

**Working Group PC37.302 - “Guide for Fault Current Limiter Testing”
Sponsored by IEEE Switchgear ADSCOM
May 5, 2014**

**PES Switchgear Meeting – Lake Buena Vista, FL
Minutes**

Mischa Steurer called the meeting of the Working Group to order at 8:00 AM EDT on 05/05/2014 with 12 members and guests present.

- Introductions of the attendees were made.
- The agenda was approved.
- The minutes of our April 7, 2014 meeting were approved with changes.
- Ten conference calls and one meeting have been held since the May 2, 2013 Switchgear meeting. (6/10/2013, 7/8/2013, 8/5/2013, 9/9/2013, 10/18/2013, 10/28/2013, 1/13/2014 Meeting at JTM, 2/13/2014, 3/3/2014, 3/29/2014 and 4/7/2014)
- Chairman’s Report:
 - The Document was balloted in December 2013.
 - A face to face meeting was held on January 13, 2014 at the JTM in New Orleans to begin comment resolution. The editorial board agreed to function as the ballot resolution committee
 - Periodic conference calls will continue with the ballot resolution committee to complete the ballot resolution process. The next call is scheduled for Monday, June 9th from 10:30 – 12:30 PM EDT.
- Ballot Comment Review
 - Mike Andrus provided a review of the implementation of the ballot resolutions previously discussed in the document.
 - Jim van de Ligt reviewed the list of references from Appendix B to be moved into Section2 - Normative References.
 - The remaining time was devoted to ballot comment resolution.
 - 263 comments were received from the MyBallot process. At the end of the meeting, 82 comments remain to be addressed.
- Items for next meeting:
 - Continue resolution of ballot comments.
A copy of the ballot comments spreadsheet updated with results from today’s meeting is attached.

Mischa Steurer adjourned the meeting at 3:30 PM EDT.

Submitted by:
Frank Lambert

Approved by:
Mischa Steurer