

**LVSD Subcommittee
Meeting Minutes
Pittsburgh, PA, USA
October 12, 2016**

Attendance:

Members:

P. Barnhart
C. Carne
D. Dunne
D. Edwards
K. Flowers
S. Gohil
L. Grahor
T. Hawkins
D. Hrncir
M. LaFond
D. Mazumdar
J. Mizener
A. Morse
D. Moser
T. Olsen
C. Schneider
D. Sigmon
P. Sullivan

Affiliation:

Underwriters Laboratories
Schneider Electric
Schneider Electric
Siemens Industry, Inc.
Siemens Industry, Inc.
AZZ / Central Electric Manufacturing Co.
Eaton Corporation
Siemens Industry, Inc.
Eaton
General Electric
AZZ / Central Electric Manufacturing Co.
Siemens Industry, Inc.
Siemens Industry, Inc.
ABB
Siemens Industry, Inc.
Schneider Electric
Eaton Corporation
DuPont

Honorary Members:

N. McQuin

Affiliation:

McQuin Electrical Power Consulting, Inc.

Guests:

T. Burse
J. Lagree
J. Rizo
T. Rohrer
A. Qasem
K. Sippel
B. Venne

Affiliation:

Powell Industries
Eaton
Xcel Energy
Exiscan
Bechtel
Eaton
Rockwell Automation

Excused Absence:

M. Flack

Affiliation:

Southern Company

Unexcused Absence:

A. Jivanani

Schneider Electric

**LVSD Subcommittee
Meeting Minutes
Pittsburgh, PA, USA
October 12, 2016**

1. Approval of meeting agenda

Agenda was approved.

2. Welcome and member attendance

The meeting was called to order by Allan Morse at 3:45 PM. Allan welcomed the members and guests. 19 LVSD members and 7 guests were present. Quorum threshold was met.

3. Introduction of members and guests

Introductions were made by each LVSD member and guest.

4. Approval of the minutes of the Spring 2016 LVSD meeting

The minutes of the April 27, 2016 meeting held in Hilton Head, SC were previously emailed to LVSD personnel. Dan Hrcir moved to approve the minutes and Ted Olsen second without revision. Minutes were approved unanimously.

<http://www.ewh.ieee.org/soc/pes/switchgear/S16Minutes/S16LVSDmiREV1.pdf>

5. Update LVSD Roster and LVSD Document Status

An updated LVSD Roster was submitted for review and updating. The updated roster will be posted on the IEEE website.

<http://www.ewh.ieee.org/soc/pes/switchgear/F16Minutes/F16LVSDa1REV0.pdf>

An updated LVSD Document Status and Working Group/Task Force membership list was circulated to LVSD Working Group and Task Force members for updating. The updated document status will be posted on the IEEE website.

<http://www.ewh.ieee.org/soc/pes/switchgear/F16Minutes/F16LVSubcommittee tableREV0.pdf>

6. Working Group / Task Force Status Reports

- a. C37.13.1 Definite-Purpose Switching Devices for Use in Metal-Enclosed Low-Voltage Power Circuit Breaker Switchgear**

C37.13.1 was approved 6/30/2016, final administrative review for publication by the end of the year 2016.

- b. C37.20.10: Definitions for AC (52kV and below) and DC (3.2kV and Below) Switchgear Assemblies**

A motion was made to disband the Working Group, Jeff Mizener moved to approve the motion and Deepak Mazumdar second the motion. The motion to disband the Working Group was approved unanimously.

7. Old Business

**LVSD Subcommittee
Meeting Minutes
Pittsburgh, PA, USA
October 12, 2016**

a. IEEE-SA Patent Policy

The IEEE-SA patent policy is now reviewed and acknowledged during online meeting registration therefore slides are no longer required to be reviewed during every Working Group meeting. The patents materials are available at <http://standards.ieee.org/board/pat/pat-slideset.pdf>.

No claims or issues were raised at any of the LVSD Subcommittee Working Group meetings.

8. New Business

a. Keith Flowers moved to create an ad-hoc task force to review the proposal from the Traction Group

Keith Flowers requested feedback from the Traction Group by the end of July 2016. Keith did not receive any feedback and sent another request to the Traction Group asking when he could expect to receive feedback on their requested PAR changes. Once again Keith receive no communication from the Traction Group.

The subcommittee meeting was cancelled and no further meetings are planned.

b. Visible Break – RODE Discussion Group Report

Dave Dunne presented the Visible Break discussion summary from the RODE Discussion Group. Subjects were divided in two main topics;

- Definition of a visible break.
- Requirements covering test, construction and safety

c. Supercedure of C37.16

Allan Morse presented the Supercedure of C37.16. This will allow searches for C37.16 to reference C37.13 and C37.14 to reference the new standards.

d. Senior Membership

The process for achieving Senior Member IEEE was reviewed and those that are not currently a Senior member were encouraged to apply.

e. Procedure for Meeting Rooms – WG Chairs, advise the LVSD Subcommittee Chair concerning WG meeting room requirements (preferred schedule, number of participants, and A/V needs).

No meeting rooms are required for Spring 2017 meeting.

f. Officer Succession

**LVSD Subcommittee
Meeting Minutes
Pittsburgh, PA, USA
October 12, 2016**

On 1/1/2017 David Dunne will transition to Chair replacing Allan Morse.

Dan Hrnica was recommended to replace David Dunne as Secretary/Vice Chair
The appointment will be approved by Adscm.

g. Upcoming Meetings

Fall 2016	October 9 – 14, 2016	Sheraton Station Square, Pittsburg, PA
Spring 2017	April 23 – 28, 2017	Hilton Charlotte University Place, Charlotte, NC
Fall 2017	October 8 – 13, 2017	Marriott Portland Sable Oaks, Portland, ME
Spring 2018	April 22 – 27, 2018	Disney Contemporary, Orlando, FL

9. Adjourn

The meeting was adjourned at 4:15 PM.

Minutes submitted by:

David Dunne, LVSD Secretary