

**IEEE/PES SWITCHGEAR COMMITTEE
MAIN COMMITTEE BUSINESS MEETING AGENDA**

**Orlando, FL USA
Thursday, 8 May 2014**

1. Call meeting to order Chairman Ted Olsen
2. Introduction of Members and Guests Ted Olsen
3. Attendance and Quorum Check.....Mike Crawford
- 49/83 Members in attendance
 - Rosters
 - i. Rosters are being passed around. Sign only one. Add your information if you are not on the list.
 - ii. Do not check the “Checkbox to Request Membership”. Membership is based on member position on certain committees or subcommittee.
4. Agenda Approval Ted Olsen
1st Ted Burse, 2nd Michael Wactor, approved
5. Approval of minutes of Fall 2013 meeting Ted Olsen
1st Larry Farr, 2nd Roy Alexander, approved
6. Recognition Ted Olsen

THANK YOU to our financial supporters for this meeting!
Powell Industries Inc., Siemens Industry Inc., Mitsubishi Electric, G&W Electric Company, NEMA, Eaton Corporation, Alstom Grid, KEMA-DNV GL, Southern States, S&C Electric Company, General Electric, ABB Inc., Cooper Power Systems

THANK YOU for the use of your projectors!
Bonneville Power Administration, Cooper Industries, Eaton, Florida State University, Hubbell Power Systems, Mitsubishi Electric, NEETRAC, Powell Industries, Inc., Siemens Industry Inc., Southern Company

7. Switchgear Committee Membership Ted Olsen
 - New Main Committee Members
No new members at this time.
8. Chairman’s Report..... Ted Olsen
 - Technical Council Report
2018 documents ending are a concern. Definitions are also a concern, Subgroups need to have plans for both 2018 and definitions.
 - Meeting Attendance
Nearing 1000 room nights! High attendance.
9. Switchgear Committee Financial Report.....Mike Crawford
All is well financially.
10. Standards Board and PES Coordinating Committee..... Michael Wactor
37 documents expiring in 2018. Please review report, ask questions now, to Michael Wactor or any of the officers. Typical PAR’s are 4 years long. No more affirmations, 10 year updates or they are disbanded.
11. Technical Committee Program Coordinator (TCPC) Paul Sullivan
Will be passed on to Amy Rowell. 2 papers for PES, 8 for T&D were reviewed.

Roster Location Check

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Subcommittee Reports

12. Administrative (ADSCOM) Paul Sullivan
Phone App was very well received. Slight fee increase for registration, especially for late fees. Can register ahead of time, by pay at a later date, must see Ken Edwards at time of registering if NOT paying at registration time. ERP Chair to be John Webb now, as well as Meeting Planning 'Director'. Officer rotation. Mike Crawford has resigned. 1 year extension on Vice Chair, Chair and Past Chair terms.
13. Education, Recognition & Publications Mietek Glinkowski
Now will be John Webb. Quality of papers was discussed. Very few if any papers submitted from IEEE PES Switchgear. Mr. Falkingham will present in the fall on how to publish a paper. Fellow nominations needed. Roy Alexander voted to Honorary Member. Award's presented to: Keith Flowers past LVSD chair, Carl Reigart and WG, Jim Smith SA outgoing chair Award; Bill Bergman and Steve Lambert outstanding individual awards.
14. High Voltage Fuses John Leach
2 WG's moving along to combine 8 standards into 3.
15. High Voltage Switches..... Carl Reigart
37.30.1 going for PAR Summer 2014, 37.30.2 recirc by June 2014, 37.30.3/4 on track for 2018.
16. High Voltage Circuit Breakers..... Mauricio Aristizabal
8 active WG's, 2 new WG's 37.12 and 37.12.1 PAR request, 37.16 PAR request.
17. Low Voltage Switchgear Devices..... Allan Morse
1 doc in ballot 37.26, 2 going to ballot this summer 37.14 and 37.13. All good for 2018.
18. Reclosers and Other Distribution Equipment Chris Ambrose
37.74 out for D12 recirc, solid dielectric TF doc submitted, 37.62 D1 ballot, 37.60 PAR extended to 2016, 37.66 PAR extension
19. Switchgear Assemblies Doug Edwards
37.20.1 and 37.20.6 out for ballot. 37.20.9 joint with substation, SA is primary sponsor. 37.21 is only concern for 2018, but under control. Definitions working with LVSD to possibly partner.

Roster Location Check

Liaison Reports

20. ASC C37 Ted Olsen
Copies distributed at meeting. See report attached to minutes.
21. ~~High Voltage Test Techniques..... Frank DeCesaro~~
22. STLNA..... Kirk Smith
Reported by Frank DeCesaro. Paul Leufkins ran meeting. Frank DeCesaro last year, Tom Stefanski to take over. Meeting Schedule shows * meaning ask to join, but want to have removed so it is open to all of PES Switchgear.
23. CIGRÉ..... Mietek Glinkowski
Mietek presented CIGRE overview, see minutes for presentation.

Old Business

24. Switchgear Committee Operating Procedures Ted Olsen
- Policies and Procedures for Standards Development for Switchgear Committee
 - Complete
 - Policies and Procedures for Standards Development for Working Groups
 - Complete
 - Organization and Procedures Manual for Switchgear Committee
 - In Review by Switchgear Committee Officers

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New Business

25. Quorum VerificationMike Crawford
49/83 in attendance
26. **Switchgear Committee Officers and RotationKen Edwards**
27. Future PES Meetings of Interest..... Ted Olsen
- Refer to: <http://www.ieee-pes.org/meetings-and-conferences/calendar/annual-view>
28. Future Switchgear Committee Meetings Larry Farr
- Fall 2014 (21 Sept – 25 Sept), Renaissance Hotel, Asheville, NC USA
 - Spring 2015 (27 Apr – 30 Apr), Tradewinds, St. Pete Beach, FL USA
 - Fall 2015 (20 Sept – 24 Sept), Catamaran Resort Hotel, San Diego, CA USA
 - Spring 2016 (25 Apr – 29 Apr), Sonesta Resort, Hilton Head, SC USA

We are looking for future locations, so if you would like the IEEE Switchgear Committee to come to your city, please contact Larry Farr.

29. Adjourn..... Ted Olsen