

IEEE Power & Energy Society
 Switchgear Committee
 C37.20.6 Working Group Meeting Minutes
 24-September-2014

The working group met on Wednesday, September 24, 2014 at 10:20AM.

Patents:

Those registered for the Switchgear Committee meeting in Asheville had to acknowledge the IEEE-SA rules on Patents, and therefore, review in this meeting is not required. The participants were reminded that anti-competitive issues are never allowed for discussions.

Agenda

The agenda was approved by unanimous consent.

Minutes

The minutes of the Spring meeting in Orlando were approved by unanimous consent.

WG P&Ps:

The operation of the working group shall be in accordance with the WG P&Ps approved September 2013 by the Switchgear Committee.

General:

The PAR for this project was approved by the IEEE-SA Standards Board on March 27, 2014.

Objective

The objective is to completely finish in early 2015 at the latest.

Introductions:

All in attendance introduced themselves, identified their company and their affiliation. Total attendance was xx persons, including xx working group members and xx guests. Attendance is as shown below:

(M) = Member (P) = Present (E) = Excused (A) = Absent

Attendee / Affiliation - Member	Attendee / Affiliation - Guest	Attendee / Affiliation - Guest
E - P. Barnhart(M) – UL	P - J. Baskin – Federal Pacific	P – M. Roberson– AZZ Bus Systems
P - T. Burse(M - VC) – Powell Industries	P - B. Cohn – Powercon	P – R. Allen – United Illuminating
P - D. Edwards(M) – Siemens	P - D. Elliott – ABB	P – C. Carl – GE
P - K. Flowers(M) - Siemens	P - P. Gingrich AZZ Switchgear	
A - P. Grein(M) – CBS	P - D. Gohil – AZZ Switchgear	
E – A. Livshitz(M) – CE Power Solutions	P - D. Lemmerman – PECO Energy/Exelon	
P - T. W. Olsen(M - Ch) – Siemens	P – J. McClelland – Technibus	
P - D. Sigmon(M) - Eaton	P – J. Earl – ABB	
P - P. Sullivan(M) – Dupont	P – N. McQuin – McQuin Electric Power Consulting	
P – J. Webb(M) - ABB	P – J. Bowen _ ARAMCO	
A – M. Williford(M) – Schneider	P – S. Cary - Eaton	

Initial ballot results:

Ballot Open Date: 07-Jul-2014
 Ballot Close Date: 06-Aug-2014
 Type: Revision
 Draft #: D3.1
 Comments: 92

Must Be Satisfied Comments: 46

RESPONSE RATE

This ballot has met the 75% returned ballot requirement.

80	eligible people in this ballot group.	
63	affirmative votes	
3	total negative votes with comments	
3	negative votes with new comments	
0	negative votes without comments	
0	abstention votes	
66	votes received =	82% returned 0% abstention

APPROVAL RATE

The 75% affirmation requirement is being met.

63	affirmative votes
3	negative votes with comments
66 votes =	95% affirmative

It had been hoped that comments could be resolved and a recirculation ballot initiated in August, 2014, but this could not be accomplished.

Therefore, the objective of this meeting is to discuss the comments received, along with the "strawman" resolutions previously distributed to the working group and interested others, obtain consensus on resolutions, and initiate recirculation ballot following the meeting.

Comments – disposition status and disposition detail: The comment spreadsheet containing the proposed Strawman resolutions to the comments received as a result of the ballot were reviewed. Several comment disposition statuses and disposition details were changed as a result of the conversations. The revised spreadsheet will be uploaded for a recirculation ballot.

The meeting adjourned at 11:55AM.

Report submitted by:

T. A. Burse
WG Vice Chair