

Minutes of Meeting, October, 2016

Definitions for HVCB and RODE WG I of I (C37.100.5)

Location: Sheraton Station Square, Pittsburgh PA

Participants: 9 (See attendance sheet)

- 1) The meeting started with the introductions of the attendees and affiliation.
- 2) The minutes to the study group meeting held in Hilton Head SC in April 26 2016 was review by the chairman. In that meeting the group decided to:
  - Submit a revision to the PAR to reduce the scope and purpose to definition associated with HVCB and RODE standards only.
- 3) The chairman reviewed the progress since that last meeting in Hilton Head. The following was accomplished.
  - Ballot closed on April 28 2016. 145 balloters participated offering 251 comments. 76 % response was received with 87% Approval Rate.

Stage	# of Balloters	Ballot Close Date	Response Rate %	Approval Rate %	Abstain Rate %	# Comments
Comment Resolution	145	28-Apr-2016 23:59 ET	76.0%	87.0%	7.0%	251

- 84 technical comments received.
- A PAR revision was submitted on May 9<sup>th</sup> approved by NESCOM on June 30<sup>th</sup> 2016
- PAR Expiration Date is December 31 2019

4) 10-12-2016 Meeting Minutes

- a) The chairman notified the group that approximately 90 of the terms and definitions in C37.100.5 are also in C37.20.10. The chairman of that document requested that the terms and definitions be deleted from C37.100.5. The group decided to keep the term in the document but to add a note or statement immediately after the term “See C37.20.10 for definition”. Also the forward section will contain an explanation on this decision.
- b) The WG and guests started the comment review and resolution process. Seven (7) comments were resolved but far short of the total. It was decided to form a Comment Resolution Committee to review the remaining comments before the next committee meeting. The chairman will send out the documents to WG members on or before November 1<sup>st</sup>. The group will review and resolve by December 1<sup>st</sup> with a follow-up conference call is planned for the 1<sup>st</sup> or 2<sup>nd</sup> week in December. Another call may be scheduled in January if needed. The intent is to send out the revised document to the balloters in February so that the comments can be reviewed during the next meeting.

MEMBERS AND GUESTS OF C37.100.5 (Sheraton Station Square October ,2016)

4/26/2016 10/12/2016

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