

IEEE C37.20.10 Working Group Meeting Minutes

Standard Definitions for AC (52 kV and below) and DC (3.2 kV and below) Switchgear Assemblies

Meeting Date: October 18, 2022

Meeting Time: 8:00 am - 9:45 am

Location: Hilton Burlington Lake Champlain – Burlington, VT

Attendance

Members: 7, Guests: 15; quorum met

Attendance is recorded at the end of the meeting minutes.

A. Call to Order

The meeting was called to order by WG Chair at 8:00AM on October 18, 2022.

B. Introductions

Participants introduced as recorded below.

C. Approval of Agenda

Revision 1 of agenda was shared. Motion to approve by Mike Lafond, 2nd by Darryl Moser. Approved by unanimous consent.

D. Approval of minutes from previous meeting

Revision 1 of previous meeting minutes were shared. Motion to approve by Mike Lafond, 2nd by Darryl Moser. Approved by unanimous consent.

E. Rules and Guidelines for conducting Working Group Meetings

Verbal call for Essential Patents – None Identified

F. IEEE SA Copyright Policy

Link and Slides for SA Copyright Policy shared

G. Working Group P&P's

Link for Working Group P&P's shared

H. PAR Status

PAR approval by SA Standards Board on 08-Dec-2021 & expires 31-Dec-2025.

I. New Business (Review D2 Document & Collect Topic Areas for Potential Action)

Chair has shared draft 2 of document and reviewed definitions previous identified for areas of focus.

- Previous Working Group Secretary, Jordan Snider, stepped down. Truett Thompson has been appointed as Working Group Secretary.
- Actions for WG Chair from Spring 2022 meeting
 - Coordination of trip setting with C37.17 was not possible since the balloting was expedited
 - Draft 2 created with comments on discussed definitions
 - Previous WG chair provided insight of using IEEE Xplore for checking definitions
- Alignment of scope with PAR
- Updates on suggested actions for definitions
 - Remove direct-acting trip device reference
 - Time-current curve is being reviewed within C37.13 ad-hoc group
 - Prompt other WG's to review C37.20.10
- Propose new language for "safe distance"
 - Mike Lafond
-
- Balloting: Chair to update with comments from fall meeting and distribute draft to members and possibly seek approval to proceed to ballot at spring meeting

J. Adjourn

Meeting adjourned at 9:36

Recorded by:

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Truett Thompson
WG Secretary
October 18, 2022

Attendance: as recorded during meeting

Role	First Name	Last Name	Company
Chair	Daniel	Delfino	ABB
Secretary	Truett	Thompson	Siemens
Member	Mike	Lafond	No affiliation
Member	Darryl	Moser	ABB
Member	Kevin	McGlown	JST Power
Guest	Arkadiusz	Doroz	Eaton
Member	Robert	Burns	Eaton
Guest	Keith	Flowers	Siemens
Guest	Erin	Hardy	Eaton
Guest	Chirag	Patel	Powell Industries
Guest	Adrian	Lopez	Power Industries
Guest	Tom	Hawkins	Siemens
Member	Craig	Bryant	Duke Energy
Guest	Chris	Ambrose	Federal Pacific
Guest	Peter	Glaesman	PCORE Electric / Hubbell
Guest	Lokesh	Solanki	ABB
Guest	Fiori	Cozivc	S&C Electric Company
Guest	Sumitabha	Pal	Schneider Electric
Guest	Mohit	Chhabra	S&C Electric Company
Guest	Carl	Schneider	Schneider Electric
Guest	Wahaj	Saleem	Siemens
Guest	Monique	LaTerreur	STALE