

**IEEE C37.20.3 Working Group
Meeting Minutes
Sheraton Sand Key Resort – Clearwater Beach, FL
Apr 17, 2023**

Attendance:

Last Name	First Name	Employer	Role
Andris	Samuel	KEMA Laboratory	Guest
Ayyaswamy	Ashok	Volka	Guest
Barnhart	Paul	Underwriters Laboratories	Member
Bartels	Andreas	Powell Industries	Guest
Bolar	Sankey	Oncor	Guest
Brooks	Adam	Duke Energy	Guest
Bryant	Craig	Duke Energy	Guest
Burse	Ted	Powell Industries	Guest
Byreddy	Sudarshan	Burns & McDonnell	Guest
Changhoon	Lee	Hyosung	Guest
Cohn	Robert	Powercon Corp.	Member
Coziuc	Fiori	S&C Electric	Member
Creach	Randall	Avail Switchgear Systems	Secretary
Door	Jeffrey	The H-J Family of Companies	Member
Flores	Sergio	Schneider Electric Inc. USA	Member
Gohil	Sahadev	Avail Switchgear Systems	Member
Hartzel	Ronald	Eaton Corporation	Chair
Haynes	Gary	ABB Inc.	Guest
Hines	Jared	Eaton Corp.	Member
Kim	SangTae	HICO America	Guest
Kirienko	Vladimir	Tavrida Electric	Guest
Leccia	Brad	Eaton	Guest
Lopez	Adrian	Powell Industries	Guest
Lovins	Colby	Federal Pacific	Guest
McGlown	Kevin	JST Power	Guest
McKinney	Ken	UL	Guest
Neighbours	Terry	ABB Inc.	Member
Owen	John	Powertech Labs	Guest
Patil	Lalit	Eaton	Guest
Pattison	Mark	H-J Family of Companies	Guest
Peterson	Mark	Xcel Energy	Guest
Pruitt	Al	The Durham Company	Guest
Rich	Bobby	Dominion Energy	Guest
Ricker	Jeffery	SCHNEIDER ELECTRIC	Member
Roberson	Mark	Avail Bus Systems	Member
Rohrer	Tim	Exiscan	Guest
Savulyak	Victor	KEMA Laboratory	Member
Sax	Ben	Nashville Electric Service	Guest
Schneider	Carl	Schneider Electric	Member
Sergeyenko	Alexander	Tavrida Electric	Guest

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Sims	Garett	Eaton Corp.	Member
Solanki	Lokeshkumar	ABB Inc.	Guest
Swing	Donald	Powell Industries	Guest
Tillery	Tim	Howard Industries	Guest
Truman	Andrew	Black & Veatch	Guest
Walgenbach	Jake	Siemens Industry	Guest
Woodyard	Terrance	Siemens Industry Inc.	Member

1. Call to Order

Meeting was called to order by Ron Hartzel (WG Chair) at 8:04 AM (EDT).

2. Roll Call

The Chair welcomed the members and guests then meeting attendees introduced themselves by stating their name and affiliation. A total of 47 participated; 16 - C37.20.3 WG members and 31 guests. There are 30 WG members, therefore Quorum threshold was met.

A meeting roster was also circulated; members and guests signed by their name on the roster to record their attendance. All new guests initialed, documented their name, and affiliations in the blanks at the bottom of the printed roster.

3. Approval of the Spring 2023 meeting agenda

Garett Sims moved and Carl Schneider seconded that the Spring 2023 meeting agenda be approved as submitted. The agenda was approved unanimously.

4. Approval of the Fall 2022 meeting minutes

Bob Cohn moved and Terry Neighbours seconded that the Fall 2022 meeting minutes be approved as submitted. The minutes were approved unanimously.

5. Approval of the Nov. 18th, 2022 virtual meeting minutes.

Garett Sims moved and Carl Schneider seconded that the Nov. 18, 2022 virtual meeting minutes to be approved as submitted. The minutes were approved unanimously.

6. IEEE-SA Patent Policy

The WG Chair presented the IEEE-SA patent policy slides during the meeting. A link to those slides was also included in the meeting agenda distributed to the WG on February 20, 2023.

No claims or issues were raised during the meeting.

7. Working group P&Ps

The WG Chair presented the IEEE PES Working Group P&Ps. A link to those slides for the was included in the meeting agenda distributed to the WG on February 20, 2023.

8. Review of ballot comments from second ballot circulation

The WG Chair stepped through 15 comments which resulted from the second ballot circulation. The WG agreed on the disposition for all the comments. The WG Members then voted unanimously to request approval from the Switchgear Assemblies Subcommittee to distribute the document for a third 10 day ballot circulation.

Note: The WG had originally planned on two sessions during the Spring '23 meetings, the WG finished the agenda early, so the second session was cancelled.

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9. Adjourn

Ron Hartzel (WG Chair) adjourned the meeting at 8:52 AM (EDT).

Reported by Randy Creach (WG secretary).