

**IEEE/PES SWITCHGEAR COMMITTEE
MAIN COMMITTEE BUSINESS MEETING AGENDA**

San Antonio, TX USA

Thursday, 19 September 2013

1. Call meeting to order..... Chairman Ted Olsen
2. Introduction of Members and Guests Ted Olsen
3. **In Remembrance of those who have recently passed:**
 - o Ward Laubach
 - o Michael Cannady
 - o Tim Taylor
4. Attendance and Quorum Check.....Mike Crawford
 - Rosters
 - i. Three are being passed around. Sign only one. Add your information if you are not on the list.
 - ii. Do not check the “Checkbox to Request Membership”. Membership is based on member position on certain committees or subcommittee.
5. Agenda Approval Ted Olsen
1st John Webb 2nd Kirk Smith...approved
6. Approval of minutes of Spring 2013 meeting Ted Olsen
1st Alan Morse 2nd Ken Edwards...approved
7. Recognition Ted Olsen

THANK YOU to our supporters for this meeting!
S&C, Alstom, Mitsubishi Electric, Siemens, G&W, NEMA, Eaton, GE,
Cleveland/Price, DNV-KEMA, ABB, Powell, Southern States

Thank You for the use of your projectors!
Bonneville Power Administration, Powell Industries, Inc, Siemens Industries, Inc.,
Eaton, Southern Company Services, Hubbell Power Systems/USCO, Mitsubishi
Electric

8. Switchgear Committee Membership Ted Olsen
 - New Main Committee Members – **Gary Haynes**
Steve Lambert Resigned (Retired)
9. Chairman’s Report Ted Olsen
 - Technical Council Report
 - Meeting Attendance
202 registered, 36 companions
10. Switchgear Committee Financial Report.....Mike Crawford
Financially sound
11. Standards Board and PES Coordinating Committee Michael Wactor
Report given at ADSCOM and will be attached to main minutes; plug for 2018 end of life
12. Technical Committee Program Coordinator (TCPC)..... **Paul Sullivan**
Need to have a new TCPC volunteer

Roster Location Check

Subcommittee Reports

13. Administrative (ADSCOM) Paul Sullivan
Discussed ADSCOM meeting, C37.59 WG
14. Education, Recognition & Publications Mietek Glinkowski

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Three new honorary members, Steve Lambert, Bill Long, Ann Morgan; call for quality papers, possibly current WG's to write papers (of 35 submitted, 2 were from USA; most received were low quality)

- 15. High Voltage Fuses..... John Leach
 Working groups currently condensing 9 into 4 documents.
- 16. High Voltage Switches Carl Reigart
 Plan to complete by 2018 submitted, PC37.30.3 ballot invitation sent, expires this year so a PAR extension has been submitted, John Hall a new member
- 17. High Voltage Circuit Breakers Mauricio Aristizabal
 9 working groups met, 37.12, 37.12.1 to be worked on starting S14.
- 18. Low Voltage Switchgear Devices Keith Flowers
 Action plan for 2018 created, Keith Flowers is to be replaced by Alan morse, Dave Dunn to be secretary C37.17 won PES WG award for 2013 (Jeff Mizner Chair)!
- 19. Reclosers and Other Distribution Equipment Chris Ambrose
 Action Plan submitted to Michael Wactor for 2018 plan, 37.74 PAR extension submitted,
- 20. Switchgear Assemblies Jim Smith
 2018 plan is on track, Jim Smith to be replaced by Doug Edwards with Mike LaFound as Secretary

Roster Location Check

Liaison Reports

- 21. ASC C37 Ted Olsen
 Update included in minutes
- 22. High Voltage Test Techniques Frank DeCesaro
 IEEE 4 released and ready for purchase
- 23. STLNA Kirk Smith
 Tom Stephanski to be new technical liaison, Fall 14 a new chair will be elected
- 24. CIGRÉ Mietek Glinkowski
 No new news

Old Business

- 25. Switchgear Committee Operating Procedures Ken Edwards
 - o Switchgear Committee Policies and Procedures for Standards Writing – Complete
 - o Working Group Policies and Procedures for Standards Writing
 - o Switchgear Committee Operating Procedures
 - How the Switchgear Committee is organized and operates

Documents ready for approval, can change once a year as necessary
 Motion to adopt 'PES WG PP D7S Final Apprd 2013-07-23 for Switchgear' for all working groups 1st Ken Edwards 2nd Keith Flowers, Motion amended to allow Ted Olsen and Ted Burse to make on the fly changes (Ken and Keith approved amendment)...Motion passed unanimously
 JSA was shown PC37.20.9, 9-13-13 revision; Motion to approve revision 9-13-13 with correction of typo's 1st Ken Edwards 2nd Doug Edwards...passed unanimously

Roster Location Check

New Business

- 26. Quorum Verification Mike Crawford
 44 members present, 85 current members.

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27. Future PES Meetings of Interest Ted Olsen
• Refer to: <http://www.ieee-pes.org/meetings-and-conferences/calendar/annual-view>

28. Future Switchgear Committee Meetings Larry Farr
• Spring 2014 (5 May – 8 May), Disney Contemporary Hotel, Orlando, FL USA
• Fall 2014 (21 Sept – 25 Sept), Renaissance Hotel, Asheville, NC USA
• Spring 2015 (27 Apr – 30 Apr), Tradewinds, St. Pete Beach, FL USA
• Fall 2015 (20 Sept – 24 Sept), Catamaran Resort Hotel, San Diego, CA USA

We are looking for future locations, so if you would like the IEEE Switchgear Committee to come to your city, please contact Larry Farr.

29. Adjourn Ted Olsen