

**IEEE C37.20.3 Working Group  
Meeting Minutes  
Bonnet Creek Resort - Orlando, FL  
Apr 11, 2022**

**Attendance:**

<b>Role</b>	<b>First Name</b>	<b>Last Name</b>	<b>Company</b>
Guest	Harm	Bannink	G&W Electric
Member	Paul	Barnhart	Underwriters Laboratories
Guest	David	Beseda	S&C Electric Company
Member	Eldridge	Byron	Schneider Electric
Guest	Mohit	Chhabra	S&C Electric
Guest	Matthew	Claxton	Powell Industries
Member	Robert	Cohn	Powercon Corp.
Member	Fiori	Coziuc	S&C Electric
Secretary	Randall	Creach	AZZ Switchgear Systems
Member	Jeffrey	Door	The H-J Family of Companies
Guest	Tanner	Esco	Eaton
Member	Sergio	Flores	Schneider Electric Inc. USA
Member	Sahadev	Gohil	AZZ Switchgear Systems
Guest	Paul	Grein	Group CBS
Chair	Ronald	Hartzel	Eaton Corporation
Guest	Gary	Haynes	ABB Inc.
Guest	Douglas	Hill	S&C Electric
Member	Jared	Hines	Eaton Corp.
Guest	Benjamin	Hohnstadt	DTE
Member	Jason	Hollander	CHA Consulting, Inc.
Member	Rahul	Jain	S&C Electric Company
Guest	Brad	Leccia	Eaton
Guest	Jonathan	Leopard	Eaton
Guest	Colby	Lovins	Federal Pacific
Guest	Kevin	McGlown	JST Power
Guest	Ken	McKinney	UL
Member	Terry	Neighbours	ABB Inc.
Guest	Sumitabha	Pal	Schneider Electric
Guest	Chirag	Patel	Powell Industries
Guest	Mark	Pattison	H-J Family of Companies
Guest	Al	Pruitt	The Durham Company
Guest	Jeffery	Ricker	SCHNEIDER ELECTRIC
Member	Mark	Roberson	AZZ/Calvert
Guest	Tim	Rohrer	Exiscan
Member	Leonel	Santos	Schneider Electric
Guest	Victor	Savulyak	KEMA Laboratory
Member	Carl	Schneider	Schneider Electric
Guest	Matthew	Siena	Duke Energy
Member	Garett	Sims	Eaton Corp.
Guest	Truett	Thompson	Siemens
Guest	Francois	Trichon	Schneider Electric

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Guest	Karla	Trost	G&W Electric
Guest	Jonathan	Wear	JST Power
Guest	Michael	Wong	Entergy
Member	Terrance	Woodyard	Siemens Industry Inc.

**1. Approval of the Spring 2022 meeting agenda.**

Carl Schneider moved and Terry Neighbours seconded that the Spring 2022 meeting agenda to be approved as submitted. The agenda was approved unanimously.

**2. Approval of the Fall 2021 meeting minutes.**

Carl Schneider moved and Terry Neighbours seconded that the Fall 2021 meeting minutes to be approved as submitted. The minutes were approved unanimously.

**3. Welcome and member attendance**

The first session of the meeting was called to order by Ron Hartzel (WG Chair) at 8:00 AM (EST). Ron welcomed the members and guests. A total of 45 participated; 18 - C37.20.3 WG members and 27 guests. Quorum threshold was met.

**4. Introduction of members and guests**

Attendee introductions were conducted while a meeting roster was also circulated; members and guests initialed by their name on the roster to record their attendance. Any new guests initialed, documented their name, and affiliations in the blanks at the bottom of the printed roster.

**5. IEEE-SA Patent Policy**

It was noted that a link to the slides for the IEEE-SA patent policy as included in the meeting agenda distributed prior to the meeting on March 31, 2022.

No claims or issues were raised during the C37.20.3 Working Group meeting.

**6. Working group P&Ps**

It was noted that a link to the slides for the Working Group P&Ps was included in the meeting agenda distributed prior to the meeting on March 31, 2022.

**7. Review of PC37.20.3 D5**

WG Chair stepped through the changes which were harmonized with the balloted version of C37.20.2. In parallel, WG Chair also addressed all WG comments received on or before April 11<sup>th</sup> and the disposition of those comments were discussed and resolved by the WG. The disposition for comments submitted by the WG were documented on the consolidated comment spreadsheet.

Eldridge Byron addressed the WG with a question regarding the need for testing guidelines of medium voltage switches when their ratings were directly dependent on the application of a fuse. The WG discussed and determined that this topic should be forwarded to the WG Chair for C37.20.4 for resolution, who was also in attendance of this meeting during those discussions.

**8. PC37.20.3 Document Status**

WG Chair informed the WG that his intent was to resolve existing document conflicts resulting from the missing MS Word macros and then submit the document to IEEE Style Editors for editorial review in preparation for ballot.

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**9. Adjourn**

Ron Hartzel (WG Chair) adjourned the second session of the meeting at 11:46 AM (EST).

Reported by Randy Creach (WG secretary).