

C37.016 Working Group Meeting—St. Pete Beach, FL 4/29/15 Meeting Minutes

The following are minutes of the meeting held 4/29/15 from 1:30 to 2:15 pm in St. Pete Beach, FL.

Greetings and introductions were made.

The minutes from the 9/24/14 WG meeting were approved.

26 participated (including Chair), 10 members and 15 guests were in attendance.

The following scope of work was reviewed.

- C37.016 expires 12/31/18
- Update references to C37.100.1
- Update references to C37.100.2

The current status of the project was reviewed and is as follows:

- PAR submitted and approved
- Word version of standard received from IEEE and converted to latest IEEE template
- Started editing document—which was sent out as draft 001 for this meeting.

Input was received from the WG on the document.

- Are there any comments on the draft that was issued prior to the meeting?
Input was given that even if a subclause is small, references should be used instead of having text.
- Are there any significant issues with the current document that needs to be discussed?
A number of comments and suggestions were made to improve the document. Those will be taken into account as the document is edited for the next draft.

The next steps were discussed and are as follows:

- Update draft to refer to C37.100.1 (current draft version—will need to update when finalized) & add placeholders for C37.100.2 (current draft version—will need to update when finalized)—any volunteers to help with this? Goal is to complete this by late-summer 2015. Three people volunteered to help with the draft.
- Distribute draft by 9/1/15 for comments from the WG
- Review comments at Fall 2015 WG meeting.

See below for meeting roster.

Respectfully Submitted,

Peter J. Meyer
S&C Electric Company

**C37.016 Working Group Meeting—St. Pete Beach, FL
4/29/15 Meeting Minutes**

Meeting Roster

First Name	Last Name	Role	Company	4/29/2015
Syed Shahab Uddin	Ahmed	Member	Siemens Energy Inc	X
Aasim	Atiq	Guest	Siemens Energy	X
Roy	Ayers	Guest	Nashville Electric Service	
Anne	Bosma	Member	ABB AB	X
Jeffrey	Brogdon	Guest	Georgia Transmission	X
Donald	Cantrelle	Guest	Georgia Power	
Gilbert	Carmona	Member	Southern California Edison	X
Patrick	Di Lillo	Member	Consolidated Edison Co. of NY, Inc.	
Randall	Dotson	Member	Lakeland Electric, City of Lakeland, FL	
Denis	Dufournet	Guest	Alstom Grid	
Bernie	Dwyer	Guest	PECO	X
Ken	Edwards	Guest	Bonneville Power Administration	X
Sergio	Flores	Guest	Schneider Electric Inc. USA	
Victor	Hermosillo	Guest	Alstom Grid	
Roy	Hutchins	Guest	Southern Company Services	
Scott	Hutchinson	Member	Jacobs Engineering	
Todd	Irwin	Member	Alstom Grid Inc	X
Werner	Lesse	Guest	Siemens AG	
Wangpei	Li	Guest	Eaton	
Hua Ying	Liu	Member	Southern California Edison	X
Bjorn	Lofgren	Guest	Siemens Energy	
Vincent	Marshall	Guest	Southern Company Services	
Gary	Martin	Guest	Entergy	X
Peter	Marzec	Guest	S&C Electric Co.	
Neil	McCord	Member	Southern States	X
Timothy	McGee	Guest	Siemens Energy	X
Peter	Meyer	Chair	S&C Electric Company	X
Tom	Mulcahy	Member	Dominion Virginia Power	X
Thomas	Pellerito	Member	DTE Energy	X
Alan	Peterson	Member	Utility Service Corporation	
Brian	Roberts	Member	Southern States, LLC	X
Jon	Rogers	Guest	Siemens Energy, Inc	X
Roderick	Sauls	Member	Southern Company Services	
Carl	Schuetz	Member	American Transmission Company (ATC)	X
Jon	Schumann	Guest	American Transmission Company	X
Michael	Skidmore	Guest	AEP	
Robert	Smith	Member	Eaton Corporation	X

C37.016 Working Group Meeting—St. Pete Beach, FL
4/29/15 Meeting Minutes

First Name	Last Name	Role	Company	4/29/2015
Humayun	Tariq	Member	American Electric Power	X
Henk	te Paske	Guest	KEMA Netherlands	
Jean-Marc	Torres	Member	EATON	X
Vernon	Toups	Guest	Siemens	X
Casey	Weeks	Guest	Siemens Energy	X
Jan	Weisker	Guest	Siemens AG	X