

C37.100.6 Working Group
MINUTES OF THE FALL 2022 MEETING
Hilton Lake Champlain, Burlington, VT
Monday, October 17, 2022, 10:15-12:00 PM

Attendance:

- 16 people were in attendance
- 5 of 10 WG members participated, thus Quorum was met (50%)
- 11 guests participated

Attendance record below

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A. Call to order

Meeting was called to order by WG Chair, Eddie Wilkie, at 10:15 AM on Monday, October 17, 2022.

B. Introduction of attendees, determination of quorum

Complete

C. Approval of Agenda

Agenda was reviewed by WG, motion brought by T. Woodyard (1st), and J. Gatscher (2nd) Agenda was approved by unanimous consent

D. Verbal call for essential patents and reminder against discussing commercial topics

A link to the IEEE patent policy slides was distributed in the meeting agenda, no patent issues were voiced by the meeting attendees

E. Working group P&Ps and copyright policy

Links to the IEEE-SA approved WG Policies & Procedures and the IEEE copyright policy slides were included in the meeting agenda so that all attendees could review them

F. Approval of Minutes from previous meetings

Minutes were reviewed by WG, motion brought by T. Hawkins (1st), and J. Gatscher (2nd) to approve the minutes. They were approved by unanimous consent.

G. Document Status

PAR was approved on February 8, 2019, with an expiration date of December 31, 2023

H. New Business

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Major changes to the document since the last draft

Annex B: Reworked to a generic template

Annex C-H:

- *Removed C37.23, C37.04 and C37.74*
- *Reviewed subcomponent listings for MV equipment (C37.20.2, C37.20.3 and C37.20.9)*

Discussion Topics

Review of acceptance criteria to ensure no conflicts with AC156

Suggestion to revise the subcomponent tables to be like the circuit breaker table so that it shows multiple models, sizes, and weights to give an example of what components are selected for testing.

Draft document will be sent for internal circulation to the WG with comment sheet

Pay particular attention to the readability of the document

WG plans to hold online meetings in November or December

The document timeline was discussed, and it was recommended to go to ballot in Q1 of 2023 to allow time for ballot resolution before the PAR expires. A PAR extension may also be required.

I. Adjourn

Meeting adjourned at 11:52 AM.

Reported by: Darryl Moser – Secretary

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Attendance record:

First Name	Last Name	Company Affiliation	Role	10/17/2022
Eddie	Wilkie	Eaton	Chair	✓
Darryl	Moser	ABB	Secretary	✓
Jeffrey	Gatscher	Schneider Electric	Member	✓
Tom	Hawkins	Siemens Industry, Inc.	Member	✓
Terrance	Woodyard	Siemens Industry Inc.	Member	✓
Miklos	Orosz	Myers Controlled Power	Guest	✓
John	Deng	BC Hydro	Guest	✓
Terence	Hunt	Westinghouse Electric Company	Guest	✓
Brian	Alexander	S&C Electric	Guest	✓
Peter	Meyer	S&C Electric	Guest	✓
Dan	Wolfe	MEPPI	Guest	✓
Danny	Hoss	Southern States	Guest	✓
Boubaoar	Diallo	Southern States	Guest	✓
Jialin	Li	Hydro One	Guest	✓
Dakota	Leonard	Eaton Generation	Guest	✓
Jacob	Walgenbach	Siemens Industry	Guest	✓