

**Working Group PC37.302 - “Guide for Fault Current Limiter Testing”
Sponsored by IEEE Switchgear ADSCOM
April 27, 2015**

**PES Switchgear Meeting – St. Pete Beach, FL
Minutes**

Mischa Steurer called the meeting of the Working Group to order at 8:00 AM EDT on 04/27/2015 with 16 members and guests present.

- Introductions of the attendees were made.
- The agenda was approved.
- The minutes of our September 22, 2014 meeting were approved.
- Ballot Comment Resolution:
 - Erin Spiewak from IEEE SA provided a brief tutorial on the proper techniques to complete the ballot comment resolution worksheet. The WG will need to produce a “track changes” document as the primary version of the revision, supplemented by a clean version and explained to the ballot group in a cover letter.
 - The final ballot comments were resolved at the meeting.
- Moving Forward:
 - Final editorial changes are expected to be completed by 5/31/2015.
 - A new D3 document will then be sent to the working group for review with comments due in two weeks.
 - The new document will then be sent to IEEE for the re-circulation process in July.

Mischa Steurer adjourned the meeting at 12:15 PM EDT.

Submitted by:
Frank Lambert

Approved by:
Mischa Steurer