

**IEEE C37.20.4 Working Group
Meeting Minutes
Burlington, VT
October 17th, 2022**

1. Welcome

The meeting was called to order by Bob Cohn, Chairman at 1:34 PM EST Bob welcomed the members and guests.

2. Introduction of members and guests

Introductions were made by calling role for working group members and guests were asked listed their name and affiliation in the chat box. 19 of 29 working group members of C37.20.4 and 12 guests were present. Quorum threshold of 15 was met.

3. Approval of meeting agenda

The Fall 2022 meeting agenda was presented by the Chairman. Paul Barnhart motioned, and Garrett Sims seconded the approval of the agenda as presented. There were no objections.

4. Approval of previous meeting minutes

The Spring 2022 meeting minutes were presented by the Chairman. Paul Barnhart motioned, and Garrett Sims seconded the approval of the meeting minutes from the last meeting. There were no objections.

5. IEEE-SA Patent Policy & Copyright Policy

The Chairman presented the IEEE-SA patent policy & copyright slides to the group. The policy was reviewed and acknowledged during the meeting. No claims or issues were raised at the C37.20.4 Working Group meeting.

6. Technical Topics

- Reviewed Comments from Leonel Santos
- Change “Momentary” to “Peak Withstand Current” in the document
- Section 7.5 and 7.7 use wording from 100.1 if possible. If new wording needed Carl Schneider to provide new wording and Paul Barnhart to review.
- Add Voltage and Current symbols throughout document to harmonized with C37.20.2 and C37.20.3
- Pull table 1 from C37.40 for section 6.2.4.1
- 7.14 X-Rays referred to C37.85
- 6.2.2 Leave as is
- Draft 8 will be on imeetcentral
 - Comments on draft 8 due by 12/31/22
 - Virtual meeting planned by 1/31/23 to review and resolve comments

7. Next steps

Chair Bob Cohn will update the document and circulate draft 8 to working group members. Draft 8 will also be posted to the IEEE iMeetCentral. The next scheduled face to face meeting is at the Spring IEEE meeting in Clearwater, FL

8. Adjourn

Chair Bob Cohn adjourned meeting 3:04 PM EST.

9. Attendance

<u>Role</u>	<u>First Name</u>	<u>Last Name</u>	<u>Company/Affiliation</u>	<u>10/17/2022</u>
Chair	Robert	Cohn	Powercon Corp.	x
Vice-Chair	Russell	Boyce	Eaton	x
Member	Paul	Barnhart	Underwriters Laboratories	x
Member	Sahadev	Gohil	AZZ Switchgear Systems	x
Member	Ronald	Hartzel	Eaton Corporation	x
Member	Sergio	Flores	Schneider Electric Inc. USA	x
Member	Garett	Sims	Eaton Corp.	x
Member	Francois	Trichon	Schneider Electric	x
Member	Jason	Hollander	CHA Consulting, Inc.	x
Member	Randall	Creach	AZZ Switchgear Systems	x
Member	Mina	Youssef	Eaton Corporation	x
Member	Jeffery	Ricker	SCHNEIDER ELECTRIC	x
Member	Fiori	Coziuc	S&C Electric	x
Member	Leonel	Santos	Schneider Electric	x
Member	Carl	Schneider	Schneider Electric	x
Member	Pal	Sumitabha	Schneider Electric	x
Member	Miklos	Orosz	Myers Controlled Power	x
Member	Dakota	Leopard	Eaton	x
Member	Terry	Neighbors	ABB	x
Guest	Monique	La Terreure	STACE	x
Guest	Robert	Ramsey	Bechtel	x
Guest	Sudarshan	Byreddy	Burns & McDonell	x
Guest	Chirag	Patel	Powell Industries	x
Guest	Lokesh	Solanke	ABB	x
Guest	Robert	Hanna	JST Power	x
Guest	Kevin	McGlown	JST Power	x
Guest	Adrian	Lopez	Powell Industries	x
Guest	Francis	Beauchemin	Hydro-Quebec	x
Guest	Douglas	Hill	S & C Electric Company	x
Guest	Brian	Alexander	S & C Electric Company	x
Guest	Chris	Heinnich	Siemens AG	x

Reported by Russell Boyce, secretary of C37.20.4 Working Group.