

# Switchgear ADSCOM Meeting Agenda

Orlando, FL USA  
Thursday, 8 May 2014

## INTRODUCTIONS AND ATTENDANCE ..... Chairman Paul Sullivan

- Call Meeting to Order
- Rosters
- Introductions
- Quorum

## AGENDA APPROVAL..... Paul Sullivan 1<sup>st</sup> Ted Burse, 2<sup>nd</sup> Doug Edwards; approved

## RECOGNITION..... Paul Sullivan

**THANK YOU** to our financial supporters for this meeting!

**THANK YOU** for the use of your projectors!

## MINUTES FROM Fall 2013 MEETING ..... Paul Sullivan

- Corrections, comments, approval  
Approved: Allan Morse 1<sup>st</sup>, Michael Wactor 2<sup>nd</sup>

## SUBCOMMITTEE REQUESTS to ADSCOM

- Education, Recognition & Publications ..... Mietek Glinkowski  
Fall, Leslie will speak on how to write papers. Fellow nomination candidates needed.
- High Voltage Fuses ..... John Leach  
PAR for C37.45
- High Voltage Switches..... Carl Reigart  
TF 37.30.1 PAR to be requested, 37.30.2 1<sup>st</sup> recirc, 37.30.3/4 on track for 2018.
- High Voltage Circuit Breakers ..... Mauricio Aristizabal  
3 WG to be done in fall
- Low Voltage Switchgear Devices..... Allan Morse  
3 docs in balloting, 37.13, 37.14 to go to ballot this summer. TF 37.16.1 formed for definitions, P&P training
- Reclosers and Other Distribution Equipment ..... Chris Ambrose  
37.74 D12 out Monday for 10day recirc, solid dielectric TF submitted doc, 37.62 assigned draft to be circulated, 37.66 PAR extension.
- Switchgear Assemblies..... Doug Edwards  
Two docs for PAR revisions 37.20.1, 37.20.9; 37.20.1 37.20.6 out for ballot, P&P training

## STANDARDS COORDINATOR UPDATE

- Standards Report / Actions for ADSCOM ..... Michael Wactor  
37 documents schd'd to be withdrawn on 2018. 15 no action! See report.

Roster Location Check

## REGISTRAR REPORT

- Registrar Report ..... Ken Edwards

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231 attendees, 63 guest companion, 150 social, 146 Tuesday lunch, 39 1<sup>st</sup> time attendees. Reg fees increased, mainly for late reg. APP for meetings, great success.

## ADSCOM WORKING GROUP/TASK FORCE REPORTS

- C37.100.1 Common Requirements for HV Power Switchgear ..... Dave Stone  
WG started again, draft available,
- C37.100.2 Capacitor Switching Common Clauses..... Neil McCord  
Move two sessions from Tuesday, informal comments complete, ballot prior to next meeting, file for PAR extension
- C37.302 Fault Current Limiters..... Mischa Steurer  
Dec 13 ballot, 263 comments, next ballot round prior to next meeting
- **C37.59 Conversion of Power Switchgear Equipment..... Dean Sigmon**  
Just starting, 8 Task Groups identified
- Switchgear Committee Procedures ..... Ted Olsen
  - **Policies and Procedures for Standards Development for Switchgear Committee**
    - Complete
  - **Policies and Procedures for Standards Development for Working Groups**
    - Complete
  - **Organization and Procedures Manual for Switchgear Committee**
    - **In Review by Switchgear Committee Officers, out by August 1<sup>st</sup>.**
- Meeting Planning Working Group ..... Larry Farr
  - Future Switchgear Committee Meetings
    - Fall 2014 (22 Sept – 25 Sept), Renaissance Hotel, Asheville, NC USA
    - Spring 2015 (27 Apr – 30 Apr), Tradewinds, St. Pete Beach, FL USA
    - Fall 2015 (20 Sept – 24 Sept), Catamaran Resort Hotel, San Diego, CA USA
    - Spring 2016 (25 Apr – 29 Apr), Sonesta Resort, Hilton Head, SC USA

## OLD BUSINESS

- C37.100 Definitions ..... Ted Olsen  
Sub-committee definitions to be incorporated into one document per sub-committee possibly.

## NEW BUSINESS

- Quorum Verification.....Mike Crawford  
16/20 present
- **TCPC, ERP, Meeting Planning..... Paul Sullivan**  
TCPC to be Amy Rowell, ERP and Meeting Planning to be John Webb; meeting scheduling to be with Vice Chair, hotel specifics with meeting planner.
- **Switchgear Committee Officers and Rotation .....Ken Edwards**  
Motion to extend terms to Jan 1, 2016 (see motion). 1<sup>st</sup> by Ken Edwards, 2<sup>nd</sup> by Ted Burse, approved.
- ACTION – SC Chairs send updates to Mike Crawford ([michaelfcrawford@ieee.org](mailto:michaelfcrawford@ieee.org)) by **May 23, 2014 for the following items:**
  - Subcommittee standards status list
  - Subcommittee meeting minutes and Working Group minutes
  - Officer rotation / changes
  - Meeting Booklet **updates**
  - Meeting room requests

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- ACTION – SC Chairs send updates to Ken Edwards ([k.s.edwards@ieee.org](mailto:k.s.edwards@ieee.org)) by **May 23, 2014**.
  - Subcommittee web page **updates**
  - List of Working Groups that will be disbanding

## **ADJOURN**

- Adjourn no later than 9:00am.