

**LVSD Subcommittee
Meeting Minutes
Hilton Head, SC, USA
April 27, 2016**

Attendance:

Members:

P. Barnhart
C. Carne
D. Dunne
D. Edwards
K. Flowers
S. Gohil
L. Grahor
D. Hrncir
A. Jivanani
M. LaFond
D. Mazumdar
J. Mizener
A. Morse
D. Moser
T. Olsen
A. Rowell
C. Schneider
D. Sigmon
P. Sullivan

Affiliation:

Underwriters Laboratories
Schneider Electric
Schneider Electric
Siemens Industry, Inc.
Siemens Industry, Inc.
AZZ / Central Electric Manufacturing Co.
Eaton Corporation
Eaton Corporation
Schneider Electric
General Electric
AZZ / Central Electric Manufacturing Co.
Siemens Industry, Inc.
Siemens Industry, Inc.
ABB
Siemens Industry, Inc.
Eaton Corporation
Schneider Electric
Eaton Corporation
DuPont

Honorary Members:

N/A

Affiliation:

Guests:

T. Burse
D. Delfino
R. Hartzel
A. Jur
C. Kennedy
R. Rohr
T. Sauve
R. Lau
M. Titus
J. Snider

Affiliation:

Powell Industries
General Electric
Eaton Corporation
Eaton Corporation
Schneider Electric
Powell Electrical Systems
Rockwell Automation
Pentair
Schneider Electric
PG&E

Excused Absence:

T. Hawkins

Affiliation:

Siemens Industry, Inc.

Unexcused Absence:

M. Flack

Southern Company

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1. Approval of meeting agenda

Agenda was approved with two additions. C37.14 revision discussion and RODE visible break discussion under new business.

2. Welcome and member attendance

The meeting was called to order by Allan Morse at 3:45 PM. Allan welcomed the members and guests. 19 LVSD members and 10 guests were present. Quorum threshold was met.

3. Introduction of members and guests

Introductions were made by each LVSD member and guest.

4. Approval of the minutes of the Fall 2015 LVSD meeting

The minutes of the September 23, 2015 meeting held in San Diego, CA were previously emailed to LVSD personnel. No corrections, minutes approved.

<http://www.ewh.ieee.org/soc/pes/switchgear/F15Minutes/F15LVSDmiREV0.pdf>

5. Update LVSD Roster and LVSD Document Status

An updated LVSD Roster was submitted for review and updating. The updated roster will be posted on the IEEE website.

<http://www.ewh.ieee.org/soc/pes/switchgear/S16Minutes/S16LVSDa1REV0.pdf>

An updated LVSD Document Status and Working Group/Task Force membership list was circulated to LVSD Working Group and Task Force members for updating. The updated document status will be posted on the IEEE website.

<http://www.ewh.ieee.org/soc/pes/switchgear/S16Minutes/S16LVSubcommittee tableREV0.pdf>

6. Working Group / Task Force Status Reports

a. C37.13: Standard for Low-Voltage AC Power Circuit Breakers Used in Enclosures

Doug Edwards reported the document was published 12/30/2015. Motion to disband was approved.

b. C37.13.1: Standard for Definite-Purpose Switching Devices for Use in Metal-Enclosed Low-Voltage Power Circuit Breaker Switchgear

Dan Hrcir reported that the working group met on Monday morning with 9 members and 3 guests present. Draft 5.1 recirculation ballot will be submitted.
Do not expect need for Fall meeting.

<http://www.ewh.ieee.org/soc/pes/switchgear/S16Minutes/S16LVSDa2REV0.pdf>

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c. C37.20.10: Definitions for AC (52kV and below) and DC (3.2kV and Below) Switchgear Assemblies

Keith Flowers is chairman of this working group. Keith provided an update on the WG progress, 28 comments required resolution and will be recirculated for ballot. Official meeting minutes covered by S/A subcommittee.

7. Old Business

a. Task Force on Recommended Practice for Testing and Inspecting Low-Voltage Power Circuit Breakers

Recommendation to dissolve Task Force. Ken Edwards will be notified to remove from the Website.

b. IEEE-SA Patent Policy

The IEEE-SA patent policy is now reviewed and acknowledged during online meeting registration therefore slides are no longer required to be reviewed during every Working Group meeting. The patents materials are available at <http://standards.ieee.org/board/pat/pat-slideset.pdf>.

No claims or issues were raised at any of the LVSD Subcommittee Working Group meetings.

8. New Business

a. Keith Flowers moved to create an ad-hoc task force to review the proposal from the Traction Group

Keith Flowers receive feedback from the Traction Group that they feel there are issues with the current revision of C37.14. The Traction Group will have a Task Force create a marked-up version and submit by August 1, 2016. The Traction representatives will attend the Fall meeting and present their proposal. Keith motioned to create an ad-hoc meeting, Ted Burse seconded and the motion was approved. One session was requested for the Fall meeting.

b. Visible Break – RODE Discussion Group Report

Dave Dunne presented the Visible Break discussion summary from the RODE Discussion Group.

c. Administrative Withdrawal of C37.16

Allan Morse presented the plan for administrative withdrawal of C37.16 to the main committee because new revisions C37.13 and C37.14 have been published. Dean Sigmon made a motion and Doug Edwards seconded. The motion was approved.

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d. Senior Membership

The process for achieving Senior Member IEEE was reviewed and those that are not currently a Senior member were encouraged to apply.

- e. Procedure for Meeting Rooms – WG Chairs, advise the LVSD Subcommittee Chair concerning WG meeting room requirements (preferred schedule, number of participants, and A/V needs). Provide details no later than Friday, April 29, 2016.**

f. Working Group and Task Force Minutes

All Working Group and Task Force meeting minutes were submitted to David Dunne.

g. Upcoming Meetings

Fall 2016	October 9 – 14, 2016	Sheraton Station Square, Pittsburg, PA
Spring 2017 NC	April 23 – 28, 2017	Hilton Charlotte University Place, Charlotte,
Fall 2017	October 8 – 13, 2017	Marriott Portland Sable Oaks, Portland, ME
Spring 2018	April 22 – 27, 2018	Disney Contemporary, Orlando, FL

9. Adjourn

The meeting was adjourned at 4:00 PM.

Minutes submitted by:

David Dunne, LVSD Secretary