

**PC37.20.9a Working Group**  
**Minutes of Spring 2023 Meeting**  
**Sheraton Sandy Key, Clearwater, FL**

The meeting was called to order by Chair, Eldridge Byron at 10:15 AM on April 19, 2023

**Attendance**

17 people were in attendance

Attendance is recorded at end of this document. Both WG voting and non-voting member requests are noted.

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- 1) Approval of Meeting Agenda – Approved by consensus

The goal for the meeting was to review the proposed changes related to clarification of MEGIS design types covered by the document, harmonize control wire dielectric test requirements and discuss refilling and monitoring question posed.

- 2) Introduction of attendees – Completed
- 3) Review of IEEE Patent and Copyright policies – No issues were voiced by the attendees
- 4) Review minutes from previous meeting – No minutes as this was the first WG meeting
- 5) Document Status
  - a) Latest published revision 2019; expires December 31, 2029
  - b) Amendment PAR approved on February 15, 2023; expires on December 31, 2027
- 6) Document Review / Discussion Topics
  - a) The original document was co-sponsored with the Substations Committee with the Switchgear Committee as the lead. This needs to be re-established for this amendment (pending approval from SA and agreement from Substations K0 WG)
  - b) The draft amendment was reviewed and the scope and several sections were revised to clarify “polyphase” and “Multi-phase” designs.
  - c) The need to clarify the requirements for refilling of MEGIS and subsequent field tests was discussed, and it was determined that an Ad Hoc was needed.
  - d) The discrepancy related to the need for pressure gages, indicators, and alarms was discussed, and it was determined that an Ad Hoc was needed.
  - e) P. Barnhart volunteered to lead an Ad Hoc with D. Mitchell, E. Byron, H. Milnikel, J. Leopard, G. Sims, and K. Ashtekar to draft revised text for both issues.
- 7) Action Items / Schedule
  - a) Vice-Chair will create a revised PAR and request Switchgear Assemblies subcommittee approval to submit to RevCom.
  - b) Dave Mitchell will reach out to K0 WG chair in Substations Committee to alert of our intention to include them as co-sponsors of the document.
  - c) Vice-Chair will attend K0 meeting in May to get formal agreement from Substations committee and present status of amendment.
  - d) Ad Hoc led by P. Barnhart will provide proposed draft text for clause 6.14 related to refilling and monitoring requirements for review at the Fall meeting in Sand Diego.
- 8) Meeting adjourned at 11:58.

Reported by:

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Terrance Woodyard  
 Vice Chair C37.20.9  
 E: [Mr.Terrance.Woodyard@IEEE.org](mailto:Mr.Terrance.Woodyard@IEEE.org)

Attendance record and as recorded:

Last Name	First Name	Company	Membership and Requests
Byron	Eldridge	Schneider Electric	Chair (virtual)
Woodyard	Terrance	Siemens Industry Inc.	Vice Chair
Allingham	Edward	Hydro-One	Non-voting
Ashtekar	Koustubh	JST Power	Voting
Barnhart	Paul	UL Solutions	Voting
Henning	Milnikel	Siemens AG	Voting (request made via email)
Hines	Jared	Eaton	Voting
Lau	Bob	nVent	Non-voting
Leopard	Johnathan (Dakota)	Eaton	Voting
Lustig	Josh	Black & Veatch	Non-voting
McKinney	Ken	UL Solutions	Non-voting
Mitchell	David	Mitchell & Associates	Voting
Natale	Anthony	HICO	Non-voting
Patil	Lalit	Eaton	Non-voting
Santos	Leonel	Schneider Electric	Voting
Schneider	Carl	Schneider Electric	Voting
Sims	Garett	Eaton	Voting
Wilkie	Eddie	Eaton	Voting