – 9:30 AM	COMPANIONS' BREAKFAST	Please Register	40	-	R	-	Plumeria Suite 308
7:00 AM – 8:00 AM	BREAKFAST BUFFET	-	160	ALL	R, 2E	-	Kon Tiki Ballroom
7:00 AM – 8:00 AM	PRESENTERS' ORIENTATION (Bring food and drink from buffet in Kon Tiki Ballroom)	Doug Edwards	40	-	SR, RFT	S6, EL	Boardroom East & West
Bulletin Board and Information Table		Michelle Measel	--	--	B	EL, E	Kon Tiki Foyer
8:00 AM – 8:50 AM	TRAINING SESSIONS (50 minutes)	-	-	-	-	-	-
BREAKING BARRIERS	Measuring High Frequency Transients - Zoltan Roman (GE)	Z. Roman	50	ERP	SR, RFT	S12, EL	Cockatoo
CLIMATE CHALLENGES	1) Environmental Aspects in Standardization for Electrical Equipment - Francois Trichon (Schneider) 2) PFAS Regulation in Europe - Frank Richter (50 Hz Utility)	F. Trichon F. Richter	40	ERP	SR, RFT	S12, EL	Macaw
SHARING STANDARDS	1) C37.20.2 - IEEE Standard for Metal-Clad Switchgear - Michael Wactor (Powell) 2) C37.122 - HV Gas Insulated Substations above 52kV - Ryan Stone (MEPPI) 3) IEEE SCATE Working Group - Alicia Farag (LocusView)	M. Wactor R. Stone A. Farag	40	ERP	SR, RFT	S12, EL	Toucan
8:50 AM – 8:55 AM	TRANSITION TIME	-	-	-	-	-	-
8:55 AM – 9:45 AM	TRAINING SESSIONS (50 minutes)	-	-	-	-	-	-
BREAKING BARRIERS	Challenges for Utilities in Energy Transition - Robert LeRoux (ESB)	R. LeRoux	50	ERP	SR, RFT	S12, EL	Cockatoo
CLIMATE CHALLENGES	1) F-Gas Regulation in Europe - Frank Richter (50 Hz Utility) 2) Insulating Gas Analysis - Billy Lao (DIL0)	F. Richter B. Lao	40	ERP	SR, RFT	S12, EL	Macaw
SHARING STANDARDS	1) C37.30.6 - A New Guide for Motor Operators - Jacob Blake (Hubbell Power Systems) 2) C37.75 - Pad-Mounted, Pole-Mounted, and Submersible Switchgear Enclosures - Karla Trost (G&W) 3) C37.100.7 - Non-SF6 Insulation and Arc Quenching Media - Dan Schiffbauer (Toshiba)	J. Blake K. Trost D. Schiffbauer	40	ERP	SR, RFT	S12, EL	Toucan
9:45 AM – 10:15 AM	MORNING BREAK	-	160	-	2E	--	Kon Tiki Foyer
Bulletin Board and Information Table		Michelle Measel	--	--	B	EL, E	Kon Tiki Foyer
10:15 AM – 11:45 AM	TRAINING SESSION (90 minutes)	-	-	-	-	-	-
PANEL SESSION	Microgrid Panel - Kate Cummings (G&W) ; Farid Katiraei (Quanta) ; Roshan Sharma (ComEd)	K. Cummings F. Katiraei R. Sharma	160	ERP	R, RFT	S12, EL	Kon Tiki Ballroom
11:45 AM – 1:30 PM	LUNCH (On Your Own)	-	-	-	-	-	-
Education, Recognition and Publication Subcommittee		Nenad Uzelac	20	ERP (*)	SR, RFT	S6, EL	William D. Evans Boat, Level I
1:30 PM – 3:15 PM	BREAKOUT MEETINGS	-	-	-	-	-	-
C37.10: Guide for Investigation, Analysis, and Reporting of CB Failures (I of I)		T. Irwin	40	HVCB	SR, RFT	S6, EL	Boardroom East & West
High Voltage Fuses Subcommittee		Sterlin Cochran	30	HVF	U	S6, EL	Rousseau East & West
C37.68: Standard Design, Test, and Application Requirements for Microprocessor-Based Controls of Distribution Padmount, Dry Vault, Wet Vault, and Polemount Switchgear Rated Above 1 kV and Up to and Including 38 kV (I of I)		P. Found	50	RODE	SR, RFT	S12, EL	Cockatoo
C37.100.2: Common Requirements for Testing of AC Capacitive Current Switching Devices over 1000 V (I of I)		K. Smith	40	ADSCOM	SR, RFT	S12, EL	Macaw
C37.20.7: Guide for Testing Switchgear Rated Up to 52 kV for Internal Arcing Faults (I of II)		D. Hrnčir	60	SA	SR, RFT	S6, EL	Rousseau Center
C37.30.3 & C37.30.4 PAR Study Group: Standard for Requirements for Interrupter Switches, Interrupters or Interrupting Aids Used on or Attached to Switches Rated for High-Voltage AC Above 1000 Volts & Standard Requirements for Test Code for Switching and Fault Making Tests for High Voltage Interrupter Switches, Interrupters or Interrupting Aids Used on or Attached to Switches Rated for High-Voltage AC Above 1000 Volts (I of I)		D. Hoss	40	HVS	SR, RFT	S12, EL	Toucan
UNAVAILABLE		-	-	-	SR, RFT	S12, EL	William D. Evans Boat, Level I
3:15 PM – 3:45 PM	AFTERNOON BREAK	-	160	-	2E	-	Kon Tiki Foyer
Bulletin Board and Information Table		Michelle Measel	--	--	B	--	Kon Tiki Foyer
3:45 PM – 5:30 PM	BREAKOUT MEETINGS	-	-	-	-	-	-
Technology & Innovation Subcommittee		Alex Cochran	40	TI	SR, RFT	S6, EL	Boardroom East & West
Open		-	--	--	U	S6, EL	Rousseau East & West
Open		-	-	-	SR, RFT	S12, EL	Cockatoo
C37.20.9a: Standard for Metal-Enclosed Switchgear Rated 1 kV to 52 kV Incorporating Gas Insulating Systems Amendment 1 (I of I)		T. Woodyard	40	SA	SR, RFT	S12, EL	Macaw
C37.20.7: Guide for Testing Switchgear Rated Up to 52 kV for Internal Arcing Faults (II of II)		D. Hrnčir	60	SA	SR, RFT	S6, EL	Rousseau Center
C37.100.1: Common Requirements for AC High-Voltage Power (I of I)		J. Webb	80	ADSCOM	SR, RFT	S12, EL	Toucan
Open		-	--	--	SR, RFT	S12, EL	William D. Evans Boat, Level I
6:00 PM – 9:00 PM	Social: USS Midway Museum Bus pickup begins at 5:30 PM in front of the hotel lobby. Last bus departs at 6:00 PM.	Please Register	200	ALL	4E	--	USS Midway Museum, San Diego Harbor

DAY – TIME (Local - Pacific Daylight-Saving Time) – EVENT		Chair	Cap.	Subcom	Setup	A/V	ROOM
THURSDAY 12-Oct-2023		-	-	-	-	-	-
7:30 AM – 9:30 AM	COMPANIONS' BREAKFAST	Please Register	40	-	R	-	Plumeria Suite 308
7:00 AM – 8:00 AM	BREAKFAST BUFFET	-	100	ALL	R, 2E	-	Kon Tiki Ballroom
8:00 AM – 9:45 AM	BREAKOUT MEETINGS	-	-	-	-	-	-
Open		--	-	--	SR, RFT	S6, EL	Boardroom East & West
C37.12 PAR Study Group: Guide for Specifications of High Voltage Circuit Breakers (over 1000 volts) (I of I)		T. Irwin	40	HVCB	U	S6, EL	Rousseau East & West
C37.74: Requirements for Subsurface, Vault, and Padmounted Load-Interrupter Switchgear and Fused Load-Interrupter Swgr for AC Systems up to 38 kV (III of III)		K. Darko	20	RODE	SR, RFT	S12, EL	Cockatoo
High Voltage Switches Subcommittee		Jacob Blake	60	HVS	SR, RFT	S12, EL	Macaw
Open		--	-	--	SR, RFT	S6, EL	Rousseau Center
Switchgear Assemblies Subcommittee		Darryl Moser	80	SA	SR, RFT	S12, EL	Toucan
C37.010: Application Guide for AC High-Voltage Circuit Breakers > 1000 Vac Rated on a Symmetrical Current Basis (II of II)		A. Keels	50	HVCB	SR, RFT	S12, EL	William D. Evans Boat, Level I
9:45 AM – 10:15 AM	MORNING BREAK	-	160	-	2E	--	Kon Tiki Foyer
Bulletin Board and Information Table		Michelle Measel	--	--	B	EL, E	Kon Tiki Foyer
10:15 AM – 12:00 PM	BREAKOUT MEETINGS	-	-	-	-	-	-
Open		--	-	--	SR, RFT	S6, EL	Boardroom East & West
Open		--	-	--	U	S6, EL	Rousseau East & West
Reclosers & Other Distribution Equipment Subcommittee		Frank DeCesaro	50	RODE	SR, RFT	S12, EL	Cockatoo
Low Voltage Switchgear Devices Subcommittee		Jeff Mizener	80	LVSD	SR, RFT	S12, EL	Macaw
Open		--	-	--	SR, RFT	S6, EL	Rousseau Center
High Voltage Circuit Breaker Subcommittee		Carl Schuetz	80	HVCB	SR, RFT	S12, EL	Toucan
C37.20.4: Indoor AC Switches (1 kV to 38 kV) (II of II)		B. Cohn	40	SA	SR, RFT	S12, EL	William D. Evans Boat, Level I
12:00 PM – 1:30 PM	LUNCH (On Your Own)	-	-	-	-	-	--
1:30 PM – 3:15 PM	Administrative SubCOMmittee (ADSCOM)	Donnie Swing	160	ADSCOM	SR, RFT, E	RFT, S12, P, M(x3), ER	Kon Tiki Ballroom
3:15 PM – 3:45 PM	AFTERNOON BREAK	-	160	-	2E	-	Kon Tiki Foyer
3:45 PM – 5:30 PM	Main Switchgear Committee Meeting	Doug Edwards	160	ALL	SR, RFT, E	RFT, S12, P, M(x3), ER	Kon Tiki Ballroom

DAY – TIME (Local - Pacific Daylight-Saving Time) – EVENT	Chair	Cap.	Subcom	Setup	A/V	ROOM
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LEGEND						
Symbol	Room Setup and Audio / Visual Equipment	Switchgear Committee Officers				
(*)	Please contact the Chair in advance, if you wish to attend this meeting.	Chair	Doug Edwards			
B	One Tack Board (3' x 5") and One Easel (for holding sign)	Vice-Chair	Donnie Swing			
S	Tripod Screen (Width - S6-6', S8-8', S10-10', S12-12'), skirted projector table with power strip, "(x2)" means quantity of 2.	Secretary/Treasurer	John Webb			
EL	Screen to include VGA cable from projector table to one side of U-shape set-up or to head table/podium.	Standards Coordinator	Keith Flowers			
E	Power strip on table for laptops (typical 3 for 35 seat rooms, 4 for 45 seat rooms, 6 for 60 seat rooms)	Registrar	Jeremy Hensberger			
F	One Easel (for holding sign)	Webmaster	Jeff Mizener			
M	Flip Chart with Pad, Markers, and Easel	Immediate Past Chair	Keith Flowers			
ER	Microphone (fixed location, wired) (x3 = three)	IEEE				
P	Elevated Riser	Meeting Planner	Michelle Measel			
PW	Podium & Microphone (wired, handheld)	Committee Program Mgr.	Jennifer Santulli			
Ph	Podium & Microphone (wireless, lapel)	Acronym	Switchgear Subcommittee	Chair		
T	Polycam speaker phone with external microphones and phone line	ADSCOM	Administrative	Donnie Swing		
R	4 6' Tables, 3 chairs or Fixed Registration Desk Area	ER&P	Education, Recognition & Publication	Nenad Uzelac		
RR	Rounds of 8 for Breakfast / Lunch / Dinner / Reception	HVCB	High-Voltage Circuit Breaker	Carl Schuetz		
RFT	Set 6 Rounds of 8 or 10 and set 8 High Tables around room	HVF	High-Voltage Fuses	Sterlin Cochran		
SR	Reverse Facing Table w/3 chairs, w/ projector cable to projector table	HVS	High-Voltage Switches	Jacob Blake		
U	School Room/Classroom Style	LVSD	Low-Voltage Switchgear Devices	Jeff Mizener		
C	U-shape with chairs also around edge of room (10 chairs minimum)	RODE	Reclosers & Other Distribution Equipment	Frank DeCesaro		
	Conference Table Setup	SA	Switchgear Assemblies	Darryl Moser		
		TI	Technology & Innovation	Alex Cochran		