

**C37.81 (Guide for Seismic Qualification
of Class 1E Metal-Enclosed Power
Switchgear Assemblies) PAR Study Group
Meeting Minutes
Clearwater, FL
April 17th, 2023**

1. Welcome

The meeting was called to order by Russell Boyce, Chairman at 8:03 AM EST Russell welcomed the everyone.

2. Introductions

Introductions were made by everyone listing their name and affiliation. Since this is the first meeting of a PAR Study Group there are no members or quorum requirement

3. IEEE-SA Patent Policy & Copyright Policy

The Chairman presented the IEEE-SA patent policy & copyright slides to the group. The policy was reviewed and acknowledged during the meeting. No claims or issues were raised.

4. New Business

Review and discussion of C37.81 PAR. The scope was reviewed by the PAR SG. The references of IEEE 323 and IEEE 344 need to be updated to the new IEC/IEEE 60980-344 and IEC/IEEE 60780-323.

5. Next steps

The chair will submit the PAR before the Fall meeting.

6. Adjourn

The meeting was adjourned at 9:23 AM

7. Attendance

Last name	First name	Company Name	Request Membership
Boyce	Russell	Eaton	Chair
Schneider	Carl	Schneider Electric	Secretary

Rexroad	Aaron	Meiden America Switchgear	Yes
Pounders	Isaac	Meiden America Switchgear	Yes
Solanki	Lokeshkumar	ABB Inc. Mebane NC	Yes
Hunt	Trerry	Westinghouse	Yes
Harley	John	First Power Group LLC	Yes
Bridges	Christopher	Eaton	Yes
Gatscher	Jeff	Schneider Electric	Yes
Diallo	Boubacar	Southern States	Yes