

IEEE/PES SWITCHGEAR COMMITTEE
Switchgear ADSCOM Meeting Minutes
Portland, ME, USA
Thursday, October 12, 2017

	Agenda Item	Presenter
1	Call Meeting to Order	Todd Irwin – Chairman
<i>Todd Irwin, ADSCOM Chair, called the meeting to order at 8am.</i>		
2	Introduction of members & Guests	Todd Irwin
<i>Self-introductions were made of the attendees.</i>		
3	Attendance and Quorum Check <ul style="list-style-type: none"> • Rosters are being passed around. Sign only one. Add your name and company information if you are not on the list. 	Keith Flowers
<i>Sign-in sheets were circulated. Quorum was verified.</i>		
<i>Attendance is documented in:</i> http://www.ewh.ieee.org/soc/pes/switchgear/minutes/2017-2/F17ADSCOMa1REV0.pdf		
4	Agenda Review and Approval	Todd Irwin
<i>Proposed agenda was reviewed.</i> <i>Motion to approve by Roy Alexander.</i> <i>Motion was seconded by Dean Sigmon.</i> <i>Motion carried.</i>		
5	Approval of Minutes from Spring 2017 meeting	Todd Irwin
<i>Minutes from Spring 2017 meeting (http://www.ewh.ieee.org/soc/pes/switchgear/minutes/2017-1/FS17ADSCOMmiREV0.pdf) were posted and reviewed.</i> <i>Motion to approve by Roy Alexander.</i> <i>Motion was seconded by Mike Lafond.</i> <i>Motion carried.</i>		
<u>Requests to ADSCOM</u>		
6	Education, Recognition & Publications (ERP)	John Webb
<i>No requests to ADSCOM.</i>		
7	High Voltage Fuses (HVF)	John Leach
<i>No requests to ADSCOM.</i>		
8	High Voltage Switches (HVS)	James Houston
<i>No requests to ADSCOM.</i>		
9	High Voltage Circuit Breakers (HVCB)	Mike Skidmore
<i>No requests to ADSCOM.</i>		
10	Low Voltage Switchgear Devices (LVSD)	Dave Dunne
<i>No requests to ADSCOM.</i>		

IEEE/PES SWITCHGEAR COMMITTEE
Switchgear ADSCOM Meeting Minutes
Portland, ME, USA
Thursday, October 12, 2017

	Agenda Item	Presenter
11	Reclosers and Other Distribution Equipment (RODE)	Nenad Uzelac
<i>No requests to ADSCOM.</i>		
12	Switchgear Assemblies (SA)	Mike Lafond
<i>No requests to ADSCOM.</i>		
<i>There have been some discussion about switchgear enclosure definition between C37.013 and Switchgear Assemblies. No issues, but encouragement to be mindful the scope to prevent inadvertent conflicts.</i>		
13	Standards Coordinator Report	Michael Wactor
See http://www.ewh.ieee.org/soc/pes/switchgear/minutes/2017-2/F17ADSCOMa2REV0.pdf		
<i>Additionally, it is requested that all Subcommittee Chairs send a status update two weeks prior to the Spring and Fall face-to-face meetings.</i>		
<u>Other Requests to ADSCOM</u>		
14	Registrar	Jeremy Hensberger
<i>No requests to ADSCOM.</i>		
15	Webmaster	Jeff Mizener
<i>No requests to ADSCOM.</i>		
<i>Any updates desired of the website should be sent to Jeff, and he will get the site updated.</i>		
16	Meeting Coordinator	John Webb
<i>No requests to ADSCOM.</i>		
<u>ADSCOM WORKING GROUP/TASK FORCE REPORTS</u>		
17	C37.59 Conversion of Power Switchgear Equipment	Dean Sigmon
See http://www.ewh.ieee.org/soc/pes/switchgear/minutes/2017-2/F17ADSCOMa3REV0.pdf		
<i>Received ballot comments, which were addressed over the three sessions at this meeting. Target is to re-circulate the revised draft and proceed to a second ballot in the coming months. Expect to complete the project prior to the December 2018 deadline.</i>		
18	C37.100.1 Common Requirements for HV Power Switchgear	Dave Stone
<i>Still waiting for copyright approval from IEC, which has been ongoing for four months at this point. Hoping to get this issue resolved in the near future.</i>		
19	C37.100.2 Capacitor Switching Common Clauses	Neil McCord
<i>Thanked John Webb for his contributions over the summer months. PAR extension has been requested, and expect to be completed in early 2018.</i>		

IEEE/PES SWITCHGEAR COMMITTEE
Switchgear ADSCOM Meeting Minutes
Portland, ME, USA
Thursday, October 12, 2017

	Agenda Item	Presenter
20	C37.100.5 Definitions for HVCB and RODE	Tom Mulcahy
<p>See http://www.ewh.ieee.org/soc/pes/switchgear/minutes/2017-2/F17ADSCOMa4REV0.pdf</p> <p><i>Only three comments on the most recent ballot. The BRC will address these comments in the coming weeks, so that another recirculation ballot can be initiated.</i></p>		
21	C37.301 Partial Discharge Measurements	Jean-Marc Torres
<p><i>No report submitted.</i></p> <p><i>PAR has been completed. Appealing to HVTT for support.</i></p>		
22	Discussion Group: Visible Break	Francois Soulard
<p><i>Planning a teleconference to further refine the definition, as they are compiling feedback from various subcommittees.</i></p>		
23	Task Force: Alternative Gases to SF ₆	Nenad Uzelac
<p><i>A link to the report will be provided to the Members.</i></p> <p><i>The report is being migrated into the IEEE PES template, with the goal to letter ballot to the Switchgear Committee prior to the end of the calendar year.</i></p> <p><i>Would like to create two working groups:</i></p> <ol style="list-style-type: none"> <i>1) WG for performance characteristics of alternative gases: Dan Schiffbauer</i> <i>2) WG for qualification for substitution in gas insulated substations led by Substations Committee</i> 		
24	Task Force: Update on Creation of a new Switchgear Committee, Technology and Innovation Subcommittee	Nenad Uzelac
<p><i>First meeting of this new subcommittee will be in the Spring 2018 meeting. The Task Force requests that all of the Subcommittees submit potential member candidates.</i></p>		
25	Task Force: Seismic Qualification of Electrical Equipment to Conform with ASCE/SEI 7 Seismic Requirements for Nonstructural Components	Eddie Wilkie
<p><i>Task Force was not able to meet at this meeting due to some travel issues, but there have been some teleconferences by the Task Force which has resulted in proposed language for a PAR.</i></p> <p><i>The proposed PAR was presented to the Subcommittee (See http://www.ewh.ieee.org/soc/pes/switchgear/minutes/2017-2/F17ADSCOMa5REV0.pdf).</i></p> <p><i>Concerns were expressed that the proposed Scope included products outside of the scope of the Switchgear Committee. Task Force will continue to explore how to resolve the issue.</i></p> <p><i>Motion to extend the Task Force by another six months by Dean Sigmon.</i></p> <p><i>Motion was seconded by Dave Dunne.</i></p> <p><i>Motion carried.</i></p>		
<u>New Business</u>		
26	Quorum Verification	Keith Flowers
<p><i>Quorum has been confirmed.</i></p>		

IEEE/PES SWITCHGEAR COMMITTEE
Switchgear ADSCOM Meeting Minutes
Portland, ME, USA
Thursday, October 12, 2017

Agenda Item	Presenter
27	Presentation on multiplication of definitions.
<p>See http://www.ewh.ieee.org/soc/pes/switchgear/minutes/2017-2/F17ADSCOMa6REV0.pdf</p> <p><i>John Webb requests a standing group to coordinate any issues that might rise with regard to definitions.</i></p> <p><i>Tabling a motion from John Webb to "Continue C37.100.5 as a standing Working Group to make recommendations regarding definition questions."</i></p>	
28	Items to report to Main Switchgear Committee
<p style="text-align: center;"><i>No items to report to Main Committee.</i></p>	
29	Minutes
<p><i>ACTION – SC Chairs send updates, Subcommittee meeting minutes and Working Group minutes to SG Committee Secretary, Keith Flowers (keith.flowers@ieee.org) by November 10, 2017.</i></p> <p><i>Please pay special attention to the room size and configuration requirements, so that the Committee can provide the necessary meeting space.</i></p> <p><i>All updates are to be submitted on the report spreadsheet found at the following link: http://www.ewh.ieee.org/soc/pes/switchgear/subcommittees/Subcommittee_Table.xlsx</i></p>	
30	ADSCOM Officer Rotation
<p style="text-align: center;"><i>Effective January 1, 2018:</i> <i>Chair: Keith Flowers: keith.flowers@ieee.org</i> <i>Secretary: Doug Edwards: doug.edwards@ieee.org</i></p>	
31	Adjourn