

**IEEE C37.20.6 Working Group
Meeting Minutes
Sheraton Sand Key Resort – Clearwater Beach, FL
April 18, 2023**

Attendance:

Last Name	First Name	Employer	Role
Andris	Samuel	Kema Labs	Guest
Ankrah	Emmanuel	Kema Labs	Guest
Ayyaswamy	Ashok	Volta	Guest
Barnhart	Paul	Underwriters Laboratories	Member
Bartels	Andreas	Powell Industries	Guest
Behl	Bob	JST Power	Guest
Boyce	Russell	Eaton	Member
Burse	Ted	Powell Industries, Inc	Member
Byreddy	Sudershan	Burns & McDonnell	Guest
Christian	Michael	ABB	Member
Cohn	Robert	Powercon Corp.	Member
Coziuc	Fiori	S&C Electric Co.	Guest
Creach	Randall	Avail Switchgear Systems	Secretary
Di Michele	Federico	CESI S.p.A.	Member
Flores	Sergio	Schneider Electric Inc. USA	Member
Flowers	Keith	Siemens Industry	Guest
Gohil	Sahadev	Avail Switchgear Systems	Member
Hartzel	Ronald	Eaton Corporation	Chair
Kechroud	Riyad	GE Grid Solutions	Guest
La Terreur	Monique	Stace	Guest
Leccia	Brad	Eaton	Member
Leopard	Jonathan	Eaton	Guest
Lopez	Adrian	Powell	Guest
Lovins	Colby	Federal Pacific	Guest
McKinney	Ken	UL Solutions	Guest
Neighbours	Terry	ABB Inc.	Member
Orosz	Miklos	CBT&S Consultants	Guest
Rexroad	Aaron	Meiden America Switchgear	Guest
Ricciuti	Anthony	Eaton Corporation	Member
Ricker	Jeffery	SCHNEIDER ELECTRIC	Member
Savulyak	Victor	Kema Labs	Guest
Spencer	Jon	USI	Guest
Vazquez	Eric	PG&E	Guest
Walgenbach	Jake	Siemens Industry Inc.	Guest
Wear	Jonathan	JST Power	Member
Woodyard	Terrance	Siemens Industry Inc.	Member

1. Call to Order

Meeting was called to order by Ron Hartzel (WG Chair) at 8:00 AM (EDT).

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2. Roll Call

The Chair welcomed the members and guests then meeting attendees introduced themselves by stating their name and affiliation. A total of 36 participated; 16 - C37.20.6 WG members and 20 guests. There were 20 WG members, therefore Quorum threshold was met.

A meeting roster was also circulated; members and guests signed by their name on the roster to record their attendance. All new guests initialed, documented their name, and affiliations in the blanks at the bottom of the printed roster.

3. Approval of the Spring 2023 meeting agenda

Bob Cohn moved and Russell Boyce seconded that the Spring 2023 meeting agenda be approved as submitted. The agenda was approved unanimously.

4. Approval of the Fall 2022 meeting minutes

Terry Neighbours moved and Russell Boyce seconded that the Fall 2022 meeting minutes be approved as submitted. The minutes were approved unanimously.

5. IEEE-SA Patent Policy

The WG Chair presented the IEEE-SA patent policy slides during the meeting. A link to those slides was also included in the meeting agenda distributed to the WG on March 10, 2023.

No claims or issues were raised during the meeting.

6. Working group P&Ps

The WG Chair presented the IEEE PES Working Group P&Ps. A link to those slides for the was included in the meeting agenda distributed to the WG on March 10, 2023.

7. Review of WG comments and Ad Hoc reports

There were no new comments received from the WG prior to the Spring meeting.

There were three Ad Hocs established during the Fall 2022 meeting.

- a. Ad Hoc for re-write of section 7.3.3
Ad Hoc members: Ted Burse (Chair), Ron Hartzel, Terry Woodyard, Paul Barnhart, and Robert Hanna.
Ad Hoc comments were incorporated into the draft standard and the Ad Hoc was disbanded.
- b. Ad Hoc for re-write of sections 7.3.4, 7.3.5, & 7.3.6
Ad Hoc members: Terry Woodyard (Chair), Victor Savulyak, Paul Barnhart, Jacob Walgenbach, and Anthony Ricciuti.
Ad Hoc comments were incorporated into the draft standard and the Ad Hoc was disbanded.
- c. Ad Hoc for re-write of sections 8.3 & 9.4
Ad Hoc members: Ted Burse (Chair), Paul Barnhart, Albert Livshitz, Terry Woodyard, and Terry Neighbours.
Ad Hoc had no changes to report and the Ad Hoc was disbanded.

At the end of the Ad Hoc reports, the WG Members then voted unanimously to request approval from the Switchgear Assemblies Subcommittee to begin establishing the ballot pool and send the document to ballot.

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8. PC37.20.6 Document Status

The PAR expires December 31, 2025.

9. Next Meeting

The next working group meeting will be held during the Fall 2023 Switchgear Committee meetings.

10. Adjourn

Ron Hartzel (WG Chair) adjourned the meeting at 9:18 AM (EDT).

Reported by Randy Creach (WG secretary).