

**IEEE C37.20.3 Working Group
Meeting Minutes
MSTeams virtual session
Oct 11, 2022**

Attendance:

Last Name	First Name	Employer	Role
Ambrose	Chris	Federal Pacific (Div. of Electro-Mechanical Corp.)	Member
Ashtekar	Koustubh	JST Power	Guest
Barnhart	Paul	Underwriters Laboratories	Member
Boyce	Russell	Eaton	Member
Byron	Eldridge	Schneider Electric	Member
Cohn	Robert	Powercon Corp.	Member
Coziuc	Fiori	S&C Electric	Member
Creach	Randall	Avail Switchgear Systems	Secretary
Door	Jeffrey	The H-J Family of Companies	Member
Doucet	Louis	STACE	Guest
Flack	Michael	Southern Company Services, Inc.	Member
Flores	Sergio	Schneider Electric Inc. USA	Member
Gohil	Sahadev	Avail Switchgear Systems	Member
Hartzel	Ronald	Eaton Corporation	Chair
Hill	Douglas	S&C Electric	Guest
Hines	Jared	Eaton Corp.	Member
Leccia	Brad	Eaton	Guest
Leopard	Jonathan	Eaton	Guest
Lovins	Colby	Federal Pacific	Guest
McGlown	Kevin	JST Power	Guest
McKinney	Ken	UL	Guest
Neighbours	Terry	ABB Inc.	Member
Pal	Sumitabha	Schneider Electric	Guest
Patel	Chirag	Powell Industries	Guest
Peterson	Mark	Xcel Energy	Guest
Reddy	Samala Santosh	Powell Industries	Member
Ricciuti	Anthony	Eaton Corporation	Guest
Ricker	Jeffery	SCHNEIDER ELECTRIC	Member
Santos	Leonel	Schneider Electric	Member
Schneider	Carl	Schneider Electric	Member
Spencer	Jon	Utility Solutions	Guest
Sullivan	Paul	DuPont	Member
Swing	Donald	Powell Industries	Guest
Thompson	Truett	Siemens	Guest
Weishuhn	William	ABB	Guest

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Woodyard	Terrance	Siemens Industry Inc.	Member
Youssef	Mina	Eaton Corporation	Guest
Yu	Li	EATON	Guest

1. Welcome and member attendance

The first session of the meeting was called to order by Ron Hartzel (WG Chair) at 1:04 PM (CST). Ron welcomed the members and guests. A total of 38 participated; 20 - C37.20.3 WG members and 18 guests. Quorum threshold was met.

2. Introduction of members and guests

Attendee introductions were conducted utilizing the MSTeams participants list in addition participants entered their names and affiliations into the MSTeams chat window.

3. IEEE-SA Patent Policy

It was noted that a link to the slides for the IEEE-SA patent policy as included in the meeting agenda distributed prior to the meeting on March 31, 2022.

No claims or issues were raised during the C37.20.3 Working Group meeting.

4. Working group P&Ps

It was noted that a link to the slides for the Working Group P&Ps was included in the meeting agenda distributed prior to the meeting on March 31, 2022.

5. Review of PC37.20.3 D5

WG Chair stepped through the D5.1 consolidated ballot comments while also sharing his screen and showing the corresponding revisions in redlined draft D5.2. During this virtual session the WG completed review comments down to and including section 5.4.3.

6. PC37.20.3 Document Status

WG Chair informed the WG that a PAR extension had also been submitted.

7. Adjourn

Ron Hartzel (WG Chair) adjourned the meeting at 2:27 PM (CST).

Reported by Randy Creach (WG secretary).