

## Meeting Minutes

### Standard for High-voltage switchgear and control gear - Part 37-082: Measurement of sound pressure levels on AC HVCB

#### 62271-37-082

Chair: Leslie Falkingham  
Secretary: Carl Schuetz  
Time: 8:00 am – 9:45 pm, April 19, 2023  
Location: Clearwater Beach, FL  
Participants: 7 participants, including 1 voting member and 6 guests

#### 1. Agenda and Topics

- Introduction of members and guests
- IEEE SA patent policy review
- IEEE SA copyright policy review
- Approval of minutes of previous meeting
- Document review and discussion
- Adjourn

#### 2. Introduction

Welcome by Leslie Falkingham, Chair of the WG followed by introduction of members and guests.

#### 3. Review of IEEE SA Patent and Copyright Policies

IEEE SA patent and copyright policies were presented and reviewed.  
No patents or copyright claims were identified.

#### 4. Approval of Minutes of Previous meeting

No quorum present.

## **5. Draft Review and Discussion**

The chair explained that the IEC – IEEE rules conflict. The previous WG meeting concluded, and passed by vote, that the document would be sent to ballot unchanged in technical content. The intention is for the IEEE to ballot the standard, resolve comments and then send to IEC. The IEC review and ballot process is expected to take many months based on past history. The agreement with IEC by communication between the chair and IEC liaison is that the IEC will change their revision date to match that of IEEE, for this document only. There is a note in the IEC/IEEE Cooperation guide Clause 4.5 that requires both organizations to have the same closing date.

The chair explained that the intended next step is to complete the ballot process in IEEE first then send the document to IEC for ballot.

Steps forward:

Check documents for references

Submit document to MEC and form ballot pool, minimum duration of 30 days

After MEC sends draft back and ballot pool is formed, can go to ballot

Ballot duration is a minimum of 30 days

Recirculation duration is a minimum of 10 days

After re-circulation is completed submit to REVCOM and IEC (at this point IEC ballot process starts)

It is noted and acknowledged that if comments are received from IEC then IEEE WG must comment on them

## **6. Adjourn**

Submitted by: Leslie Falkingham/Carl Schuetz

### April 19, 2023 Attendance

Name		Status	Affiliation	Voting membership request
Crawford	Michael	Voting member	Mitsubishi Electric	
Eastman	Maxwell	Non-member	Black & Veatch	no
Falkingham	Leslie	Chair	Vacuum Interrupters Limited, S&C	
Santulli	Jennifer	Non-member	IEEE-SA	
Schiffbauer	Dan	Non-member	Toshiba International Corp.	
Schuetz	Carl	Secretary	American Transmission Company	
York	Rich	Non-member	Mitsubishi Electric	yes