

**PC37.24 Working Group**  
**MINUTES OF THE Spring 2023 MEETING (rev.0)**  
Sheraton Sand Key Resort, Clearwater, FL  
April 17, 2023

The meeting called to order by Chair, Terry Woodyard at 3:45pm on April 17, 2023.

**Attendance**

32 people participated, including the Chair and Secretary.

Attendance is listed at bottom of this document.

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Goal of this meeting was to review draft 3 of the guide that included the various inputs from the Adhoc committees, create new groups to expand on various clauses, as well as receive any other comments the attendees had.

- 1) Introduction of members and guests – Completed. We had 14 members – quorum reached.
  
- 2) Patent Slides were shown and discussed.  
No issues raised.
  
- 3) Copyright policy was shown and discussed.  
No issues raised.
  
- 4) Document Status was reviewed. No comments or questions were raised.
  
- 5) Approval of Meeting Agenda - motion to approve by Michael Lafond. Second by Ron Hartzel. No objections to approve the agenda and no discussions from the group.
  
- 6) Michal Lafond moved to approve the F2022 meeting minutes. Ron Hartzel second. No discussion and no objections from the group.
  
- 7) Document Review  
Draft 3 was reviewed  
Current document: C37.24-2017 due to expire 12-31-2027  
PAR Approved March 23, 2022. PAR due to expire Dec. 31, 2026
  
- 8) The following adhoc groups were formed. These teams will review the specific clauses listed to offer updates:
  - a) Clause 3 & 4: Carl Schneider will collate information. Contributors will be Dave Gohill, Garrett Sims, Jacob Walgenbach, Terry Neighbours.
  
  - b) Clause 6: Fiori Cozuic, John Bordewich and Terry Neighbours
  
  - c) Clause 7: Garrett Sims, Mike Lafond, Ashok Ayyaswamy, Terry Woodyard
  
  - d) Clause 8: Randy Creach, Jonathan Wear, Chirag Patel, Terry Woodyard

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e) Lokesh Solanki, John Bordewich, Chirag Patel, Terry Neighbours – Review and update reference materials, ASHRE examples, etc.

9) Adjourn – No motion needed to adjourn.  
Meeting adjourned at 4:50pm EST.

Reported by:

Terry Neighbours

Secretary: PC37.24

E: [terry.l.neighbours@us.abb.com](mailto:terry.l.neighbours@us.abb.com)

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**Attendance**

<b>Role</b>	<b>First Name</b>	<b>Last Name</b>	<b>Company</b>
Guest	Adam	Brooks	Duke Energy
Guest	Ashok	Ayyaswamy	Volta
Member	Carl	Schneider	Schneider Electric Inc. USA
Member	Chirag	Patel	Powell
Member	Colby	Lovins	Federal Pacific
Member	Dakota	Leopard	Eaton
Member	Dan	Hrncir	Eaton
Guest	Erik	Doroz	Eaton
Guest	Erin	Hardy	Eaton
Member	Fiori	Coziuc	S&C
Member	Garett	Sims	Eaton Corp.
Guest	Jacob	Walgenbach	Siemens
Member	Jared	Hines	Eaton Corp.
Member	Jeffery	Ricker	SCHNEIDER ELECTRIC
Member	John	Bordewick	Eaton Corp.
Member	Jonathan	Wear	JST Power Equipment
Guest	Josh	Lustig	Black & Veatch
Guest	Kevin	McGlown	JST Power Equipment
Guest	Leonel	Santos	Schneider Electric
Member	Lokesh	Solanki	ABB
Member	Michael	Lafond	UL
Guest	Mike	Orosz	Myers/CBT&S
Guest	Monique	La Terreur	STACE
Member	Randall	Creach	Avail Switchgear Systems
Member	Robert	Burns	Eaton
Member	Ron	Hartzel	Eaton Corporation
Member	Russell	Boyce	Eaton
Member	Sahadev (Dave)	Gohil	Avail Switchgear Systems

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Member	Sergio	Flores	Schneider Electric Inc. USA
Secretary	Terry	Neighbours	ABB Inc.
Chair	Terry	Woodyard	Siemens Industry Inc.
Guest	Wahaj	Saleem	Siemens