

Definitions for HVCB and RODE -- WG C37.100.5
Fall Meeting, 10 October 2017
Marriott Sable Oaks Portland, ME

Chair - Tom Mulcahy

Vice-Chair/Secretary - Chris Ambrose

Tom Mulcahy called the meeting to order at 14:05 and welcomed the Working Group (WG) members and guests.

The meeting roster was circulated. There were 14 present, 5 working group members and 10 guests

Quorum - 5 of 8 working group members were present.

The attendees introduced themselves and stated their affiliations.

The IEEE Essential Patent Policy requirement was discussed.

The minutes from the last WG meeting in Charlotte were reviewed and approved.

Tom gave an update on the progress the working group made since the last open meeting in Charlotte. A ballot resolution group was formed and met via conference calls and accomplished the following progress.

- June 8 – WG Comment Resolution Meeting held (35 Comments resolved on R1 (Draft 3))
- July 16 -Ballot Recirculation R2 (Draft 4) sent (30 day ballot).
- September 13 – WG Comment Resolution Meeting held (5 Comments resolved on R2 (Draft 4))
- September 26 -Ballot Recirculation R3 (Draft 5) sent (10 day ballot).

The document was re-circulated to 145 balloters on September 26th and at the time of the meeting did not close (scheduled to close at 11:59 on October 10th)

86% Response Rate 97% Approval Rate 3% Abstain Rate

At the time of the meeting 1 comment was received from the balloting group. The comment was resolved by the WG and guests attending.

If additional comments are received, the WG will form a comment resolution group and will meet remotely by conference calls prior to the next meeting to address the remaining comments in preparation for another ballot recirculation or initiate a request to approve the standard.

The meeting was adjourned at 14:29.

Respectfully Submitted

Tom Mulcahy
October 10, 2017