

C37.121 Working Group
MINUTES OF THE FALL 2018 MEETING
Downton Kansas City Marriott, Kansas City, MO

The meeting was called to order by Chair, Darryl Moser at 2:00 PM on October 16, 2018

Attendance

28 people were in attendance
17 of 25 total WG members participated, thus Quorum was met (68%)
11 guests participated

Membership and attendance status was updated in AMS system.

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A. Introduction of attendees

Complete

B. Approval of Meeting Agenda

The goal for the meeting was to review the comments on the first draft of the document.

Agenda was reviewed and approved by Allan M. and Mike L.

C. Approval of minutes from Orlando Meeting

Agenda was reviewed and approved by Paul B. and Ted O.

D. Patent Policy

No issues were voiced by the meeting attendees

E. Document Status

Par was approved on June 14, 2018 with an expiration date of December 31, 2022, so we are now an official working group and the existing document will expire at that time also.

F. Document Review

Draft 1.1 was created based on completion of items assigned to various WG members and was reviewed.

- Altitude differences between medium-voltage and low-voltage equipment were discussed*
- Figure text font size seems large*
- Cross-references need to be updated*
- "Should" vs. "Shall" to clarify if requirements come from the base equipment standard or this document*
- Listing of standards on line 849 should include C37.20.9*
- Discussion about how to handle mixed equipment requirements for arc-resistance; conclusion was that this was a topic for C37.20.7 and not this document*

G. Action Items / Schedule

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- a) WG officers to meet with SA officers off-line to discuss schedule for completion
- b) Create a new draft with the changes suggested in this meeting along with formatting updates and distribute before the spring meeting.

H. Adjourn

Meeting adjourned at 3:05.

Reported by: Terrance Woodyard – Vice Chair

Attendance record:

Last Name	Fist Name	Company	Role
Moser	Darryl	ABB	Chair
Woodyard	Terrance	Siemens Industry Inc.	Vice-Chair
Barnhart	Paul	Underwriters Laboratories	Member
Edwards	Doug	Siemens Industry, Inc.	Member
Flack	Michael	Southern Company Services, Inc.	Member
Hartzel	Ronald	Eaton Corporation	Member
Hawkins	Tom	Siemens Industry, Inc.	Member
Hrncir	Dan	Eaton	Member
Lafond	Michael	ABB	Member
Livshitz	Albert	CE Power Solutions	Member
Morse	Charles	Siemens Industry, Inc.	Member
Neighbours	Terry	ABB Inc.	Member
Olsen	Ted	Retired, Siemens Industry, Inc.	Member
Parks	Owen	ABB	Member
Rohr	Richard	Powell Electrical Systems	Member
Sims	Daniel	Eaton Corp.	Member
Tailor	Chand	Eaton Corporation	Member
Auguste	Georges	Ameren MO	Guest
Creach	Randall	AZZ Switchgear Systems	Guest
French	Christopher	Eaton Corporation	Guest
Gohil	Dave	AZZ Switchgear Systems	Guest
Grahor	Lou	Eaton Corporation	Guest
Grein	Paul	Circuit Breaker Sales, Co, Inc.	Guest
Hook	Daniel	Western Electrical Services	Guest
Phouminh	John	PEPCO HOLDINGS, INC.	Guest
Rakus	Paul	Eaton	Guest
Vonfeldt	Nick	Ameren Missouri	Guest
Whitney	Michael	S&C Electric Company	Guest