

**Minutes of Working Group PC37.30.5 Meeting
Pittsburgh, PA
October 12, 2016**

Greetings and Introductions

The Working Group meeting was called to order at 8:00 AM on October 12, 2016. See the roster included at the end of this document and the published Fall 2016 IEEE/PES Switchgear Committee Meeting schedule. There were 10 of 11 members in attendance, constituting a quorum. 1 member was an excused absence. There were 10 guest attendees. All attendees introduced themselves.

New Business

- The Chair reported that the PAR request for this document is valid until December 31, 2019
- The Chair recalled for those present that PC37.30.5 Draft 1.1 had been distributed prior to the meeting for member review.
- The Chair advised that the draft had been sent for MEC.
- After a brief discussion of one item in the draft, there was a unanimous vote by members of the Working Group to submit the document for ballot once the MEC is completed and the MEC findings addressed. Motion by James Houston and second by Danny Hoss.

Next Meeting

The Working Group agreed to meet by WebEx if possible to resolve ballot comments received. The chairman announced that the next Working Group meeting, if needed, will be held during the week of April 23, 2017 in Charlotte, NC USA. Date: TBD

Adjournment

There being no further business, the meeting adjourned at 8:09 AM on October 12, 2016.

Respectfully submitted,
Carl D. Reigart
Working Group Chair
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Working Group PC37.30.5
Meeting Roster

Pittsburgh, PA
October 12, 2016

Name	Affiliation/Sponsor	Member/ Guest	Sign In
Blake, Jacob	Hubbell Power Systems/USCO	M	P
Dorsey, Glenn	Siemens	M	P
Harless, Ken	Pascor Atlantic	M	E
Hoss, Danny	Southern States, LLC	M	P
Houston, James	Southern Company Services	M	P
Hurst, Bill	Alstom Grid	M	P
Kohler, Thomas	Ameren	M	P
Kowalik, Pete	Cleveland/Price	M	P
McMullen, David	Georgia Power Co.	M	P
Reigart, Carl	Hubbell Power Systems/USCO	M	P
Stechschulte, Kyle	AEP	M	P
Boles, Brett	Southern Company	G	P
Brown, Steven	Allen & Hoshall, Inc.	G	P
Cook, Tim	Pascor Atlantic	G	P
DeCesaro, Frank	Eaton's Power Systems Division	G	P
Elizondo, Rodolfo	Peak Demand Inc.	G	P
Reid, Laura	Hubbell Power Systems/USCO	G	P
Rhein, David	Hubbell Power Systems/Turner	G	P
Richardson, Brent	Hubbell Power Systems/Turner	G	P
Rogerson, Kevin	Eversource	G	P

M = Member

P = Present

G = Guest

E = Excused